



## CITY OF EL LAGO

### AGENDA COUNCIL MEETING

411 TALLOWOOD DRIVE, EL LAGO,  
TEXAS 77586  
MARCH 4, 2020  
**7:00 P.M.**

NOTICE is hereby given of a meeting of the City Council of the City of El Lago, County of Harris, State of Texas, to be held on the above stated date and time at: City Hall Events Room, 411 Tallowood Drive, El Lago, Texas, for the purpose of considering the following numbered items.

#### **1. Call to Order**

#### **2. Invocation and/or Pledge of Allegiance**

#### **3. Declaration of a Quorum**

*3.1. Announce Absent Members of Council*

#### **4. Citizen Comments**

*Citizens are invited & encouraged to speak for up to three (3) minutes on matters relating to the city and/or its Government.*

#### **5. City Official, Board, Commission, Committee, & City Service Report**

*5.1. SVFD Monthly activity report (Chief Andy Gutacker)*

*5.2. LPD Commissioner Michael O'Brien to report on LPD Commission activity*

#### **6. Consent Agenda**

*6.1. Check Detail for checks printed from February 20, 2020 through March 4, 2020.*

*6.2. Minutes from the Council Meeting of February 19, 2020*

#### **7. New Business**

*7.1. Stephanie Harris to present the FY2018 final end of the year audit.*

*7.2. Consider/Approve the end of the year FY2018 audit by Belt Harris Pechacek.*

*7.3. Consider/Approve an agreement to contract for service with Belt Harris Pechacek for the 2019 end of year audit.*

*7.4. Consider/Approve a variance request for the use of the City of El Lago Event Room from Shelly Jones.*

*7.5. Consider/Approve Resolution 2020-04 amending the Building Permit Fee Schedule.*

*7.6. Consider/Approve the Certification of Unopposed Candidates dated February 24, 2020.*

*7.7. Consider/Approve Ordinance 467 canceling the May 2, 2020 General Election and declaring unopposed candidates for Council Member Positions 3, 4, & 5 elected to office.*

*7.8. Consider/Approve the addition of the licensing/registration module for the IworQ permitting software.*

*7.9. Discuss/Approve repairing treadmills for a cost of \$3655.08 or a plan to replace existing equipment and/or repair and consider a budget adjustment accordingly.*

*7.10. Discuss the addition of speed bumps/humps within the City.*

#### **8. Future Agenda Items**

##### Not Scheduled

Hazardous Waste Recycling Day  
Amend the Personnel Manual  
Amended METRO Agreement

##### Scheduled

Masonry fence behind Loch Lake

#### **9. Adjournment**

## **ALL AGENDA ITEMS ARE SUBJECT TO ACTION**

*In compliance with the Americans with Disabilities Act, the City of El Lago will provide for reasonable accommodations for persons attending City Council Meetings. Requests should be received 48 hours prior to the meetings. Please contact the City office at 281-326-1951. The City Council of the City of El Lago, Texas, reserves the right to adjourn into executive session at any time during the course of the meeting to discuss any of the matters listed above, as authorized by the Texas Government Code, §551.071 (Consultation with Attorney), §551.072 (Deliberations about Real Property), §551.073 (Deliberations about Gifts and Donations), §551.074 (Personnel Matters), §551.076 (Deliberations about Security Devices), §551.077 (Agency Financed by Federal Government), §551.084 (Exclusion of Witness from Hearing), §551.086 (Meeting Concerning Municipally Owned Utility), §551.087 (Deliberations Regarding Economic Development), §551.088 (Deliberations Regarding Licensing Testing Exam), & §418.183(f) (Texas Disaster Act: regarding Critical Infrastructure).*

I certify that a copy of this notice of the City Council Meeting for the date listed above was posted at City Hall, 411 Tallowood Drive, El Lago, Texas, at least 72 hours in advance per the Texas Open Meetings Act.

---

Rachel Lewis, City Secretary

SEABROOK

City of El Lago Monthly Statistics

Alarm Date Between {02/01/2020} And {02/27/2020}  
and District = "2 "

2 El Lago

Incident	Alarm Date & Time	Arrival Date & Time	Stn	Shift	Response Time
311 Medical assist, assist EMS crew					
20-0200053	02/02/2020 09:44:41	02/02/2020 09:47:19	1	1	00:02:38
Average Response Time for District/Incident Type					00:02:38
412 Gas leak (natural gas or LPG)					
20-0200049	02/01/2020 13:39:55	02/01/2020 13:47:15	1	1	00:07:20
Average Response Time for District/Incident Type					00:07:20
Overall Average Response Time for District 00:04:59					

Total Incident Count: 2

Overall Average Response Time: 00:04:59

SEABROOK

City of El Lago Monthly Statistics

Alarm Date Between {02/01/2020} And {02/27/2020}  
and District = "2 "

Total Number of Incidents	2	Total Number of Responding Personnel	14
Average Turnout per Incident	7		

## Strategic Traffic Enforcement Initiative Summary

### FEBRUARY 2020

<b>STEI Performed</b>	<b>Hours</b>	<b>Traffic Stops</b>		
136	86.5	120		
<b>Citations</b>	<b>W. Warnings</b>	<b>V. Warnings</b>	<b>Arrests</b>	<b>Total</b>
76	23	58	0	157

#### Total Citations Issued by Department

<b>Moving</b>	<b>Non-Moving</b>	<b>W. Warnings</b>
79	59	46

#### Hot Spots by Numerical Ranking

##### TLV Hot Spots

Kirby Road (28)  
Old Kirby (14)  
Lakeshore Dr (5)

##### El Lago Hot Spots

NASA Pkwy (26)  
Cedar (16)  
Lakeshore (3)

### JANUARY 2020

<b>STEI Performed</b>	<b>Hours</b>	<b>Traffic Stops</b>		
138	83.66	109		
<b>Citations</b>	<b>W. Warnings</b>	<b>V. Warnings</b>	<b>Arrests</b>	<b>Total</b>
69	22	40	0	131

#### Total Citations Issued by Department

<b>Moving</b>	<b>Non-Moving</b>	<b>W. Warnings</b>
64	44	58

#### Hot Spots by Numerical Ranking

##### TLV Hot Spots

Kirby Road (24)  
Lakeshore Dr (6)  
Old Kirby Rd (5)

##### El Lago Hot Spots

NASA Pkwy (32)  
Les Talley (4)  
Lakeshore (3)

**DECEMBER 2019**

<b>STEI Performed</b>	<b>Hours</b>	<b>Traffic Stops</b>		
130	75.08	79		
<b>Citations</b>	<b>W. Warnings</b>	<b>V. Warnings</b>	<b>Arrests</b>	<b>Total</b>
50	16	26	0	92

**Total Citations Issued by Department**

<b>Moving</b>	<b>Non-Moving</b>	<b>W. Warnings</b>
56	44	55

**Hot Spots by Numerical Ranking**

**TLV Hot Spots**

Kirby Road (15)

Old Kirby (14)

Lakeshore Dr (7)

**El Lago Hot Spots**

NASA Pkwy (30)

Stanley/Bayview (4)

Lakeshore/Bayou View/Loch Lake (3)

**NOVEMBER 2019**

<b>STEI Performed</b>	<b>Hours</b>	<b>Traffic Stops</b>		
113	70.26	106		
<b>Citations</b>	<b>W. Warnings</b>	<b>V. Warnings</b>	<b>Arrests</b>	<b>Total</b>
64	26	42	0	132

