CITY OF EL LAGO

AGENDA
COUNCIL MEETING & WORKSHOP
411 TALLOWOOD DRIVE, EL LAGO,
TEXAS 77586
JANUARY 8, 2020
6:00 P.M.

NOTICE is hereby given of a meeting of the City Council of the City of El Lago, County of Harris, State of Texas, to be held on the above stated date and time at: City Hall Events Room, 411 Tallowood Drive, El Lago, Texas, for the purpose of considering the following numbered items.

1. Call to Order

2. Invocation and/or Pledge of Allegiance

3. Declaration of a Quorum

3.1. Announce Absent Members of Council

4. Move meeting into a Workshop session (No motions to be made during the workshop period. This workshop will be closed by or before 7:00 P.M. and Regular Council Meeting will resume.)

4.1. Hear and discuss information regarding the proposed flood mitigation projects by the Harris County Water Control and Improvement District #50.

5. Adjourn Workshop session and Move meeting back into regular session

6. Citizen Comments

Citizens are invited & encouraged to speak for up to three (3) minutes on matters relating to the city and/or its Government.

7. City Official, Board, Commission, Committee, & City Service Report

7.1. SVFD Monthly activity report (Chief Andy Gutacker)
7.2. LPD Commissioner Michael O'Brien to report on LPD Commission activity

8. Council Members' Reports

8.1. Mayor Pro Tem Vernon to discuss the construction of a masonry fence behind Lock Lake

9. Consent Agenda

9.1. Check Detail for checks printed from December 19, 2019 through January 8, 2020.
9.2. Minutes from the Council Meeting of December 18, 2019

10. New Business

10.1. Consider/Approve the joint letter of support for the WCID #50 storm drainage project
10.2. Consider/Approve the General Mobility Program Agreement submitted by the Metropolitan Transit Authority

11. Future Agenda Items

Not Scheduled
City Treasurer
5 Year Spend Plan
Scheduled
Building Permit Fee Schedule
Update of Personnel Policy

12. Adjournment

ALL AGENDA ITEMS ARE SUBJECT TO ACTION

In compliance with the Americans with Disabilities Act, the City of El Lago will provide for reasonable accommodations for persons attending City Council Meetings. Requests should be received 48 hours prior to the meetings. Please contact the City office at 281-326-1951. The City Council of the City of El Lago, Texas, reserves the right to adjourn into executive session at any time during the course of the meeting to discuss any of the matters listed above, as authorized by the Texas Government Code, §551.071 (Consultation with Attorney), §551.072 (Deliberations about Real Property), §551.073 (Deliberations about Gifts and Donations), §551.074 (Personnel Matters), §551.076 (Deliberations about Security Devices), §551.077 (Agency Financed by Federal Government),§551.084 (Exclusion of Witness from Hearing), §551.086 (Meeting Concerning Municipally Owned Utility), §551.087 (Deliberations Regarding Economic Development),§551.088 (Deliberations Regarding Licensing Testing Exam), & §418.183(f) (Texas Disaster Act: regarding Critical Infrastructure).

I certify that a copy of this notice of the City Council Meeting for the date listed above was posted at City Hall, 411 Tallowood Drive, El Lago, Texas, at least 72 hours in advance per the Texas Open Meetings Act.

_____

Rachel Lewis, City Secretary

Seabrook Volunteer Fire Department

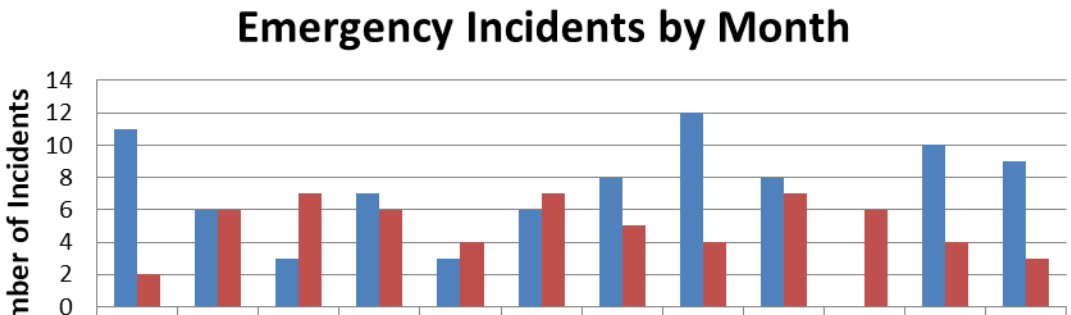
EL LAGO MONTHLY REPORT

DECEMBER 2019

During the month of December, Seabrook Volunteer Fire Department responded to 3 incidents. The breakdown of the services provided is as follows:

Note: 1 call was cancelled en route.

