CITY OF EL LAGO

AGENDA
CITY COUNCIL MEETING
411 TALLOWOOD DRIVE, EL LAGO,
TEXAS 77586
APRIL 22, 2020
7:00 P.M.

NOTICE is hereby given of a Meeting of the City Council of the City of El Lago, County of Harris, State of Texas, to be held on the above stated date and time.

This meeting will be closed to in person attendance by the public. Due to the COVID 19 pandemic and CDC's recommendation regarding social distancing measures, the public will not be allowed to be physically present at this meeting, but the meeting will be available to members of the public via telephonic audio. Public Comments may be submitted. Citizens may join the WebEx Meeting by calling (844) 992-4726 and entering the Access Code 962 279 023. Any person interested in speaking on any item on the agenda must submit his/her comment via email to the City Secretary at citysec@ellago-tx.gov. The request must include the name and address of the person commenting. Citizen comments will be read aloud by the City Secretary during the meeting. Comments must be received before 1:00 p.m., Wednesday, April 22, 2020.

1. Call to Order

2. Declaration of a Quorum

2.1. Announce Absent Members of Council

3. Citizen Comments

Submitted citizens comments will be read aloud by the City Secretary

4. Consent Agenda

4.1. Check Detail for checks printed from March 5, 2020 through April 22, 2020.
4.2. Minutes from the Council Meeting of March 4, 2020 and March 15, 2020

5. City Official, Board, Commission, Committee, & City Service Report

5.1. City Secretary Rachel Lewis to report on City business.

6. Mayor's Report

6.1. Mayor Skelton to report on the state of the City

7. Council Member's Reports

7.1. Mayor Pro Tem Vernon to report on the street and sidewalk repair schedule.

8. New Business

8.1. Consider/Approve newly hired Lakeview Police Officers David Brinson and Dodeus Peter Manolescu.
8.2. Discuss proposed adjustments to the FY2020 budget.
8.3. Consider/Approve the 2nd quarter investment report for the City for FY2020.
8.4. Consider/Approve request by Chris Hoffman to use the City tennis courts for summer tennis camps.
8.5. Consider/Approve Ordinance 468 as requested by the Texas Department of Transportation continuing the speed limit of 45 miles per hour on NASA Road 1 per the recommendation of a speed limit study conducted in 2014.
8.6. Discuss the lack of adequate numbers of applicants for the position of Life Guard for the City

9. Future Agenda Item Requests

Scheduled	**Not Scheduled**
Masonry fence behind Loch Lake	*Hazardous Waste Recycling Day*
Amended METRO Agreement	*Amend the Personnel Manual*

10. Adjournment

ALL AGENDA ITEMS ARE SUBJECT TO ACTION

In compliance with the Americans with Disabilities Act, the City of El Lago will provide for reasonable accommodations for persons attending City Council Meetings. Requests should be received 48 hours prior to the meetings. Please contact the City office at 281-326-1951. The City Council of the City of El Lago, Texas, reserves the right to adjourn into executive session at any time during the course of the meeting to discuss any of the matters listed above, as authorized by the Texas Government Code, §551.071 (Consultation with Attorney), §551.072 (Deliberations about Real Property), §551.073 (Deliberations about Gifts and Donations), §551.074 (Personnel Matters), §551.076 (Deliberations about Security Devices), §551.077 (Agency Financed by Federal Government),§551.084 (Exclusion of Witness from Hearing), §551.086 (Meeting Concerning Municipally Owned Utility), §551.087 (Deliberations Regarding Economic Development),§551.088 (Deliberations Regarding Licensing Testing Exam), & §418.183(f) (Texas Disaster Act: regarding Critical Infrastructure).

I certify that a copy of this notice of the City Council Meeting for the date listed above was posted at City Hall, 411 Tallowood Drive, El Lago, Texas, at least 72 hours in advance per the Texas Open Meetings Act.