**Total Citations Issued by Department**

<b>Moving</b>	<b>Non-Moving</b>	<b>W. Warnings</b>
61	38	64

**Hot Spots by Numerical Ranking**

**TLV Hot Spots**

Old Kirby Rd (14)

Kirby Rd (13)

Lakeshore Dr (8)

**El Lago Hot Spots**

NASA Pkwy (25)

Whitecap Dr (5)

Cedar, Lakeshore and Lake Bluff (2)

**STEI Summary for East Side Patrol Unit**

**Monday - Friday**

<b>DATE</b>	<b>TIMES</b>	<b>LOCATION</b>	<b>STOPS</b>	<b>V. WARNINGS</b>	<b>W. WARNINGS</b>	<b>CITATIONS</b>
02/28/20	1700-1800	700 Cedar	1	0	0	2
02/27/20	2044-2114	3900 NASA	1	1	0	0
02/26/20	1630-1745	800 Cedar	1	0	0	2
02/25/20	1435-1536	600 Whitecap	0	0	0	0
02/24/20	2000-2100	200 Lakeshore	1	1	0	0
02/21/20	1644-1714	600 Cedar	0	0	0	0
02/20/20	1715-1830	700 Cedar	1	1	0	0
02/19/20	1441-1530	600 Whitecap	1	1	0	0
02/18/20	1430-1530	600 Whitecap	4	4	0	0
02/17/20	1800-1830	100 Lakeshore	2	2	0	0
02/15/20	1720-1754	700 Cedar	0	0	0	0
02/14/20	1636-1735	800 Cedar	1	0	0	2
02/13/20	1615-1800	800 Cedar	3	1	0	5
02/12/20	1645-1740	1000 Cedar	0	0	0	0

02/11/20	1430-1530	600 Whitecap	1	1	0	0
02/10/20	1800-1830	900 Cedar	3	2	0	1
02/09/20	1751-1823	800 Cedar	0	0	0	0
02/07/20	1730-1819	800 Cedar	1	0	0	1
02/06/20	1715-1830	600 Cedar	2	1	0	2
02/05/20	1430-1615	Cedar/Pebble Brook	1	0	0	1
02/04/20	1800-1830	900 Cedar	5	4	1	1
02/03/20	1642-1715	600 Cedar	1	1	Six vehicles. Slowest 18 mph. Fastest 28. Average 21.7	
02/02/20	2001-2028	3800 NASA	0			
02/01/20	2029-2100	Cedar/Pebble Brook	0			
01/31/20	1600-1800	700 Cedar	3	0	0	4
					23 Vehicles. Average was 24.86 mph	
01/30/20	1621-1651	600 Cedar	0		6 Vehicles Observed. Average speed mid-20's	
01/29/20	1430-1530	600 Whitecap	0			
01/28/20	1434-1526	600 Whitecap	0			
01/27/20	2030-2100	100 Lakeshore	0			
01/24/20	1711-1741	600 Cedar	0			
01/23/20	1630-1730	600 Cedar	0			

01/22/20	Heavy Rain – Not performed					
01/21/20	1430-1530	600 Whitecap	2	0	0	2
01/20/20	1623-1653	700 Cedar	1	1		
01/17/20	1600-1700	400 Lakeshore	3	0	0	3
01/16/20	2033-2100	3900 NASA	1	1		
01/15/20	1430-1520	600 Whitecap	3	0	0	3
01/14/20	?	Cedar/Pebble Brook	0			

## LAKEVIEW POLICE DEPARTMENT - ORDINANCE ENFORCEMENT REPORT

February-2020 East District

DATE	ADDRESS	VIOLATION	OFFICER ACTIVITY	COMMENTS	DATE ABATED
9/17/2019	306 Cedar	Building / Structure Violation	No Contact	Anomyous Complaint about structure being built in back yard and not permit obtained to build it. No Contact made this date. <b>11/6/2019 - R/T issued this date for no history of permit being issued for structure built in back of property.</b>	
10/1/2019	434 Terrace	Fence Violation	RT	Fence past Setback line. Provided a copy of the Zoning Ordinance pertaining to the violation. <b>10/30/2019 - Still no action taken on this violation</b>	
11/20/2019	319 Tallowood	House Maintenance / Repair violations	RT	Blue Tarp has been wrapped around the Chimney "since Hurricane Harvey" (according to Leigh Ann Welch). I told her that over 2 years has been more than enough time to make repairs. I would give her 2-3 months to make repairs.	
1/10/2020	1607 Lake Arbor	No Permit	Job Shut Down	Construction company installing new roof with no Permit being pulled. <b>2/28/2020 - Roof still not complete. No permit was ever obtained.</b>	
1/21/2020	1024 Nasa Pkwy	Grass Violation	RT	Grass greater than 6" long. Talked to Masani, Nasiruddin Mehendi DOB - 03/19/1953, He stated that he was going to take care of the grass. He needed to find someone to do it.	2/3/2020

1/24/2020	106 Lakeshore	No Permit on File	RT	Chief RT'd residence for construction of new Driveway without a permit being pulled. Form boards going up. <b>2/28/2020 - city advised that the permit was going to be declined. Addition not in compliance with City Ordinance. Now, waiting for hole to be filled in.</b>	
1/27/2020	423 Whitecap	Grass Violation / Junk Vehicle	RT	Grass Runners touching street / Junk Vehicle in Driveway. TX LP #BKD2703, 2006 Mazda3 4Dr (Expired 12/17)	2/28/2020
2/3/2020	322 Willow Vista	No Permit on File / Not Registered with City	Job Shut Down	Company doing piers / foundation work. Company not registered with City.	2/10/2020
2/4/2020	603 Whitecap	No Permit on File / Not Registered with City	Job Shut Down	New Roof going up. Company sent to get permit with city	2/4/2020
2/4/2020	1119 Woodland Dr	Grass Violation	RT	Grass runners running over curb into street.	2/10/2020
2/6/2020	327 Whitecap	Beehive in Tree	Letter from City	City sent letter to resident requiring the removal of the beehive from the tree. City gave 30 day to comply.	
2/13/2020	1711 Fair Oaks	No Permit on File / Not Registered with City	Job Shut Down	New Roof being installed with no permit on file. Job Shut down until permit obtained.	2/13/2020
2/18/2020	116 Cedar Ln	Junk Vehicle / Other	RT	Junk vehicle in DW (98 JEEP - TX LP #CKL0850) Vehicle is under blue tarp. Exp Oct. 2016. Numerous misc items stored in driveway in front of Junk vehicle. <b>2/27/2020 - talked with homeowner. They were given until 3/18/2020 to remove vehicle.</b>	
2/18/2020	402 Pebblebrook	Junk Vehicle	RT	Junk vehicle in DW (85 Mercedes - TX LP #CDN7424). Exp Aug. 2019.	
2/26/2020	1502 Mirror Lake	Grass Violation	RT	Grass needing to be mowed / edged	

2/26/2020	201 Bayou View	Grass / Debris	Phone Call / RT	Talked to owner via phone, he advised that he would take care of the property	
2/26/2020	718 Hunter Crest	Grass / Debris		Looking for owner of property. Location found possibly in Dickinson. <b>(I am currently working on this issue)</b>	
2/26/2020	803 Whitecap	Debris on Property	Garbage at curb in disarray	Moving from property. A lot of property moved from the house put out at the curb for the garbage.	
2/26/2020	3902 Nasa Pkwy	Property in Disarray		<b>(I am currently working on this issue)</b>	
2/26/2020	1607 Lake Arbor	Blackwater in pool	Called Construction Contractor	I asked Ida if they were responsible for the Pool. They said no. I advised that the pool needing to be cleaned. They advised that they would get with the property owner.	