AVERAGE EMERGENCY RESPONSE TIME: 3:20
AVERAGE TURNOUT PER INCIDENT: 5



	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2018	11	6	3	7	3	6	8	12	8		10	9
2019	2	6	7	6	4	7	5	4	7	6	4	3

2019 Year to Date Incidents: 61

City of El Lago
Check Detail
December 19, 2019 through January 8, 2020

Type	Num	Date	Name	Memo	Account	Paid Amount
Deposit		**12/27/2019**		**Deposit**	**10102 · General...**	
Credit ...	57	12/30/2019	Michalak, C...	EVENT ROOM DEPOSI...	15000 · Undepo...	250.00
TOTAL						250.00
Paych...	**ACH...**	**12/26/2019**	**Brummerh...**		**10102 · General...**	
					70100 · Administ...	(889.94)
					70100 · Administ...	(131.84)
					70100 · Administ...	(296.64)
					25400 · Pension ...	100.00
					25200 · FWT pa...	121.00
					70220 · Social S...	(81.74)
					25300 · FICA Pa...	81.74
					25300 · FICA Pa...	81.74
					70220 · Social S...	(19.12)
					25300 · FICA Pa...	19.12
					25300 · FICA Pa...	19.12
TOTAL						(996.56)
Paych...	**ACH...**	**12/26/2019**	**De Leon, A...**		**10102 · General...**	
					70120 · Mainten...	(1,371.98)
					70120 · Mainten...	(152.44)
					25500 · Med. & ...	17.31
					25200 · FWT pa...	139.00
					70220 · Social S...	(94.52)
					25300 · FICA Pa...	94.52
					25300 · FICA Pa...	94.52
					70220 · Social S...	(22.11)
					25300 · FICA Pa...	22.11
					25300 · FICA Pa...	22.11
TOTAL						(1,251.48)
Paych...	**ACH...**	**12/26/2019**	**Klingle, Br...**		**10102 · General...**	
					74010 · Court Cl...	(1,689.26)
					74010 · Court Cl...	(187.70)
					25400 · Pension ...	112.62
					70210 · Pension	(112.62)
					25400 · Pension ...	112.62
					25200 · FWT pa...	167.00
					70220 · Social S...	(116.37)
					25300 · FICA Pa...	116.37
					25300 · FICA Pa...	116.37
					70220 · Social S...	(27.21)
					25300 · FICA Pa...	27.21
					25300 · FICA Pa...	27.21
TOTAL						(1,453.76)

City of El Lago
Check Detail
December 19, 2019 through January 8, 2020

Type	Num	Date	Name	Memo	Account	Paid Amount
Paych...	**ACH...**	**12/26/2019**	**Lewis, Rac...**		**10102 · General...**	
					70100 · Administ...	(1,626.92)
					70100 · Administ...	(180.77)
					25400 · Pension ...	126.54
					25200 · FWT pa...	203.00
					70220 · Social S...	(112.08)
					25300 · FICA Pa...	112.08
					25300 · FICA Pa...	112.08
					70220 · Social S...	(26.21)
					25300 · FICA Pa...	26.21
					25300 · FICA Pa...	26.21
TOTAL						(1,339.86)
Paych...	**ACH...**	**12/26/2019**	**Means, Der...**		**10102 · General...**	
					70120 · Mainten...	(1,533.11)
					70120 · Mainten...	(170.35)
					25200 · FWT pa...	160.00
					70220 · Social S...	(105.61)
					25300 · FICA Pa...	105.61
					25300 · FICA Pa...	105.61
					70220 · Social S...	(24.70)
					25300 · FICA Pa...	24.70
					25300 · FICA Pa...	24.70
TOTAL						(1,413.15)
Paych...	**ACH...**	**12/26/2019**	**Meloni, An...**		**10102 · General...**	
					70100 · Administ...	(68.25)
					70220 · Social S...	(4.23)
					25300 · FICA Pa...	4.23
					25300 · FICA Pa...	4.23
					70220 · Social S...	(0.99)
					25300 · FICA Pa...	0.99
					25300 · FICA Pa...	0.99
TOTAL						(63.03)
Paych...	**ACH...**	**12/26/2019**	**Vernon, Ma...**		**10102 · General...**	
					70100 · Administ...	(370.48)
					70220 · Social S...	(22.97)
					25300 · FICA Pa...	22.97
					25300 · FICA Pa...	22.97
					70220 · Social S...	(5.37)
					25300 · FICA Pa...	5.37
					25300 · FICA Pa...	5.37
TOTAL						(342.14)
Liabilit...	**ACH...**	**12/26/2019**	**ICMA Retir...**	**Payroll 2019-12-26**	**10102 · General...**	
				Payroll 2019-12-26	25400 · Pension ...	(112.62)
				Payroll 2019-12-26	25400 · Pension ...	(339.16)
				To pay for the underpay ...	25400 · Pension ...	(6.56)
TOTAL						(458.34)