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Rachel Lewis
City Secretary

City of El Lago
Check Detail
March 5 through April 22, 2020

Type	Num	Date	Name	Memo	Account	Paid Amount
Check	**Cash**	**03/10/2020**	**Massey, St...**	**Refund for deposit fro...**	**10102 · General...**	
Credit ...	2020...	03/10/2020		Security Deposit for Pool...	27000 · Security ...	(400.00)
TOTAL						(400.00)
Paych...	**ACH ...**	**03/05/2020**	**Brummerh...**		**10102 · General...**	
					70100 · Administ...	(609.76)
					70100 · Administ...	(131.84)
					25400 · Pension ...	100.00
					25200 · FWT pa...	52.00
					70220 · Social S...	(45.98)
					25300 · FICA Pa...	45.98
					25300 · FICA Pa...	45.98
					70220 · Social S...	(10.75)
					25300 · FICA Pa...	10.75
					25300 · FICA Pa...	10.75
TOTAL						(532.87)
Paych...	**ACH ...**	**03/05/2020**	**De Leon, A...**		**10102 · General...**	
					70120 · Mainten...	(1,524.42)
					25500 · Med. & ...	17.31
					25200 · FWT pa...	138.00
					70220 · Social S...	(94.51)
					25300 · FICA Pa...	94.51
					25300 · FICA Pa...	94.51
					70220 · Social S...	(22.10)
					25300 · FICA Pa...	22.10
					25300 · FICA Pa...	22.10
TOTAL						(1,252.50)
Paych...	**ACH ...**	**03/05/2020**	**Klingle, Br...**		**10102 · General...**	
					74010 · Court Cl...	(1,876.96)
					25400 · Pension ...	112.62
					70210 · Pension	(112.62)
					25400 · Pension ...	112.62
					25200 · FWT pa...	167.00
					70220 · Social S...	(116.37)
					25300 · FICA Pa...	116.37
					25300 · FICA Pa...	116.37
					70220 · Social S...	(27.22)
					25300 · FICA Pa...	27.22
					25300 · FICA Pa...	27.22
TOTAL						(1,453.75)
Paych...	**ACH ...**	**03/05/2020**	**Lewis, Rac...**		**10102 · General...**	
					70100 · Administ...	(1,807.69)
					25400 · Pension ...	126.54
					25200 · FWT pa...	202.00
					70220 · Social S...	(112.07)
					25300 · FICA Pa...	112.07
					25300 · FICA Pa...	112.07
					70220 · Social S...	(26.21)
					25300 · FICA Pa...	26.21
					25300 · FICA Pa...	26.21
TOTAL						(1,340.87)

City of El Lago
Check Detail
March 5 through April 22, 2020

Type	Num	Date	Name	Memo	Account	Paid Amount
Paych...	**ACH ...**	**03/05/2020**	**Means, Der...**		**10102 · General...**	
					70120 · Mainten...	(681.28)
					70120 · Mainten...	(117.10)
					70120 · Mainten...	(170.32)
					70120 · Mainten...	(127.74)
					25200 · FWT pa...	87.00
					70220 · Social S...	(67.98)
					25300 · FICA Pa...	67.98
					25300 · FICA Pa...	67.98
					70220 · Social S...	(15.90)
					25300 · FICA Pa...	15.90
					25300 · FICA Pa...	15.90
TOTAL						(925.56)
Paych...	**ACH ...**	**03/05/2020**	**Vernon, Ma...**		**10102 · General...**	
					70100 · Administ...	(951.74)
					25200 · FWT pa...	49.00
					70220 · Social S...	(59.01)
					25300 · FICA Pa...	59.01
					25300 · FICA Pa...	59.01
					70220 · Social S...	(13.80)
					25300 · FICA Pa...	13.80
					25300 · FICA Pa...	13.80
TOTAL						(829.93)
Liabilit...	**ACH ...**	**03/05/2020**	**ICMA Retir...**	**Payroll 2020-03-05**	**10102 · General...**	
				Payroll 2020-03-05	25400 · Pension ...	(112.62)
				B Klingle	25400 · Pension ...	(112.62)
				L Brummerhop	25400 · Pension ...	(100.00)
				R. Lewis	25400 · Pension ...	(126.54)
TOTAL						(451.78)
Liabilit...	**ACH ...**	**03/05/2020**	**EFTPS**	**74-1612666 Payroll 202...**	**10102 · General...**	
				74-1612666 Payroll 2020...	25200 · FWT pa...	(695.00)
				74-1612666 Payroll 2020...	25300 · FICA Pa...	(115.98)
				74-1612666 Payroll 2020...	25300 · FICA Pa...	(115.98)
				74-1612666 Payroll 2020...	25300 · FICA Pa...	(495.92)
				74-1612666 Payroll 2020...	25300 · FICA Pa...	(495.92)
TOTAL						(1,918.80)
Bill P...	**ACH...**	**03/09/2020**	**CenterPoin...**	**Acct 9466040-4 Gas for...**	**10102 · General...**	
Bill	2020...	03/09/2020		Acct 9466040-4 Gas for ...	72100 · Utilities	(61.87)
TOTAL						(61.87)
Bill P...	**ACH...**	**03/09/2020**	**Verizon**	**Jan 21-Feb 20 City Cell ...**	**10102 · General...**	
Bill	9848...	03/09/2020		Jan 21-Feb 20 City Cell ...	71300 · Telephone	(396.11)
TOTAL						(396.11)