**City of El Lago**  
**Check Detail**  
 February 20 through March 4, 2020

Type	Num	Date	Name	Memo	Account	Paid Amount
Paych...	ACH...	02/20/2020	Brummerh...		<b>10102 · General...</b>	
					70100 · Administ...	(1,186.58)
					70100 · Administ...	(131.84)
					25400 · Pension ...	100.00
					25200 · FWT pa...	121.00
					70220 · Social S...	(81.74)
					25300 · FICA Pa...	81.74
					25300 · FICA Pa...	81.74
					70220 · Social S...	(19.12)
					25300 · FICA Pa...	19.12
					25300 · FICA Pa...	19.12
TOTAL						(996.56)
Paych...	ACH...	02/20/2020	De Leon, A...		<b>10102 · General...</b>	
					70120 · Mainten...	(1,524.42)
					25500 · Med. & ...	17.31
					25200 · FWT pa...	138.00
					70220 · Social S...	(94.52)
					25300 · FICA Pa...	94.52
					25300 · FICA Pa...	94.52
					70220 · Social S...	(22.11)
					25300 · FICA Pa...	22.11
					25300 · FICA Pa...	22.11
TOTAL						(1,252.48)
Paych...	ACH...	02/20/2020	Klingle, Br...		<b>10102 · General...</b>	
					74010 · Court Cl...	(1,876.96)
					25400 · Pension ...	112.62
					70210 · Pension	(112.62)
					25400 · Pension ...	112.62
					25200 · FWT pa...	167.00
					70220 · Social S...	(116.38)
					25300 · FICA Pa...	116.38
					25300 · FICA Pa...	116.38
					70220 · Social S...	(27.21)
					25300 · FICA Pa...	27.21
					25300 · FICA Pa...	27.21
TOTAL						(1,453.75)

**City of El Lago**  
**Check Detail**  
 February 20 through March 4, 2020

Type	Num	Date	Name	Memo	Account	Paid Amount
Paych...	ACH...	02/20/2020	Lewis, Rac...		<b>10102 · General...</b>	
					70100 · Administ...	(1,807.69)
					25400 · Pension ...	126.54
					25200 · FWT pa...	202.00
					70220 · Social S...	(112.08)
					25300 · FICA Pa...	112.08
					25300 · FICA Pa...	112.08
					70220 · Social S...	(26.22)
					25300 · FICA Pa...	26.22
					25300 · FICA Pa...	26.22
TOTAL						(1,340.85)
Paych...	ACH...	02/20/2020	Means, Der...		<b>10102 · General...</b>	
					70120 · Mainten...	(340.69)
					70120 · Mainten...	(1,277.60)
					70120 · Mainten...	(85.17)
					25200 · FWT pa...	159.00
					70220 · Social S...	(105.62)
					25300 · FICA Pa...	105.62
					25300 · FICA Pa...	105.62
					70220 · Social S...	(24.70)
					25300 · FICA Pa...	24.70
					25300 · FICA Pa...	24.70
TOTAL						(1,414.14)
Paych...	ACH...	02/20/2020	Vernon, Ma...		<b>10102 · General...</b>	
					70100 · Administ...	(140.53)
					70220 · Social S...	(8.72)
					25300 · FICA Pa...	8.72
					25300 · FICA Pa...	8.72
					70220 · Social S...	(2.04)
					25300 · FICA Pa...	2.04
					25300 · FICA Pa...	2.04
TOTAL						(129.77)

**City of El Lago**  
**Check Detail**  
 February 20 through March 4, 2020

Type	Num	Date	Name	Memo	Account	Paid Amount
Liabilit...	ACH...	02/20/2020	ICMA Retir...	2020-02-20 Payroll	10102 · General...	
				2020-02-20 Payroll	25400 · Pension ...	(112.62)
				L. Brummerhop	25400 · Pension ...	(100.00)
				B Klingle	25400 · Pension ...	(112.62)
				R. Lewis	25400 · Pension ...	(126.54)
TOTAL						(451.78)
Liabilit...	ACH...	02/20/2020	EFTPS	74-1612666 Payroll 202...	10102 · General...	
				Payroll 2020-02-20	25200 · FWT pa...	(787.00)
				Payroll 2020-02-20	25300 · FICA Pa...	(121.40)
				Payroll 2020-02-20	25300 · FICA Pa...	(121.40)
				Payroll 2020-02-20	25300 · FICA Pa...	(519.06)
				Payroll 2020-02-20	25300 · FICA Pa...	(519.06)
TOTAL						(2,067.92)
Bill P...	ACH...	02/20/2020	Comcast	8777 70 112 0111874 fo...	10102 · General...	
Bill	2020...	02/20/2020		11 fitness TV, 1 in event ...	71903 · Comput...	(174.50)
				Internet 50down/10up Cit...	71903 · Comput...	(174.51)
TOTAL						(349.01)
Bill P...	ACH...	02/20/2020	Comcast	8777-70-112-0104051-9...	10102 · General...	
Bill	2020...	02/20/2020		computer @ 98 Lakeshore	71903 · Comput...	(79.90)
				Telephone @ 98 Lakesh...	71300 · Telephone	(96.71)
TOTAL						(176.61)
Bill P...	ACH...	02/20/2020	Frontier Co...	Fire & fax line	10102 · General...	
Bill	2020...	02/18/2020		Fire line	70360 · Fire Prot...	(86.88)
				Fax line	71300 · Telephone	(86.89)
TOTAL						(173.77)

**City of El Lago**  
**Check Detail**  
February 20 through March 4, 2020

Type	Num	Date	Name	Memo	Account	Paid Amount
Bill P...	ACH...	03/02/2020	Lakeview P...	FY2020 LPD Budget Pa...	10102 · General...	
Bill	2020...	03/02/2020		FY2020 LPD Budget Pay...	75100 · Police D...	(71,145.81)
TOTAL						(71,145.81)
Bill P...	ACH...	02/28/2020	Findley, Sh...	Council Position 1 Hon...	10102 · General...	
Bill		02/28/2020		Council Position 1 Honor...	70600 · Honoraria	(50.00)
TOTAL						(50.00)
Bill P...	ACH...	02/28/2020	O'Brien, Mi...	LPD Commissioners H...	10102 · General...	
Bill		02/28/2020		LPD Commissioners Ho...	70600 · Honoraria	(25.00)
TOTAL						(25.00)
Bill P...	ACH...	02/28/2020	O'Donel, R...	LPD Commissioners H...	10102 · General...	
Bill		02/28/2020		LPD Commissioners Ho...	70600 · Honoraria	(25.00)
TOTAL						(25.00)
Bill P...	ACH...	02/28/2020	Skelton, Jo...	Mayor Honoraria for 20...	10102 · General...	
Bill		02/28/2020		Mayor Honoraria for 201...	70600 · Honoraria	(150.00)
TOTAL						(150.00)
Bill P...	ACH...	02/28/2020	Vernon, Ann	Honoraria - Council Po...	10102 · General...	
Bill		02/28/2020		Honoraria - Council Posit...	70600 · Honoraria	(50.00)
TOTAL						(50.00)
Bill P...	ACH...	02/28/2020	Corbin, Jef...	LPD Commissioners H...	10102 · General...	
Bill		02/28/2020		LPD Commissioners Ho...	70600 · Honoraria	(25.00)
TOTAL						(25.00)