City of El Lago
Check Detail
December 19, 2019 through January 8, 2020

Type	Num	Date	Name	Memo	Account	Paid Amount
Liabilit...	**ACH...**	**12/26/2019**	**EFTPS**	**74-1612666 Payroll 201...**	**10102 · General...**	
				74-1612666 Payroll 2019...	25200 · FWT pa...	(790.00)
				74-1612666 Payroll 2019...	25300 · FICA Pa...	(125.71)
				74-1612666 Payroll 2019...	25300 · FICA Pa...	(125.71)
				74-1612666 Payroll 2019...	25300 · FICA Pa...	(537.52)
				74-1612666 Payroll 2019...	25300 · FICA Pa...	(537.52)
TOTAL						(2,116.46)
Liabilit...	**ACH...**	**12/20/2019**	**EFTPS**	**74-1612666 Payroll Bon...**	**10102 · General...**	
				Payroll Bonus Checks	25200 · FWT pa...	(127.00)
				Payroll Bonus Checks	25300 · FICA Pa...	(32.63)
				Payroll Bonus Checks	25300 · FICA Pa...	(32.63)
				Payroll Bonus Checks	25300 · FICA Pa...	(139.50)
				Payroll Bonus Checks	25300 · FICA Pa...	(139.50)
TOTAL						(471.26)
Bill P...	**ACH...**	**12/27/2019**	**Verizon**	**NOV 21-DEC 20 City Ce...**	**10102 · General...**	
Bill	9844...	12/20/2019		NOV 21-DEC 20 City Cel...	71300 · Telephone	(396.51)
TOTAL						(396.51)
Bill P...	**ACH...**	**01/01/2020**	**Lakeview P...**	**FY2020 LPD Budget Pa...**	**10102 · General...**	
Bill	2020...	01/01/2020		FY2020 LPD Budget Pay...	75100 · Police D...	(71,145.81)
TOTAL						(71,145.81)
Bill P...	**ACH...**	**12/31/2019**	**Clark, Dari...**	**Honoraria- Council Pos...**	**10102 · General...**	
Bill		12/31/2019		Honoraria- Council Positi...	70600 · Honoraria	(50.00)
TOTAL						(50.00)
Bill P...	**ACH...**	**12/31/2019**	**Corbin, Jef...**	**LPD Commissioners H...**	**10102 · General...**	
Bill		12/31/2019		LPD Commissioners Ho...	70600 · Honoraria	(25.00)
TOTAL						(25.00)
Bill P...	**ACH...**	**12/31/2019**	**Findley, Sh...**	**Council Position 1 Hon...**	**10102 · General...**	
Bill		12/31/2019		Council Position 1 Honor...	70600 · Honoraria	(50.00)
TOTAL						(50.00)
Bill P...	**ACH...**	**12/31/2019**	**O'Brien, Mi...**	**LPD Commissioners H...**	**10102 · General...**	
Bill		12/31/2019		LPD Commissioners Ho...	70600 · Honoraria	(25.00)
TOTAL						(25.00)
Bill P...	**ACH...**	**12/31/2019**	**O'Donel, R...**	**LPD Commissioners H...**	**10102 · General...**	
Bill		12/31/2019		LPD Commissioners Ho...	70600 · Honoraria	(25.00)
TOTAL						(25.00)

City of El Lago
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December 19, 2019 through January 8, 2020

Type	Num	Date	Name	Memo	Account	Paid Amount
Bill P...	**ACH...**	**12/31/2019**	**Skelton, Jo...**	**Mayor Honoraria for 20...**	**10102 · General...**	
Bill		12/31/2019		Mayor Honoraria for 201...	70600 · Honoraria	(150.00)
TOTAL						(150.00)
Bill P...	**ACH...**	**12/31/2019**	**Vernon, Ann**	**Honoraria - Council Po...**	**10102 · General...**	
Bill		12/31/2019		Honoraria - Council Posit...	70600 · Honoraria	(50.00)
TOTAL						(50.00)
Bill P...	**10938**	**12/31/2019**	**J Fryday C...**	**Monthly building inpect...**	**10102 · General...**	
Bill	2019...	12/31/2019		Monthly building inpectio...	72000 · Building ...	(1,200.00)
TOTAL						(1,200.00)
Bill P...	**10939**	**01/01/2020**	**Nassau Ba...**	**2019-12**	**10102 · General...**	
Bill	2019...	01/01/2020		2019-12	73300 · Emerge...	(2,500.00)
TOTAL						(2,500.00)
Bill P...	**10940**	**01/01/2020**	**Seabrook ...**	**2020-01**	**10102 · General...**	
Bill	2020...	01/01/2020		2020-01	75300 · Fire Dep...	(13,052.07)
TOTAL						(13,052.07)
Bill P...	**10942**	**12/31/2019**	**Cooper, De...**	**Fitness Class Instructo...**	**10102 · General...**	
Bill	2019...	12/31/2019		Fitness Class Instructor ...	77600 · Fitness ...	(510.00)
TOTAL						(510.00)
Bill P...	**10944**	**12/31/2019**	**Poel, Corin...**	**Yoga Class Instruction ...**	**10102 · General...**	
Bill	2019...	12/31/2019		Yoga Class Instruction P...	77600 · Fitness ...	(180.00)
TOTAL						(180.00)
Paych...	**10947**	**12/20/2019**	**Brummerh...**		**10102 · General...**	
					70140 · Payroll ...	(500.00)
					25200 · FWT pa...	35.00
					70220 · Social S...	(31.00)
					25300 · FICA Pa...	31.00
					25300 · FICA Pa...	31.00
					70220 · Social S...	(7.25)
					25300 · FICA Pa...	7.25
					25300 · FICA Pa...	7.25
TOTAL						(426.75)

