



CITY OF EL LAGO

**SPECIAL PARKS BOARD WORKSHOP
98 LAKESHORE DRIVE
EL LAGO, TEXAS 77586
THE NOVEMBER 11, 2021- 7:30 P.M.**

Notice is hereby given that the Parks Board of the City of El Lago, Texas will meet at the above date and time in the Municipal Court Chambers located at 98 Lakeshore Drive, El Lago, Texas, and will consider, and if appropriate will take action, with respect to the following agenda items.

AGENDA

- 1. Call to Order**
- 2. Announce Present Members of Parks Board**
- 3. Citizen Forum** - Citizens are invited to speak for up to three (3) minutes concerning matters of the City Parks.
- 4. Consent Agenda**
 - 4.1. Minutes from the Parks Board Meeting of September 29, 2021*
 - 4.2. Minutes from the Parks Board Meeting of October 27, 2021*
- 5. Safety Priority List Workshop**
 - 5.1. Discussion and presentation of consolidated safety priority list*
- 6. Adjournment**



CITY OF EL LAGO
MINUTES OF THE SEPTEMBER 29, 2021
PARKS BOARD MEETING
98 LAKESHORE DRIVE EL LAGO, TEXAS 77586

1. **Call to order** Chair Deanna Scott called the meeting to order at 7:33 PM.
2. **Absent members.** Member Rob Wohrer is absent.
3. **Citizen Comments** No citizen comments were made
4. **Old Business**
 - A. *Armstrong Park - The Park's sign is still in need of replacement. An additional Park's sign is needed for placement off of 98 Lakeshore Drive. Lack of mulch. Unclear who is responsible for mulch placement around flowerbeds and trees. Chair Scott, council member Parette and head maintenance director Means discussed maintenance needed for wooden Gazebo, which will consist of preservation rather than replacement.*
 - B. *Witty Park - Broken playground equipment still in need of repair, such the rusted metal train, metal bounce springs and lack of fall zone buffer. Park benches in need of either replacement or repairs. City safety officer and council member Darin "Boot" Clark is already aware of those issues.*
 - C. *McNair Park - damaged light poles still in need of refinish. Bridges awaiting rail replacement. Climbing rope tunnel is still broken and taped off with caution tape. Company no longer makes this specific play equipment thus, no new replacement under warranty is possible. Chair Scott will acquire clarification on next steps of either refund or new purchase through new company. Playground equipment still in need of being pressure washed and slide and climbing wall of replacement due to rust or cracks in material. City's pressure washer is currently broken. No eta when operational. Lack of mulch. Unclear who is responsible for mulch placement around flowerbeds and trees. Chair Scott and council member Clark discussed maintenance priorities before city celebration to be performed by city maintenance and future items of repair and routine maintenance.*
 - D. *Other - Water fountain is still broken and needs to be repaired by contractor or city maintenance.*
5. **New Business**
 - A. *Discuss Budget - Awaiting the passing of city budget, which might allocate 20'000 dollars from the child safety fund to fix the broken rope tunnel and slide*

- at McNair park and cover cost of new fall safety wood chips for Witty Park and McNair Park playground. Chair Scott will contact City secretary for clarification on budget item 79700 and 79600 if money can be used by the Parks Board.
- B. Discuss all El Lago Parks and issues - fallen tree at Witty Park needs to be cleared. Awaiting 3 quotes for new handicap-friendly-powder-coated-metal octagon picnic table in blue for McNair Park. Left over money from this fiscal year will be used as down payment before October 1st. Chair Scott will contact city secretary to let her know about the intended purchase of picnic tables and to change the deed of Witty park's property from Harris County Water District #50 to El Lago City with Harris county records. Members will think of a name, current or former astronauts, for a possible new park name at 402 Cedar Ln city owned property. Lending library made by member Brasseaux still waiting to be installed at McNair Park possibly by councilmen Michalak and Parette no later than Thanksgiving. Chair Scott will contact city secretary to acquire information on process for volunteers to replace railing of McNair bridge.
- C. Discuss El Lago Entrances - Member Brasseaux asked for permission to purchase a new blow up display for halloween setup at a cost of under 70 dollars. Further items which need to be purchased are 3 bails of hay, orange pumpkins, cornstalks and some seasonal flowers. Display needs to be setup by city maintenance possibly by the end of the week or first Monday of October. D. Parks Board General - Member Bachner suggest a new structural system to ease the work load on Parks board chair Scott. New positions could include Chair Pro Term, Secretary, Treasurer, and Groundskeep however, members need to be recruited. Chair Scott welcomed the idea.

6. Adjournment There being no further business, Chair Scott adjourned the meeting at 8:35 PM.

(Signature) Deanna Scott, Board Chair



CITY OF EL LAGO
MINUTES OF THE OCTOBER 27, 2021
PARKS BOARD MEETING
98 LAKESHORE DRIVE
EL LAGO, TEXAS 77586

1. **Call to order** Chair Deanna Scott called the meeting to order at 7:04 PM.
2. **Absent members.** Member Rob Wohrer is absent.
3. **Citizen Comments** No citizen comments were made
4. **Old Business**
 - A. *Armstrong Park - Member Tully reported a tree down near the gazebo due to recent strong winds.*
 - B. *Witty Park - still no fall zone added at playground. Fallen tree from aftermath of hurricane Nicholas has been removed.*
 - C. *McNair Park - damaged light poles still in need of refinish. Bridges awaiting rail replacement. Chair Scott will acquire information what needs to happen for volunteers to fix bridges. Climbing rope tunnel has been repaired. Playground equipment still in need of being pressure washed and slide and climbing wall of replacement due to rust or cracks in material. City's pressure washer is up and running now. Lack of mulch. Unclear who is responsible for mulch placement around flowerbeds and trees. McNair bathrooms in need of cleaning. Council member Parette will be installing lending library as soon as member Brasseaux shows him the city council approved designated spot.*
 - D. *Other - Baseball field and furniture are not city's responsibility. Chair Scott will contact El Lago Mayor Findley for clarification. Still no working flag pole light. Chair Scott hopes to have a working light when Santa's mailbox will be installed for the Holidays.*
5. **New Business**
 - A. *Discuss Budget - City budget passed with 20'000 dollars set aside for playground equipment repair. Members will hold a special workshop on November 10th at 7.30 pm to discuss priority safety list with items to be repaired with 20'000 dollars. Member Bachner will acquire quotes for fall zone chips for Witty and McNair Parks.*
 - B. *Discuss all El Lago Parks and issues - Alligator needs to be installed. Member Brasseaux suggested it could replace damaged and rusted metal train at Witty park. New fall zone will have to be installed around it.*
 - C. *Discuss El Lago Entrances - Christmas entrance lights will need to go up before Thanksgiving and turned on afterwards to save time. Member*

Brasseaux will assemble volunteer team to work on Christmas wreaths. They need fluffing and refinishing from last year.

D. Parks Board General - City only has 13 available Holiday banners for light poles. Unfortunately, rodents destroyed the entire rest and they have never been replaced due to the lack of funds. Thus, only the front of the neighborhood will have banners. Chair Scott informed new members that the city used to have a 12 to 14 ft decorated Christmas tree. Due to lack of funding, no real tree will be set up this year unless one can be donated.

6. Adjournment *There being no further business, Chair Scott adjourned the meeting at 9:25 PM.*

(Signature) Deanna Scott, Board Chair