**City of El Lago**  
**Check Detail**  
 February 20 through March 4, 2020

Type	Num	Date	Name	Memo	Account	Paid Amount
Bill P...	11038	02/28/2020	Hampton, ...	Yoga Class Instruction ...	10102 · General...	
Bill	2020...	02/28/2020		Yoga Class Instruction P...	77600 · Fitness ...	(240.00)
TOTAL						(240.00)
Bill P...	11039	02/28/2020	Cooper, De...	Fitness Class Instructo...	10102 · General...	
Bill	2020...	02/28/2020		Fitness Class Instructor ...	77600 · Fitness ...	(480.00)
TOTAL						(480.00)
Bill P...	11040	03/01/2020	Nassau Ba...	2020-03	10102 · General...	
Bill	2020...	03/01/2020		2020-03	73300 · Emerge...	(2,500.00)
TOTAL						(2,500.00)
Bill P...	11041	03/01/2020	Seabrook ...	2020-03	10102 · General...	
Bill	2020...	03/01/2020		2020-03	75300 · Fire Dep...	(13,052.07)
TOTAL						(13,052.07)
Bill P...	11042	02/28/2020	J Fryday C...	Monthly building inpect...	10102 · General...	
Bill	2020...	02/28/2020		Monthly building inpectio...	72000 · Building ...	(1,200.00)
TOTAL						(1,200.00)
Liabilit...	11047	03/01/2020	Texas Mun...	23401oz	10102 · General...	
				L. Brummerhop	70200 · Employe...	(550.82)
				B. Klinge	70200 · Employe...	(550.82)
				D. Means	70200 · Employe...	(550.82)
				A. Deleon	70200 · Employe...	(108.38)
				Credit	70200 · Employe...	141.10
				23401oz	25500 · Med. & ...	(37.50)
TOTAL						(1,657.24)

**City of El Lago**  
**Check Detail**  
 February 20 through March 4, 2020

Type	Num	Date	Name	Memo	Account	Paid Amount
<b>Check</b>	<b>11048</b>	<b>02/26/2020</b>	<b>Smith, Sus...</b>	<b>Refund of Security Dep...</b>	<b>10102 · General...</b>	
Credit ...	2020...	02/26/2020		Refund of security deposit	27000 · Security ...	(250.00)
TOTAL						(250.00)
<b>Bill P...</b>	<b>11049</b>	<b>03/04/2020</b>	<b>Accu-Tech ...</b>	<b>Monthly copy machine ...</b>	<b>10102 · General...</b>	
Bill	26450	02/21/2020		Monthly copy machine s...	71600 · Office S...	(50.00)
TOTAL						(50.00)
<b>Bill P...</b>	<b>11050</b>	<b>03/04/2020</b>	<b>AmeriWast...</b>	<b>School recycle container</b>	<b>10102 · General...</b>	
Bill	1410...	03/01/2020		School recycle container	73210 · Recycling	(105.88)
TOTAL						(105.88)
<b>Bill P...</b>	<b>11051</b>	<b>03/04/2020</b>	<b>Harris Cou...</b>	<b>2nd Quarter Property A...</b>	<b>10102 · General...</b>	
Bill	PSI2...	02/24/2020		2nd Quarter Property As...	70800 · Appraisal	(2,596.00)
TOTAL						(2,596.00)
<b>Bill P...</b>	<b>11052</b>	<b>03/04/2020</b>	<b>Hendricks, ...</b>	<b>Bailiff service on 2/25/2...</b>	<b>10102 · General...</b>	
Bill	2020...	02/25/2020		Bailiff service on 2/25/2020	74410 · Bailiff S...	(75.00)
TOTAL						(75.00)
<b>Bill P...</b>	<b>11053</b>	<b>03/04/2020</b>	<b>Lawns and...</b>	<b>Monthly Service</b>	<b>10102 · General...</b>	
Bill	30948	03/01/2020		Monthly Service - 11/1/2... 402 Cedar x2	70350 · Grounds... 70350 · Grounds...	(2,625.00) (60.00)
TOTAL						(2,685.00)
<b>Bill P...</b>	<b>11054</b>	<b>03/04/2020</b>	<b>Wells Farg...</b>	<b>January 22, 2020 State...</b>	<b>10102 · General...</b>	
Bill		02/26/2020		Charges for January 20 -...	24507 · Wells F...	(803.67)
TOTAL						(803.67)

**City of El Lago**  
**Check Detail**  
 February 20 through March 4, 2020

Type	Num	Date	Name	Memo	Account	Paid Amount
<b>Bill P...</b>	<b>11055</b>	<b>03/04/2020</b>	<b>Leslie's Po...</b>		<b>10102 · General...</b>	
Bill	0043...	02/07/2020		Pen Air Relief PF, gasket...	77202 · Equipm...	(132.27)
Bill	0011...	02/10/2020		50# alkalinity up	77201 · Pool Ch...	(74.24)
Bill	0043...	02/17/2020		25# Fresh N Clear	77201 · Pool Ch...	(123.74)
TOTAL						(330.25)
<b>Bill P...</b>	<b>11056</b>	<b>03/04/2020</b>	<b>Petty Cash</b>	<b>Petty Cash Reimburse...</b>	<b>10102 · General...</b>	
Bill	2020...	03/04/2020		Table service for volunte...	71200 · Special ...	(32.67)
				Table service for volunte...	71200 · Special ...	(32.65)
				Table service for volunte...	71200 · Special ...	(32.65)
				Dollar Tree - decorations...	71200 · Special ...	(17.67)
				Nassau Bay USPS	71600 · Office S...	(13.62)
TOTAL						(129.26)
<b>Bill P...</b>	<b>11057</b>	<b>03/04/2020</b>	<b>Harris Cou...</b>	<b>Water/Serwer service</b>	<b>10102 · General...</b>	
Bill	2020...	03/20/2020		01-00012690-00-1 411 ...	72100 · Utilities	(115.68)
				01-00009940-00-7 Mc ...	72100 · Utilities	(10.15)
				01-00004110-00-7 443 ...	72100 · Utilities	(93.31)
				01-00004210-01-7 419 ...	77210 · Utilities-...	(35.28)
				01-00006031-00-5 732 ...	72100 · Utilities	(10.15)
				01-00007140-00-3 Bay...	72100 · Utilities	(10.15)
				01-00008910-00-9 98 L...	72100 · Utilities	(35.28)
				01-00007128-00-5 Bay...	72100 · Utilities	(10.15)
				1-00000021-00-8 Fireline	72100 · Utilities	(10.15)
TOTAL						(330.30)
<b>Bill P...</b>	<b>11058</b>	<b>03/04/2020</b>	<b>AmeriWast...</b>	<b>Solid Waste removal &amp; ...</b>	<b>10102 · General...</b>	
Bill	1422...	02/29/2020		Residential Solid Waste	73200 · Solid W...	(13,148.76)
				Recycling	73210 · Recycling	(1,675.08)
				Commercial Containers	73200 · Solid W...	(818.50)
TOTAL						(15,642.34)