City of El Lago
Check Detail
December 19, 2019 through January 8, 2020

Type	Num	Date	Name	Memo	Account	Paid Amount
Paych...	**10948**	**12/20/2019**	**De Leon, A...**		**10102 · General...**	
					70140 · Payroll ...	(500.00)
					25200 · FWT pa...	19.00
					70220 · Social S...	(31.00)
					25300 · FICA Pa...	31.00
					25300 · FICA Pa...	31.00
					70220 · Social S...	(7.25)
					25300 · FICA Pa...	7.25
					25300 · FICA Pa...	7.25
TOTAL						(442.75)
Paych...	**10949**	**12/20/2019**	**Klingle, Br...**		**10102 · General...**	
					70140 · Payroll ...	(500.00)
					25200 · FWT pa...	19.00
					70220 · Social S...	(31.00)
					25300 · FICA Pa...	31.00
					25300 · FICA Pa...	31.00
					70220 · Social S...	(7.25)
					25300 · FICA Pa...	7.25
					25300 · FICA Pa...	7.25
TOTAL						(442.75)
Paych...	**10950**	**12/20/2019**	**Lewis, Rac...**		**10102 · General...**	
					70140 · Payroll ...	(250.00)
					25200 · FWT pa...	35.00
					70220 · Social S...	(15.50)
					25300 · FICA Pa...	15.50
					25300 · FICA Pa...	15.50
					70220 · Social S...	(3.63)
					25300 · FICA Pa...	3.63
					25300 · FICA Pa...	3.63
TOTAL						(195.87)
Paych...	**10951**	**12/20/2019**	**Means, Der...**		**10102 · General...**	
					70140 · Payroll ...	(500.00)
					25200 · FWT pa...	19.00
					70220 · Social S...	(31.00)
					25300 · FICA Pa...	31.00
					25300 · FICA Pa...	31.00
					70220 · Social S...	(7.25)
					25300 · FICA Pa...	7.25
					25300 · FICA Pa...	7.25
TOTAL						(442.75)
Liabilit...	**10952**	**01/01/2020**	**Texas Mun...**	**23401oz**	**10102 · General...**	
				L Brummerhop	70200 · Employe...	(550.82)
				A Deleon	70200 · Employe...	(108.38)
				B Klingle	70200 · Employe...	(550.82)
				D Means	70200 · Employe...	(550.82)
				Renewal Credit	70200 · Employe...	141.10
				23401oz	25500 · Med. & ...	(37.50)
TOTAL						(1,657.24)

City of El Lago
Check Detail
December 19, 2019 through January 8, 2020

Type	Num	Date	Name	Memo	Account	Paid Amount
Bill P...	**10953**	**01/08/2020**	**360 Vision IT**	**Backup the server to th...**	**10102 · General...**	
Bill	1468	01/01/2020		Backup the server to the ...	71902 · Comput...	(45.00)
TOTAL						(45.00)
Bill P...	**10954**	**01/08/2020**	**Accu-Tech ...**	**DECEMBER 2019 Maint...**	**10102 · General...**	
Bill	26227	12/30/2019		DECEMBER 2019 Maint...	71600 · Office S...	(50.00)
TOTAL						(50.00)
Bill P...	**10955**	**01/08/2020**	**Clear Lake ...**	**1268**	**10102 · General...**	
Bill	26459	12/17/2019		Business Cards for City ...	71500 · Meetings	(98.00)
TOTAL						(98.00)
Bill P...	**10956**	**01/08/2020**	**GreatAmeri...**	**Office color copier mon...**	**10102 · General...**	
Bill	2620...	12/31/2019		Office color copier month...	71600 · Office S...	(150.39)
TOTAL						(150.39)
Bill P...	**10957**	**01/08/2020**	**Harris Cou...**	**Water/Serwer service**	**10102 · General...**	
Bill	2019...	12/20/2019		01-00012690-00-1 411 ...	72100 · Utilities	(161.66)
				01-00009940-00-7 Mc ...	72100 · Utilities	(220.45)
				01-00004110-00-7 443 ...	72100 · Utilities	(112.41)
				01-00004210-01-7 419 ...	77210 · Utilities-...	(35.28)
				01-00006031-00-5 732 ...	72100 · Utilities	(10.15)
				01-00007140-00-3 Bay...	72100 · Utilities	(10.15)
				01-00008910-00-9 98 L...	72100 · Utilities	(41.31)
				01-00007128-00-5 Bay...	72100 · Utilities	(10.15)
				1-00000021-00-8 Fireline	72100 · Utilities	(10.15)
TOTAL						(611.71)
Bill P...	**10958**	**01/08/2020**	**Hendricks, ...**	**December 17, 2019 Baliff**	**10102 · General...**	
Bill	2019...	12/17/2019		December 17, 2019 Baliff	74410 · Bailiff S...	(75.00)
TOTAL						(75.00)
Bill P...	**10959**	**01/08/2020**	**Texas Dep...**	**MOTOR VEHICLE INQU...**	**10102 · General...**	
Bill	2020...	01/03/2020		MOTOR VEHICLE INQ...	74500 · Court Mi...	(23.00)
TOTAL						(23.00)
Bill P...	**10960**	**01/08/2020**	**Texas Mun...**	**Texas Municipal Electi...**	**10102 · General...**	
Bill	2019...	12/09/2019		Texas Municipal Election...	71000 · Dues an...	(56.50)
TOTAL						(56.50)
Bill P...	**10961**	**01/08/2020**	**AmeriWast...**	**Recycle 01/01 - 01/31**	**10102 · General...**	
Bill	1384...	01/01/2020		Recycle 01/01 - 01/31	73210 · Recycling	(105.88)
TOTAL						(105.88)