City of El Lago
Check Detail
March 5 through April 22, 2020

Type	Num	Date	Name	Memo	Account	Paid Amount
Check	**ACH...**	**03/10/2020**	**Veritrans**	**Feb 2020 Credit Card P...**	**10102 · General...**	
				Feb 2020 Credit Card Pr...	70550 · Bank Se...	(303.94)
TOTAL						(303.94)
Bill P...	**ACH...**	**03/10/2020**	**Sam's Club**	**Events Committee Item...**	**10102 · General...**	
Bill	2020...	03/10/2020		Wine Glasses and Coffe...	71200 · Special ...	(45.78)
				Beer	71200 · Special ...	(84.31)
				Wine	71200 · Special ...	(282.18)
TOTAL						(412.27)
Bill P...	**ACH...**	**03/12/2020**	**Frontier Co...**	**Fire & fax line**	**10102 · General...**	
Bill	2020...	03/12/2020		Fire line	70360 · Fire Prot...	(88.17)
				Fax line	71300 · Telephone	(88.18)
TOTAL						(176.35)
Paych...	**ACH...**	**03/19/2020**	**Brummerh...**		**10102 · General...**	
					70100 · Administ...	(659.20)
					70100 · Administ...	(57.68)
					70100 · Administ...	(57.68)
					25400 · Pension ...	100.00
					25200 · FWT pa...	56.00
					70220 · Social S...	(48.02)
					25300 · FICA Pa...	48.02
					25300 · FICA Pa...	48.02
					70220 · Social S...	(11.23)
					25300 · FICA Pa...	11.23
					25300 · FICA Pa...	11.23
TOTAL						(559.31)
Paych...	**ACH...**	**03/19/2020**	**De Leon, A...**		**10102 · General...**	
					70120 · Mainten...	(1,524.42)
					25500 · Med. & ...	17.31
					25200 · FWT pa...	138.00
					70220 · Social S...	(94.51)
					25300 · FICA Pa...	94.51
					25300 · FICA Pa...	94.51
					70220 · Social S...	(22.10)
					25300 · FICA Pa...	22.10
					25300 · FICA Pa...	22.10
TOTAL						(1,252.50)

City of El Lago
Check Detail
March 5 through April 22, 2020

Type	Num	Date	Name	Memo	Account	Paid Amount
Paych...	**ACH...**	**03/19/2020**	**Klingle, Br...**		**10102 · General...**	
					74010 · Court Cl...	(1,689.26)
					74010 · Court Cl...	(187.70)
					25400 · Pension ...	112.62
					70210 · Pension	(112.62)
					25400 · Pension ...	112.62
					25200 · FWT pa...	167.00
					70220 · Social S...	(116.37)
					25300 · FICA Pa...	116.37
					25300 · FICA Pa...	116.37
					70220 · Social S...	(27.22)
					25300 · FICA Pa...	27.22
					25300 · FICA Pa...	27.22
TOTAL						(1,453.75)
Paych...	**ACH...**	**03/19/2020**	**Lewis, Rac...**		**10102 · General...**	
					70100 · Administ...	(1,807.69)
					25400 · Pension ...	126.54
					25200 · FWT pa...	202.00
					70220 · Social S...	(112.08)
					25300 · FICA Pa...	112.08
					25300 · FICA Pa...	112.08
					70220 · Social S...	(26.21)
					25300 · FICA Pa...	26.21
					25300 · FICA Pa...	26.21
TOTAL						(1,340.86)
Paych...	**ACH...**	**03/19/2020**	**Means, Der...**		**10102 · General...**	
					70120 · Mainten...	(1,660.87)
					70120 · Mainten...	(42.59)
					25200 · FWT pa...	159.00
					70220 · Social S...	(105.61)
					25300 · FICA Pa...	105.61
					25300 · FICA Pa...	105.61
					70220 · Social S...	(24.70)
					25300 · FICA Pa...	24.70
					25300 · FICA Pa...	24.70
TOTAL						(1,414.15)
Paych...	**ACH...**	**03/19/2020**	**Vernon, Ma...**		**10102 · General...**	
					70100 · Administ...	(1,022.00)
					25200 · FWT pa...	56.00
					70220 · Social S...	(63.36)
					25300 · FICA Pa...	63.36
					25300 · FICA Pa...	63.36
					70220 · Social S...	(14.82)
					25300 · FICA Pa...	14.82
					25300 · FICA Pa...	14.82
TOTAL						(887.82)