**City of El Lago**  
**Check Detail**  
 February 20 through March 4, 2020

---

<u>Type</u>	<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Account</u>	<u>Paid Amount</u>
<b>Bill P...</b>	<b>11059</b>	<b>03/04/2020</b>	<b>Barfield, R...</b>	<b>Judge Apperances for ...</b>	<b>10102 · General...</b>	
Bill	2020...	02/18/2020		Judge Apperances for 02...	74200 · Municip...	(300.00)
TOTAL						(300.00)
<b>Bill P...</b>	<b>11060</b>	<b>03/04/2020</b>	<b>Clark, Diane</b>	<b>Judge Apperances for ...</b>	<b>10102 · General...</b>	
Bill	2020...	02/25/2020		Judge Apperances for 02...	74200 · Municip...	(150.00)
TOTAL						(150.00)
<b>Bill P...</b>	<b>11061</b>	<b>03/04/2020</b>	<b>Comcast</b>	<b>Webmaster FEB 2020 Bill</b>	<b>10102 · General...</b>	
Bill	2020...	03/04/2020		Webmaster FEB 2020 Bill	71903 · Comput...	(79.95)
TOTAL						(79.95)
<b>Bill P...</b>	<b>11062</b>	<b>03/04/2020</b>	<b>Texas Dep...</b>	<b>MOTOR VEHICLE INQU...</b>	<b>10102 · General...</b>	
Bill	2020...	03/04/2020		MOTOR VEHICLE INQ...	74500 · Court Mi...	(23.00)
TOTAL						(23.00)



## CITY OF EL LAGO

### MINUTES OF THE FEBRUARY 19, 2020 REGULAR CITY COUNCIL MEETING 411 TALLOWOOD DRIVE, EL LAGO, TEXAS 77586

1. **Call to Order** Mayor Skelton called the meeting to order at 7:00 PM.

2. **Invocation and/or Pledge of Allegiance**

3. **Declaration of a Quorum**

Present: Mayor John Skelton  
Councilperson Shawn Findley  
Mayor Pro Tem Ann Vernon  
Councilperson Darin Clark  
Councilperson Jeff Michalak

Absent: Councilperson Kris Kuehnel

Mayor Skelton stated that the deadline for applications for a place on the ballot for City Council positions has passed and all incumbents are unopposed so there will not be a general election held this year.

4. **Citizen Comments**

**Jeff Tave of 302 Pine View Circle** stated he was surprised to see Resolution 2020-03 on the agenda for this meeting making the City of El Lago a 2<sup>nd</sup> Amendment sanctuary city. There are two schools in the city and he does not understand the importance of this issue and does not understand how this could get on an agenda.

**Randy Hyde of 511 Seaway** stated he was concerned about Resolution 2020-03 as well. He said that federal law trumps city law so there is no point to this resolution. He also stated he does not understand how this resolution would make it on an agenda. Mayor Skelton said that when a Council member requests an item on an agenda then he honors those requests.

**Coryell Crandell of 219 Bayou View Drive** said she feels that the City Council does a good job. He expressed that he is concerned about Resolution 2020-03 and stated that the City has more important issues to focus on rather than a divisive issue such as this one.

**Ken Paschall of 534 Whitecap** stated that he agrees with the 2<sup>nd</sup> Amendment but it is disappointing and unnecessary to consider an issue like this, and this issue should be left to the state or federal level of government. He further stated that he believes this resolution is unconstitutional. He urged Council to reject this resolution and he would like to know which Councilperson proposed it.

**Art Richard of 622 Bayview Drive** said he has a niece who was evacuated from school due to gun violence and it still affects her today. He further stated it is important for children to be trained so that they know more about how to handle these situations if they arise.

**Kathy Prepoli of 534 Whitecap** questioned the reasoning for Resolution 2020-03 and also wanted to know who proposed it. She stated that she felt that traffic laws needed to be enforced and there are other issues in the City that the Council should devote time to.

**Robert Gedies of 1314 Creek Hollow Drive** asked how METRO funds are spent in El Lago. He stated he would also like to know about drainage and plans to combat flooding. Lastly he stated he was also not in favor of Resolution 2020-03 on the current agenda. Mayor Skelton informed him that METRO funds are spent on road improvements. Mayor Pro Tem Vernon explained that these funds are also used to for sidewalks and street signs.

**August Oliver of 220 Bayou View Drive** stated that he felt that Resolution 2020-03 was not a good look for the City of El Lago. He stated he is a fireman and there are security issues. He further stated that he would like to know about the possibility of having speed bumps placed in El Lago and was told before that it was a hindrance for emergency vehicles. He stated as a fireman he has never had a problem with speed bumps.

**John Ennis of 1307 Woodland** asked if there is a current threat to citizens' 2<sup>nd</sup> Amendment rights in El Lago and why Resolution 2020-03 was proposed. Mayor Skelton informed him that this item would be discussed later in the meeting.

## **5. City Official, Board, Commission, Committee, & City Service Report**

- 5.1. *Report on LPD activity in the City with Call For Service reports for January, 2020 and the Racial Profiling Report for 2019.* – Chief Tom Savage went over the Call for Service Report. He explained that it is difficult to enforce speeding on BayouView due to a curve in the road and it is not a good place to monitor speeding. Councilperson Clark informed Chief Savage that there have been reports of theft of packages from the porches of some residents and he was told that a report was made to Lakeview Police but there was not a response. Chief Savage stated he would look into this. Chief Savage went over the Racial Profiling Report for 2019 and there were no complaints of racial profiling during the year.
- 5.2. *Emergency Management report* – Tom Merchant reported on activities and training opportunities for the Emergency Management Team. A written report is attached.

## **6. Consent Agenda**

- 6.1. *Check Detail for checks printed from February 6, 2020 through February 19, 2020.*
- 6.2. *Minutes from the Council Meeting of February 5, 2020.*

Mayor Pro Tem Vernon made a motion to approve the consent agenda and there was a second from Councilperson Findley. The vote was unanimous to approve.

## **7. New Business**

- 7.1. *Consider/Approve General Order #500-10 of the Lakeview Police Department setting forth departmental policy and procedures regarding the process of serving warrants revised on January 13, 2020.* Chief Savage explained that the Police Commission requested that the Lakeview Police Department define the service area and improve the paperwork associated with arrests. He stated that this General Order accomplishes both. A motion was made to approve by Mayor Pro Tem Vernon and a second was provided by Councilperson Clark. The vote was unanimous.
- 7.2. *Consider/Approve the 1<sup>st</sup> quarter financial report for the City for FY2020* – Mayor Pro Tem Vernon reviewed the financial report and pointed out 23% of ad valorem has been collected and the overall income is 28.59%. Some of the expense items are at 100% due to the necessity of those expenses being due at the first of the fiscal year. Child Safety funds were utilized to pay for a street striping machine to repaint the crosswalks and parking lots. Tax fees are paid primarily at the first of the fiscal year so those appear to be high. Court incomes are at 25% but Court expenses are at 16%. The Lakeview Police expenses appear to be higher than the 25% because these are paid out at 11 monthly payments for the year rather than 12. Parks entrances are above 25% because sprinklers had to be repaired. Councilperson Michalak made a motion to approve the financial report and there was a second by Councilperson Findley. The vote was unanimous to approve.
- 7.3. *Consider/Approve the Third Amended Congestion Mitigation Traffic Management Agreement between the Metropolitan Transit Authority of Harris County and the City of El Lago.* Mayor Pro Tem Vernon stated that she is concerned the agreement goes to 2040 but the amount that the City will receive remains the same. She stated there are some areas that could be developed within the next few years in commercial zones which will bring in more sales taxes. She stated she would like to see this agreement limited to the year 2025. Mayor Pro Tem Vernon made a motion to postpone this agreement for revisions and Councilperson Michalak seconded. The vote was unanimous to postpone.
- 7.4. *Consider/Approve Resolution 2020-02 adopting the schedule of fees for the review of applications and the granting of building permits.* Mayor Skelton stated that Floodplain Administrator Bob Kosar recommended changes to the building permit fee schedule proposed. Councilperson Findley made a motion to approve and Councilperson Clark seconded. Mayor Pro Tem Ann Vernon made a motion to amend the original motion to include a \$375 fee for swimming pool permits which covers up to 5 inspections and an additional inspections of \$75 each thereafter, and that a fee of \$150 be implemented for certificates of occupancy. Councilperson Findley provided a second. The vote was unanimous to approve. Mayor Pro Tem Vernon made a motion to include the recommended changes from the Floodplain Administrator and Councilperson Findley provided a second. The vote was unanimous.