City of El Lago
Check Detail
December 19, 2019 through January 8, 2020

Type	Num	Date	Name	Memo	Account	Paid Amount
Bill P...	**10962**	**01/08/2020**	**Leslie's Po...**	**Power Powder & ALKA ...**	**10102 · General...**	
Bill	0043...	12/19/2019		50LB Power Powder	77201 · Pool Ch...	(178.19)
				ALKA Up	77201 · Pool Ch...	(74.24)
TOTAL						(252.43)
Bill P...	**10963**	**01/08/2020**	**Allied Fire ...**	**Maintenance of fire pro...**	**10102 · General...**	
Bill	PI42...	12/16/2019		SEMI ANNUAL HOOD I...	70360 · Fire Prot...	(300.00)
TOTAL						(300.00)
Bill P...	**10964**	**01/08/2020**	**Home Depot**	**Tennis Court backboar...**	**10102 · General...**	
Bill	2019...	01/06/2020		Screws for Backboard for...	77300 · Tennis ...	(29.98)
				Gate Latch & ScotchBluet	70300 · Building ...	(14.22)
TOTAL						(44.20)
Bill P...	**10965**	**01/08/2020**	**Texas Soci...**	**Annual $35 administrati...**	**10102 · General...**	
Bill	2019...	12/16/2019		Annual $35 administrativ...	70220 · Social S...	(35.00)
TOTAL						(35.00)
Bill P...	**10966**	**01/08/2020**	**Petty Cash**	**Petty Cash Reimburse...**	**10102 · General...**	
Bill	2020...	01/06/2020		Special Events Food & B...	71200 · Special ...	(236.37)
				CVS food plastic wrap	71200 · Special ...	(4.09)
				Special Events Christma...	71200 · Special ...	(10.00)
				Red #10 Envelopes	71200 · Special ...	(14.95)
TOTAL						(265.41)
Bill P...	**10967**	**01/08/2020**	**AmeriWast...**	**Solid Waste removal & ...**	**10102 · General...**	
Bill	1388...	12/31/2019		Residential Solid Waste	73200 · Solid W...	(13,148.76)
				Recycling	73210 · Recycling	(1,675.08)
				Commercial Containers	73200 · Solid W...	(818.50)
TOTAL						(15,642.34)
Bill P...	**10968**	**01/08/2020**	**Comcast**	**Webmaster DECEMBE...**	**10102 · General...**	
Bill	2020...	01/06/2020		Webmaster DECEMBER...	71903 · Comput...	(79.95)
TOTAL						(79.95)
Bill P...	**10969**	**01/08/2020**	**Southside ...**	**206586**	**10102 · General...**	
Bill	2020...	01/07/2020		2019 Acct Manage. fee f...	70550 · Bank Se...	(500.00)
TOTAL						(500.00)
Bill P...	**10970**	**01/08/2020**	**Barfield, R...**	**Judge Apperances for r...**	**10102 · General...**	
Bill	2019...	12/31/2019		Judge Apperances for re...	74200 · Municip...	(300.00)
TOTAL						(300.00)

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Type	Num	Date	Name	Memo	Account	Paid Amount
Bill P...	**10971**	**01/08/2020**	**Calderon, ...**	**Prosecutor fee's for Oc...**	**10102 · General...**	
Bill	2019...	12/31/2019		Prosecutor fee's for Oct ...	74100 · Court Pr...	(450.00)
TOTAL						(450.00)
Bill P...	**10972**	**01/08/2020**	**Clark, Diane**	**Judge Apperances for ...**	**10102 · General...**	
Bill	2019...	12/31/2019		Judge Apperances for D...	74200 · Municip...	(150.00)
TOTAL						(150.00)
Bill P...	**10973**	**01/08/2020**	**Lakeview P...**	**Arrest Fees for 1st Qtr**	**10102 · General...**	
Bill	2019...	12/31/2019		Arrest Fees for 1st Qtr	74414 · Arrest F...	(604.52)
TOTAL						(604.52)

CITY OF EL LAGO

MINUTES OF THE DECEMBER 18, 2019
REGULAR CITY COUNCIL MEETING
411 TALLOWOOD DRIVE, EL LAGO,
TEXAS 77586

1. **Call to Order** Mayor Skelton called the meeting to order at 7:00 PM.
2. **Invocation and/or Pledge of Allegiance**
3. **Declaration of a Quorum**

   Present: Mayor John Skelton
   Councilperson Shawn Findley
   Mayor Pro Tem Ann Vernon
   Councilperson Jeff Michalak

   Absent: Councilperson Darin Clark
   Councilperson Kris Kuehnel
4. **Citizen Comments**

   Art Richard of 622 Bayou View – Informed Council that there will be a CERT training in Pasadena beginning January 11, 2020. It will run for 4 consecutive Saturdays which will last from 6 to 8 hours per session. It will be held at the Pasadena Convention Center and the sessions will begin at 9:00 A.M.