City of El Lago
Check Detail
March 5 through April 22, 2020

Type	Num	Date	Name	Memo	Account	Paid Amount
Liabilit...	**ACH...**	**03/19/2020**	**ICMA Retir...**	**Payroll 2020-03-19**	**10102 · General...**	
				Payroll 2020-03-19	25400 · Pension ...	(112.62)
				B Klingle	25400 · Pension ...	(112.62)
				L. Brummerhop	25400 · Pension ...	(100.00)
				R. Lewis	25400 · Pension ...	(126.54)
TOTAL						(451.78)
Liabilit...	**ACH...**	**03/19/2020**	**EFTPS**	**74-1612666 2020-03-19 ...**	**10102 · General...**	
				74-1612666 2020-03-19 ...	25200 · FWT pa...	(778.00)
				74-1612666 2020-03-19 ...	25300 · FICA Pa...	(126.28)
				74-1612666 2020-03-19 ...	25300 · FICA Pa...	(126.28)
				74-1612666 2020-03-19 ...	25300 · FICA Pa...	(539.95)
				74-1612666 2020-03-19 ...	25300 · FICA Pa...	(539.95)
TOTAL						(2,110.46)
Bill P...	**ACH...**	**03/19/2020**	**Comcast**	**8777 70 112 0111874 fo...**	**10102 · General...**	
Bill	2020...	03/08/2020		11 fitness TV, 1 in event ...	71903 · Comput...	(174.50)
				Internet 50down/10up Cit...	71903 · Comput...	(174.51)
TOTAL						(349.01)
Bill P...	**ACH...**	**03/19/2020**	**Comcast**	**8777-70-112-0104051-9...**	**10102 · General...**	
Bill	2020...	03/17/2020		computer @ 98 Lakeshore	71903 · Comput...	(79.90)
				Telephone @ 98 Lakesh...	71300 · Telephone	(96.71)
TOTAL						(176.61)
Bill P...	**ACH...**	**03/31/2020**	**O'Brien, Mi...**	**LPD Commissioners H...**	**10102 · General...**	
Bill		03/31/2020		LPD Commissioners Ho...	70600 · Honoraria	(25.00)
TOTAL						(25.00)
Bill P...	**ACH...**	**03/31/2020**	**O'Donel, R...**	**LPD Commissioners H...**	**10102 · General...**	
Bill		03/31/2020		LPD Commissioners Ho...	70600 · Honoraria	(25.00)
TOTAL						(25.00)
Bill P...	**ACH...**	**03/31/2020**	**Skelton, Jo...**	**Mayor Honoraria for 20...**	**10102 · General...**	
Bill		03/31/2020		Mayor Honoraria for 201...	70600 · Honoraria	(150.00)
TOTAL						(150.00)
Bill P...	**ACH...**	**03/31/2020**	**Vernon, Ann**	**Honoraria - Council Po...**	**10102 · General...**	
Bill		03/31/2020		Honoraria - Council Posit...	70600 · Honoraria	(50.00)
TOTAL						(50.00)