Mayor Skelton called for a vote on the original motion and the vote was unanimous to approve the original motion. Mayor Skelton stated that this resolution and fee schedule will be posted for 14 days so the fee schedule will become in effect on March 3, 2020.

Mayor Skelton called a two minute recess at 8:15 PM.

Mayor Skelton moved the meeting back into session at 8:17 PM.

- 7.5. *Consider/Approve Resolution 2020-03 to declare the City of El Lago a Second Amendment Sanctuary*  
City Councilperson Clark thanked the citizens for attending. He stated that he had discussed the idea for this resolution with several citizens before proposing it and received only positive responses. He stated he did the research on it and the City didn't spend time doing any research. He clarified that this is not an ordinance or a law, it is a resolution to take a local stance on the issue and he feels that the citizens elect Councilpersons to take a stand on issues that are important. Councilperson Clark made a motion to postpone until the March 18, 2020 meeting and Councilperson Findley provided a second. The vote was three in favor to postpone including Councilpersons Clark, Findley and Michalak. Mayor Pro Tem Vernon was opposed. The item will be postponed until the Council meeting on March 18, 2020.

**8. Adjourn into an Executive Session as allowed by Texas Local Government Code, §551.074 to discuss Personnel Matters.** Mayor Skelton adjourned into Executive Session at 8:26 PM.

**9. Move meeting back into Regular Session** – The Mayor moved the meeting back into regular session at 9:08 PM.

**10. Future Agenda Items**

Scheduled

*Amend Personnel Manual*

*Masonry fence behind Loch Lake*

*2018 Audit Results*

Councilperson Findley would like to add discussions about Hazardous Waste Recycle Day and speed bumps/humps to the list of unscheduled items at this time and the Mayor agreed. Mayor Skelton stated that the METRO agreement and Resolution 2020-03 be placed on the agenda as old business.

**11. Adjournment** – There being no further business the Mayor adjourned the meeting at 9:12 P.M.

---

John Skelton  
Mayor

ATTEST:

---

Rachel Lewis  
City Secretary

This Page Left Intentionally Blank



# City of El Lago

411 Tallowood Dr.

El Lago, TX 77586

(281) 326-1951 (281) 326-2134 Fax

## EVENT ROOM VARIANCE REQUEST FORM

To obtain a variance, applicant must submit a completed variance request to the City Secretary. The variance will be placed on a City Council Meeting Agenda for consideration. Resolution 2013-08, approved and passed by the El Lago City Council on June 19, 2013, allows for the following variance:

Upon the request from a Local Civic Organization, the City Council by an affirmative vote of four (4) Council members may grant a variance to reduce or dismiss the fees associated with the Local Civic Organizations use. The City Council shall consider the costs in labor and wear and shall in no case allow the Local Civic Organizations to become a burden on the citizens of El Lago and shall set conditions and guidelines for the variance accordingly.

**Date Needed:** 3/10/2020 (Tuesday)

**Description of Variance Requested:** Lakeshore Condominium Homeowners Association has an annual Homeowners meeting to discuss financials, Property maintenance, Board member elections and have an open forum for owners to address the Board.

**Reasons Why the Variance Should be Granted:** Lakeshore Condos has used the event room for past 3 or 4 years. Lakeshore Condos is located in the City of El Lago. Lakeshore is a Homeowner Association and is on a budget and is not for profit.

**Local Civic Organization Name:** Lakeshore Condominium Association

**Contact Name:** Shelly Jones

**Address:** 4001 Nasa Parkway c/o 2833 NASA Pkwy, Seabrook TX 77586

**Phone:** 281-326-5544

**Date of Request:** 2/14/2020

**Request to use Event Room on:** Tuesday 3-10-2020

*Shelly Jones*  
Signature

**This Box For Office Use Only**

Date to be brought before Council: \_\_\_\_\_ Date of Final Council Action: \_\_\_\_\_

Council/Board Action    Approved \_\_\_\_\_    Denied \_\_\_\_\_    Permit Term    Beginning \_\_\_\_\_    Expiration \_\_\_\_\_

Special Conditions Required by Council \_\_\_\_\_

Deposit: \$ \_\_\_\_\_    Fee \$ \_\_\_\_\_    PER: \_\_\_ Meeting \_\_\_ Month \_\_\_ Year

# City of El Lago

## Event Room Rental Agreement

**Event Information**

Event Contact Shelly Jones

Event Date: 3 / 10 / 2020

Max # of Event Attendees 30-40

Event Time 6:15 to 9:00pm

**RENTER INFORMATION**

Renter Name Shelly Jones

El Lago Resident  YES

Organization Name Lakeshore Condominium Assoc.

NO

Address 4001 Nasa Pkwy  
El Lago TX 77586

Phone 281-326-5544

**AGREEMENT**

The representative, group, and its individuals agree to the following:

1. To save and hold harmless the City of El Lago from any and all claims for injuries and/or damages, personal or otherwise, that may arise out of the use of the property without regard to whether the injuries and/or damage, personal or otherwise is brought about or caused by negligence, whether on the part of the representative, its group or its individuals, the City of El Lago, or all three.
2. Property of the City of El Lago will not be removed from the premises.
3. The representative, group or its individuals will be responsible for and agree to pay for damages done, exclusive of ordinary wear and tear.
4. All parties agree to abide by and have received a copy of the El Lago Event Room rules.