   Bob Kosar of 503 Whitecap Drive – Reported that he attended the WCID board meeting held on December 9, 2019. He stated he was asked about the joint letter and he informed the board that Mayor Skelton is not planning to sign a support letter which resulted in a special Council meeting being scheduled for early January, 2020. Mayor Skelton confirmed that this is correct.
5. **City Official, Board, Commission, Committee, & City Service Report**

   5.1. Report on LPD Activity in the City with Call For Service reports for November, 2019. Chief Tom Savage discussed questions about the Suspicious Vehicle calls increasing in November and he said that it is likely due to more people being at home during the holidays. Mayor Skelton asked about a residence which has had several reports of alleged drug activity and Chief Savage stated that he is aware of it and so is the night shift. The Chief stated that LPD is watching the residence and some warrant arrests have been made at that location. The Mayor informed Chief Savage that the complaints have escalated and he wants the problem to be addressed as aggressively as possible.
6. **Councilmembers' Reports**

   6.1. Mayor Pro Tem Vernon to report on street repair schedule – Mayor Pro Tem Vernon reported that street repairs will take place on Lake Bluff and three areas of Crestwood while school is out for the upcoming holiday. She also said that work was scheduled to be completed on Whitecap, however the Floodplain Administrator has advised her that he plans to recommend an additional flood mitigation project that will include Whitecap, so that work will be postponed until the summer.

   6.2. Councilperson Jeff Michalak to report on Personnel Manual Committee – Councilperson Michalak reported that the committee is reviewing the current City of El Lago Personnel Manual. The manual is 15 years old and it will need updates. He stated the process should take 3-4 weeks.
7. **Consent Agenda**

   7.1. Check Detail for checks printed from December 5, 2019 through December 18, 2019

   7.2. Minutes from the Public Hearing and Council Meeting of December 4, 2019

   Mayor Pro Tem Vernon made a motion to approve the consent agenda and Councilperson Michalak seconded. The vote was unanimous to approve.
8. **Old Business**

   8.1. Consider/ Approve the purchase of IworQ building permitting, contractor registration, and code enforcement software – City Secretary Rachel Lewis went over the new proposal from IworQ which included a reduced cost for the software and set-up fees. She reported that the sale of excess equipment totaled $8400 for the year which will pay for the software and equipment needed. She went over the

proposal including the public portal access which will allow the public to fill out building permit and contractor registration applications online. Mayor Pro Tem Vernon made a motion to approve the purchase of the IworQ permit software including the public portal access and $1000 or less for tablets. Councilperson Findley provided a second and the motion passed unanimously.

9. New Business

9.1. Consider/ Approve ORD 465 regulating garage sale frequency and duration. – Second Reading

Mayor Pro Tem Vernon said that she contacted the City Attorney about the possibility of banning residents who violate the ordinance from having garage sales in the City permanently. He informed her that this is possible but he had concerns about enforcement. Councilperson Findley stated that the fine for violators should be enough. Mayor Pro Tem Vernon explained that the Judges can increase the fine amount per violation up to $500. Chief Savage was asked by the Mayor to provide input and Chief Savage stated that he needs an ordinance like this in order to enforce these problems as they occur. Councilperson Findley made a motion to approve Ordinance 465 and Councilperson Michalak seconded. The vote was unanimous to approve.

9.2. Consider/Approve adding City Secretary, Rachel Lewis, as a check signer on the City's bank accounts

Mayor Pro Tem Vernon made a motion to approve with a second from Councilperson Michalak. The vote was unanimous so the motion passed.

10. Future Agenda Items

Not Scheduled	**Scheduled**
• City Treasurer	Building permit fee schedule
• 5 year spend plan	Update Personnel Manual

Mayor Skelton stated that the meetings in January will be moved to January 8, 2020 and January 22, 2020 due to the holidays. Meetings will resume per the usual schedule in February.

Mayor Pro Tem Vernon stated that she would like to have an item placed on the agenda addressing the possibility of the City constructing a masonry fence behind Loch Lake bordering El Lago and Seabrook. Mayor Skelton stated that it can be placed on the next agenda.

11. Adjournment –There being no further business, Mayor Skelton adjourned the meeting at 7:49 P.M..

_____

John Skelton
Mayor

ATTEST:

_____

Rachel Lewis
City Secreatary

METRO

Mission Statement

"Provide safe, clean, reliable, accessible and friendly public transportation services to our region."

Board of Directors

Carrin F. Patman
Chair

Jim Robinson
First Vice-Chair

Don Elder, Jr.
Second Vice-Chair

Troi Taylor
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Sanjay Ramabhadran (Ram)

President & Chief Executive Officer

Thomas C. Lambert

December 23, 2019

Honorable John Skelton
City of El Lago
411 Tallowood Drive
El Lago, TX 77586

Dear Mayor Skelton:

As per the 2019 METRO Bond Referendum, attached please find the General Mobility Program Agreement for your review and signature. If you have any questions please feel free to contact Mr. Eduardo Miranda Jr., vice president for government affairs at 713.739.4624 or at Eduardo.Miranda@ridemetro.org.

If there is anything you need from me please do not hesitate to contact me at 713.615.6409 (Office), 713.822.0893 (Mobile) or via email at Thomas.Lambert@ridemetro.org.

Sincerely,

Thomas C. Lambert,
President & Chief Executive Officer

THE STATE OF TEXAS §
COUNTY OF HARRIS §

THIRD AMENDMENT TO
CONGESTION MITIGATION/TRAFFIC MANAGEMENT AGREEMENT

THIS THIRD AMENDMENT to the CONGESTION MITIGATION/TRAFFIC MANAGEMENT AGREEMENT ("Third Amendment") is made by and between the METROPOLITAN TRANSIT AUTHORITY OF HARRIS COUNTY, TEXAS ("METRO"), a body corporate and politic, existing and operating pursuant to Chapter 451, TEXAS TRANSPORTATION CODE, and the CITY OF EL LAGO, TEXAS ("CITY"), a home-rule municipal corporation under the laws of the State of Texas.

RECITALS

WHEREAS, pursuant to Section 451.065 of the Texas Transportation Code and other applicable law, METRO has administered a program for participation with other governmental entities for development of Eligible Transportation Projects (as defined in the hereinafter defined Agreement) in the METRO service area; and

WHEREAS, pursuant to METRO Resolution 99-104, METRO executed a Congestion Mitigation/Traffic Management Agreement (as amended from time to time, the "Agreement") with the CITY to provide a base level of funds to the CITY to undertake Eligible Transportation Projects, the term of which was originally set to expire on September 30, 2009; and

WHEREAS, pursuant to METRO Resolutions 2003-77, 2003-93 and 2004-6, and the successful passage of METRO's election on November 4, 2003, representing voter approval of the continued dedication by METRO of 25% of its sales and use tax revenues for street improvements, mobility projects, as authorized by law, through September 30, 2014, METRO executed an amendment to the Agreement to extend the term of the Agreement to September 30, 2014 (the "First Amendment"); and

WHEREAS, pursuant to METRO Resolutions 2012-75 and 2012-111, and the successful passage of METRO's election on November 6, 2012, representing voter approval of the continued dedication by METRO of up to 25% of its sales and use tax revenues for street improvements and related projects, as authorized by law, through December 31, 2025 (such continued dedication as approved at such election, the "2012 Referendum"), METRO executed a second amendment to the Agreement to further extend the term of the Agreement to December 31, 2025 (the "Second Amendment"); and

WHEREAS, in accordance with METRO Resolutions 2019-71 and 2019-123, and the successful passage of METRO's election on November 5, 2019, representing voter approval of the continued dedication by METRO of up to 25% of its sales and use tax revenues through September 30, 2040 (such continued dedication as approved at such election, the "2019

Referendum") for street improvements, mobility projects and other facilities and services authorized by Section 451.065 of the Texas Transportation Code and other applicable law, the parties wish to enter into this Third Amendment to further extend the term of the Agreement to September 30, 2040.

NOW, THEREFORE, for and in consideration of the foregoing recitals and the mutual promises, obligations, covenants and benefits contained herein, the CITY and METRO agree as follows:

AGREEMENT

1. Article 2. Definitions and Terms of the Agreement contains the following definitions:

   (e) "General Mobility Program" shall mean a program under which METRO intends to make available up to 25% of its available sales and use tax revenues per year for Eligible Transportation Projects within the METRO service area, subject to METRO's commitments for transit-related operational expenditures and capital project expenditures and the terms of the Referendum. Such term specifically does not include any projects or programs provided for by transit-related operational expenditures or capital projects expenditures.

   (f) "Terms of this Agreement" or "Term" shall mean the period of time beginning on October 1, 2014 and ending on December 31, 2025, or an earlier date if this Agreement is terminated pursuant to the provisions hereof."

   Said definitions will be hereby amended to state as follows:

   (e) "General Mobility Program" shall mean a program under which METRO intends to make available up to 25% of its available sales and use tax revenues per year for Eligible Transportation Projects within the METRO service area, subject to METRO's commitments for transit-related operational expenditures and capital project expenditures and the terms of the 2012 Referendum and the 2019 Referendum. Such term specifically does not include any projects or programs provided for by transit-related operational expenditures or capital projects expenditures.

   (f) "Term of this Agreement" or "Term" shall mean the period of time beginning on October 1, 2014 and ending on September 30, 2040, or an earlier date if this Agreement is terminated pursuant to the provisions hereof."

2. Exhibit A to the Agreement (City Revenue Allocations) contains the following definition:

   "Funding Period" shall mean each of the following periods: (i) October 1, 2014 through September 30, 2015 (the "Sixteenth Funding Period"); (ii) October 1, 2015 through September 30, 2016 (the "Seventeenth Funding Period"); (iii) October 1, 2016 through September 30, 2017 (the "Eighteenth Funding Period"); (iv) October 1, 2017 through September 30, 2018 (the

"Nineteenth Funding Period"); (v) October 1, 2018 through September 30, 2019 (the "Twentieth Funding Period"); (vi) October 1, 2019 through September 30, 2020 (the "Twenty-First Funding Period"); (vii) October 1, 2020 through September 30, 2021 (the "Twenty-Second Funding Period"); (viii) October 1, 2021 through September 30, 2022 (the "Twenty-Third Funding Period"); (ix) October 1, 2022 through September 30, 2023 (the "Twenty-Fourth Funding Period"); (x) October 1, 2023 through September 30, 2024 (the "Twenty-Fifth Funding Period") (xi) October 1, 2024 through September 30, 2025 (the "Twenty-Sixth Funding Period"); and (xii) October 1, 2025 through December 31, 2025 (the "Twenty-Seventh Funding Period").