**FEES**

	NON REFUNDABLE Facility Fee	Resident	Resident Deposit	Non-resident	Non-Resident Deposit
Hourly Rate (W/O Kitchen)	\$50	\$10/hr	\$250	N/A	N/A
All Day Rate (W/O Kitchen)	\$50	\$50	\$500	\$600	\$500
All Day Rate (W/ Kitchen)	\$100	\$100	\$500	\$750	\$500

**\*\*\*REQUIRED: PLEASE DRAW ROOM CONFIGURATION ON BACK OF FORM & INCLUDE ANY NEEDS\*\*\***

Shelly Jones  
Signature of renter or authorized representative

2-14-2020  
Date

Shelly Jones, Property Mgmt  
Printed or typed name

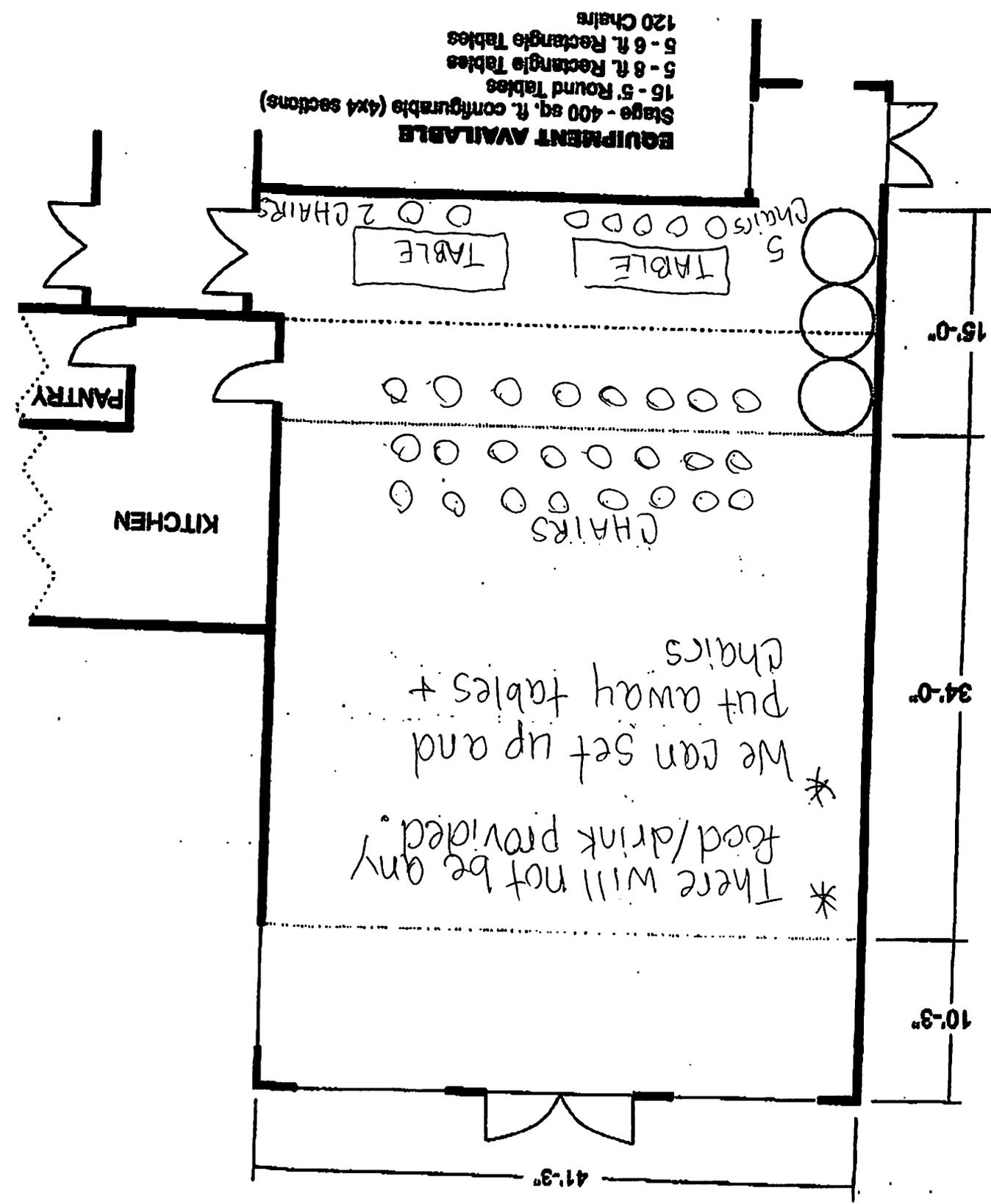
*For City Use Only. Do Not Write Below This Line*

*Required \$85 dep w/ variance*

Deposit Fee Receipt Amount \_\_\_\_\_ Payment Date \_\_\_\_\_ Payment Type \_\_\_\_\_ Check No. \_\_\_\_\_

Rental Fee Receipt Amount \_\_\_\_\_ Payment Date \_\_\_\_\_ Payment Type \_\_\_\_\_ Check No. \_\_\_\_\_

Deposit to Refund  YES Date \_\_\_\_\_  NO Reason \_\_\_\_\_



This Page Left Intentionally Blank

**RESOLUTION NO. 2020-04**

**A RESOLUTION OF THE CITY OF EL LAGO, TEXAS ADOPTING THE SCHEDULE OF FEES FOR THE REVIEW OF APPLICATIONS AND THE GRANTING OF BUILDING PERMITS**

\* \* \* \* \*

**WHEREAS**, Pursuant to Chapter 4, Section 4-24 of the Code of Ordinances of the City of El Lago, the City of El Lago City Council is required to adopt a schedule of fees for the review of applications and the granting of building permits and to ensure that the schedule is posted as required by law and maintained in the office of the City Secretary; and

**WHEREAS**, the City Council last reviewed and adopted a schedule of fees in February, 2020: and;

**WHEREAS**, it was realized since, that in order to ensure the floodplain ordinance and the zoning non-conforming ordinances are administered properly, which are based on percentages of work being performed, it is necessary to track permitting for General Contractors to understand the full scope of work being done on a structure in the City of El Lago; and

**WHEREAS**, the City Council has reviewed the schedule of fees as contained on the City of El Lago Building Permit Fee Schedule attached to this Resolution as Exhibit "A" and finds that such fees are reasonable and reasonably cover the actual costs of services provided by the City in its review of applications and granting of building permits;

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL LAGO, TEXAS:**

**Section 1.** The schedule of fees contained on the attached Exhibit "A" City of El Lago Building Permit Fee Schedule is hereby adopted:

PASSED, APPROVED AND ADOPTED this the **4th<sup>th</sup>** day of **March, 2020**.

\_\_\_\_\_  
JOHN SKELTON  
Mayor  
City of El Lago, Texas

ATTEST:

\_\_\_\_\_  
Rachel Lewis  
City Secretary  
City of El Lago, Texas

## Exhibit A

# CITY OF EL LAGO BUILDING PERMIT FEE SCHEDULE

Effective March 18, 2020

Residential and Commercial construction within the City of El Lago requires a building permit. All contractors must be registered with the City of El Lago, submit a permit application and receive a building permit before any work is started.

### Failure to Permit

It is the responsibility of the party performing the work to obtain all required permits. Non permitted construction within El Lago will be halted and the offending party will pay a fine of **double the permit fee, or a minimum of \$500.00 or whichever is greater**. No work will be allowed to proceed until a permit has been obtained. Work performed without a permit is subject to criminal fines.

### Cosmetic Changes

Cosmetic repairs to structures (not to exceed \$20,000) may be made without application for a permit. Cosmetic repairs do not include the cutting away of any wall or partition, removal or cutting away of any structural beam or support, removal or change of access, changes affecting exit-way, additions or alteration of plumbing or sewer piping, electrical wiring or mechanical alterations, repairs made to recover from a disaster, or additions. If in doubt what constitutes cosmetic changes, please contact the El Lago building department at (282) 326-1951 ext. 110 to confirm an on-site consultation.