Said definition will be hereby amended to state as follows:

"Funding Period" shall mean each of the following periods: (i) October 1, 2014 through September 30, 2015 (the "Sixteenth Funding Period"); (ii) October 1, 2015 through September 30, 2016 (the "Seventeenth Funding Period"); (iii) October 1, 2016 through September 30, 2017 (the "Eighteenth Funding Period"); (iv) October 1, 2017 through September 30, 2018 (the "Nineteenth Funding Period"); (v) October 1, 2018 through September 30, 2019 (the "Twentieth Funding Period"); (vi) October 1, 2019 through September 30, 2020 (the "Twenty-First Funding Period"); (vii) October 1, 2020 through September 30, 2021 (the "Twenty-Second Funding Period"); (viii) October 1, 2021 through September 30, 2022 (the "Twenty-Third Funding Period"); (ix) October 1, 2022 through September 30, 2023 (the "Twenty-Fourth Funding Period"); (x) October 1, 2023 through September 30, 2024 (the "Twenty-Fifth Funding Period") (xi) October 1, 2024 through September 30, 2025 (the "Twenty-Sixth Funding Period"); (xii) October 1, 2025 through September 30, 2026 (the "Twenty-Seventh Funding Period"); (xiii) October 1, 2026 through September 30, 2027 (the "Twenty-Eighth Funding Period"); (xiv) October 1, 2027 through September 30, 2028 (the "Twenty-Ninth Funding Period"); (xv) October 1, 2028 through September 30, 2029 (the "Thirtieth Funding Period"); (xvi) October 1, 2029 through September 30, 2030 (the "Thirty-First Funding Period"); (xvii) October 1, 2030 through September 30, 2031 (the "Thirty-Second Funding Period"); (xviii) October 1, 2031 through September 30, 2032 (the "Thirty-Third Funding Period"); (xix) October 1, 2032 through September 30, 2033 (the "Thirty-Fourth Funding Period"); (xx) October 1, 2033 through September 30, 2034 (the "Thirty-Fifth Funding Period"); (xxi) October 1, 2034 through September 30, 2035 (the "Thirty-Sixth Funding Period"); (xxii) October 1, 2035 through September 30, 2036 (the "Thirty-Seventh Funding Period"); (xxiii) October 1, 2036 through September 30, 2037 (the "Thirty-Eighth Funding Period"); (xxiv) October 1, 2037 through September 30, 2038 (the "Thirty-Ninth Funding Period"); (xxv) October 1, 2038 through September 30, 2039 (the "Fortieth Funding Period"); (xxvi) October 1, 2039 through September 30, 2040 (the "Forty-First Funding Period").

3. Exhibit A to the Agreement (City Revenue Allocations), Section 2. Schedule of Payments contains the following schedule of payments:

Schedule of Payments. METRO agrees to make the following payments of City Revenue Allocations during the Term of this Agreement, unless terminated sooner pursuant to Article 7.

Subject to the exceptions provided below, in each Funding Period during the term of this Agreement, METRO shall pay the amount of $132,000 on or about October 1, provided, however, for the Twenty Seventh Funding Period, METRO shall pay the CITY the amount of $33,000.

The Schedule of Payments will be hereby amended in its entirety to state as follows:

> Schedule of Payments. METRO agrees to make the following payments of City Revenue Allocations during the Term of this Agreement, unless terminated sooner pursuant to Article 7.
>
> Subject to the exceptions provided below, in each Funding Period during the term of this Agreement, METRO shall pay the amount of $132,000 on or about October 1.

4. This Third Amendment shall take immediate effect after it is duly executed by the CITY and METRO. From and after the date that this Third Amendment takes effect, all other terms and conditions of the Agreement not modified by this Third Amendment shall remain in full force and effect. The terms of the Agreement, as modified by the First Amendment, the Second Amendment and this Third Amendment, contain the entire agreement between the CITY and METRO with respect to the matters addressed herein and therein.

[*Signature page follows*]

a. It has on the ___ day of _____, 20__, been executed on behalf of the CITY by _____.

b. It has on the 26th day of December, 2019, been executed on behalf of METRO by its President & CEO, Thomas C. Lambert, and attested by its Assistant Secretary, pursuant to Resolution 2019-123 of its Board of Directors authorizing such execution.

CITY OF EL LAGO, TEXAS

By: _____

Attest: _____
City Secretary

APPROVED AS TO FORM:

_____
City Attorney

METROPOLITAN TRANSPORTATION AUTHORITY OF HARRIS COUNTY, TEXAS

By: _____
Thomas C. Lambert
President & Chief Executive Officer

Attest as to form:

_____
Assistant Secretary

APPROVED AS TO FORM:

_____
Cydonii Fairfax
Executive Vice President & General Counsel

_____
Arthur C. Smiley III
Chief Financial Officer