## CONTRACTOR'S REGISTRATION

ANNUAL REGISTRATION (Per state law, Plumbers do not pay the fee) \$50.00

## BUILDING PERMITS

GENERAL CONTRACTOR'S PERMIT \$20.00

A General contractor's permit is required for ALL work (cosmetic included) being performed, with or without sub-contractors, with a total retail value of \$20,000 or more.

CONTRACTOR'S PERMIT \$75 per Inspection

A permit is required for repair, moving, demolishing, renovation or new construction including the following:

- HVAC
- Commercial Signage
- Decks, Patios, Sheds and Greenhouses
- Above Ground Pools and Spas
- Slab and Foundation Repair
- Bulkheads, Piers, and Boathouses
- Electrical Rewiring, Rerouting, and Replacement
- Lawn Irrigation/Sprinkler Systems
- Natural Gas Line Additions/Repairs
- Add/Move Plumbing Fixtures
- Driveway and sidewalks
- Plumbing replacement and repairs within the slab
- Fencing (other than exact replacement)
- Palapa

STRUCTURAL PERMITS See fee structure below

(New construction, additions and/or moving of walls and/or changes to the general structure of a building or home)

<b>Single Family Dwelling</b>	<b><u>Per inspection</u></b>	<b><u>Plan Review</u></b>
0 to 1799 square feet	\$100.00	\$100.00
1800-2999 square feet	\$200.00	\$200.00
3000-5000 square feet	\$300.00	\$300.00
Each 1000 square feet over 5000	\$100.00	\$100.00
<b>Commercial Structures</b>		
0-4000 square feet	\$200.00	\$200.00
Each 1000 square feet over 4000	\$100.00	\$100.00

**WATER HEATERS (per inspection) \$25.00**

---

**SWIMMING POOL/SPA PERMIT – (*In-ground Only*) \$375**  
**(5 inspections are included, any additional are \$75 per inspection)**

A building permit is required for the construction of an in-ground swimming pool or an in-ground spa or hot tub. The permit fee of 2% of the total construction cost of the project would include the pool/spa's building, plumbing and electrical work.

**COMMERCIAL CERTIFICATE OF OCCUPANCY PERMITS \$150/permit**

---

A certificate of occupancy permit is required to change the occupancy of a building or structure or the installation of apparatus or appurtenances.

**ON-SITE CONSULTATION (For Residents Only) \$20.00**

---

**CITY OF EL LAGO BUILDING DEPARTMENT (281) 326-1951, EXT. 110**

This Page Left Intentionally Blank

**CERTIFICATION OF UNOPPOSED CANDIDATES FOR  
OTHER POLITICAL SUBDIVISIONS (NOT COUNTY)  
CERTIFICACIÓN DE CANDIDATOS ÚNICOS  
PARA OTRAS SUBDIVISIONES POLITICAS (NO EL CONDADO)**

**To: Presiding Officer of Governing Body**  
*Al: Presidente de la entidad gobernante*

As the authority responsible for having the official ballot prepared, I hereby certify that the following candidates are unopposed for election to office for the election scheduled to be held on May 2, 2020

*Como autoridad a cargo de la preparación de la boleta de votación oficial, por la presente certifico que los siguientes candidatos son candidatos únicos para elección para un cargo en la elección que se llevará a cabo el May 2, 2020*

**List offices and names of candidates:**  
*Lista de cargos y nombres de los candidatos:*

**Office(s) Cargo(s)**

City Council Position 3  
City Council Position 4  
City Council Position 5

**Candidate(s) Candidato(s)**

Darin "Boot" Clark  
Kris L. Kuehnel  
Margaret Ann Vernon



**Signature (Firma)**

Rachel Lewis

**Printed name (Nombre en letra de molde)**

City Secretary

**Title (Puesto)**

February 24, 2020

**Date of signing (Fecha de firma)**



**(Seal) (sello)**

**See reverse side for instructions**  
*(Instrucciones en el reverso)*

This Page Left Intentionally Blank

## **ORDINANCE 467**

### **AN ORDINANCE OF THE CITY OF EL LAGO, TEXAS DECLARING UNOPPOSED CANDIDATES FOR COUNCIL MEMBER POSITIONS 3, 4 AND 5 ELECTED TO OFFICE FOR THE MAY 2, 2020 GENERAL ELECTION; REQUIRING ISSUANCE OF A CERTIFICATE OF ELECTION TO EACH CANDIDATE.**

**WHEREAS**, on February 5, 2020 an Order of Election was issued calling for an election on May 2, 2020 in the City of El Lago for the purpose of electing the positions Councilmembers, Positions 3, 4 and 5; and

**WHEREAS**, no proposition or measure was ordered to be placed on the ballot other than the election of Councilmembers, Positions 3, 4 and 5; no opposed race appeared on the ballot; and no candidates' name was placed on a list of write-in candidates for any office under applicable law; and

**WHEREAS**, the Texas Election Code, Chapter 2, Subchapter C provides for the cancellation of certain elections; and

**WHEREAS**, the City Secretary in accordance with Texas Election Code has given Certification of Unopposed Candidates stating that no candidate in the General Election is opposed on the ballot, §2.052 or by a declared write-in candidate, §146.052 and that there is no proposition to appear on the ballot.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF EL LAGO, TEXAS:**

**SECTION 1.** That the City Council finds that the above stated premises are true and correct.

**SECTION 2.** That the unopposed candidates for City Council Positions 3, 4 and 5 are hereby declared elected to the office listed, to wit;

Darin "Boot" Clark – City Council Position 3  
Kris L. Kuehnel – City Council Position 4  
Margaret Ann Vernon – City Council Position 5

Terms for the above candidates are to begin upon taking their Oath of Office after the designated period for the May 2, 2020 election canvass.

**PASSED, APPROVED AND ADOPTED** by the City Council of the City of El Lago, Texas at a City Council meeting held on March 4, 2020.

---

John Skelton, Mayor

ATTEST:

---

Rachel Lewis  
City Secretary

<b>El Lago</b>	<b>Quote creation: 3/2/2020</b>
<b>411 Tallowood Dr, El Lago, TX 77586-6060, United States</b>	<b>Prepared by: Carson Frandsen and Dalton Mickelsen</b>

## 1. QUOTE

El Lago- hereafter known as "Customer", enters into the following Service Agreement with iWorQ Systems, "iWorQ", headquartered in Logan, UT. Customer will pay an annual fee for the services and a one-time setup fee detailed below:

Population: 2,706

<b><u>Community Development Applications and Services</u></b>	<b><u>Package Price</u></b>	<b><u>Billing</u></b>
<b>License Management (Contractor registration)</b> - Available on any computer, tablet, or mobile device using Chrome browser - Licensing for business, alcohol, liquor, rentals, etc. - Free letters and / or permits utilizing iWorQ's template library, and up to 3 custom letters. - Reminder letter generation - Online renewal capabilities - One letter for the Portal with Contractor link	<del>\$2,500</del> <b>\$1,500</b>	Annual
<b>ANNUAL TOTAL</b>	<b>\$1,500</b>	

Setup, training, and system configuration	<del>\$1,500</del> Included	Once
<b>Grand total due</b>	<del>\$4,000</del> <b>\$1,500</b>	

### Notes

- 1- Invoices for amount will be sent out 2 weeks after signature. Terms of the invoicing is Net 30 days.
- 2- This quote is provided at the customer's request and is good for 30 days.
- 3- This quote cannot be disclosed or used to compete with other companies.
- 4- Pricing is based on population and number of applications. Removing any items from this quote may require application prices to be updated.