City of El Lago
Check Detail
March 5 through April 22, 2020

Type	Num	Date	Name	Memo	Account	Paid Amount
Bill P...	**ACH...**	**03/31/2020**	**Corbin, Jef...**	**LPD Commissioners H...**	**10102 · General...**	
Bill		03/31/2020		LPD Commissioners Ho...	70600 · Honoraria	(25.00)
TOTAL						(25.00)
Bill P...	**ACH...**	**03/31/2020**	**Findley, Sh...**	**Council Position 1 Hon...**	**10102 · General...**	
Bill		03/31/2020		Council Position 1 Honor...	70600 · Honoraria	(50.00)
TOTAL						(50.00)
Paych...	**ACH...**	**04/02/2020**	**Brummerh...**		**10102 · General...**	
					70100 · Administ...	(395.52)
					70100 · Administ...	(44.33)
					70100 · Administ...	(47.13)
					25200 · FWT pa...	34.00
					70220 · Social S...	(30.19)
					25300 · FICA Pa...	30.19
					25300 · FICA Pa...	30.19
					70220 · Social S...	(7.06)
					25300 · FICA Pa...	7.06
					25300 · FICA Pa...	7.06
TOTAL						(415.73)
Paych...	**ACH...**	**04/02/2020**	**De Leon, A...**		**10102 · General...**	
					70120 · Mainten...	(1,505.36)
					70120 · Mainten...	(19.06)
					25500 · Med. & ...	17.31
					25200 · FWT pa...	138.00
					70220 · Social S...	(94.52)
					25300 · FICA Pa...	94.52
					25300 · FICA Pa...	94.52
					70220 · Social S...	(22.11)
					25300 · FICA Pa...	22.11
					25300 · FICA Pa...	22.11
TOTAL						(1,252.48)
Paych...	**ACH...**	**04/02/2020**	**Klingle, Br...**		**10102 · General...**	
					74010 · Court Cl...	(1,689.26)
					74010 · Court Cl...	(187.70)
					25400 · Pension ...	112.62
					70210 · Pension	(112.62)
					25400 · Pension ...	112.62
					25200 · FWT pa...	167.00
					70220 · Social S...	(116.37)
					25300 · FICA Pa...	116.37
					25300 · FICA Pa...	116.37
					70220 · Social S...	(27.21)
					25300 · FICA Pa...	27.21
					25300 · FICA Pa...	27.21
TOTAL						(1,453.76)

City of El Lago
Check Detail
March 5 through April 22, 2020

Type	Num	Date	Name	Memo	Account	Paid Amount
Paych...	**ACH...**	**04/02/2020**	**Lewis, Rac...**		**10102 · General...**	
					70100 · Administ...	(1,717.31)
					70100 · Administ...	(90.38)
					25400 · Pension ...	126.54
					25200 · FWT pa...	202.00
					70220 · Social S...	(112.08)
					25300 · FICA Pa...	112.08
					25300 · FICA Pa...	112.08
					70220 · Social S...	(26.21)
					25300 · FICA Pa...	26.21
					25300 · FICA Pa...	26.21
TOTAL						(1,340.86)
Paych...	**ACH...**	**04/02/2020**	**Means, Der...**		**10102 · General...**	
					70120 · Mainten...	(1,533.11)
					70120 · Mainten...	(106.47)
					70120 · Mainten...	(63.88)
					25200 · FWT pa...	159.00
					70220 · Social S...	(105.62)
					25300 · FICA Pa...	105.62
					25300 · FICA Pa...	105.62
					70220 · Social S...	(24.70)
					25300 · FICA Pa...	24.70
					25300 · FICA Pa...	24.70
TOTAL						(1,414.14)
Paych...	**ACH...**	**04/02/2020**	**Stokes, Dia...**		**10102 · General...**	
					70100 · Administ...	(432.00)
					70220 · Social S...	(26.78)
					25300 · FICA Pa...	26.78
					25300 · FICA Pa...	26.78
					70220 · Social S...	(6.26)
					25300 · FICA Pa...	6.26
					25300 · FICA Pa...	6.26
TOTAL						(398.96)
Paych...	**ACH...**	**04/02/2020**	**Vernon, Ma...**		**10102 · General...**	
					70100 · Administ...	(702.63)
					25200 · FWT pa...	24.00
					70220 · Social S...	(43.56)
					25300 · FICA Pa...	43.56
					25300 · FICA Pa...	43.56
					70220 · Social S...	(10.18)
					25300 · FICA Pa...	10.18
					25300 · FICA Pa...	10.18
TOTAL						(624.89)
Liabilit...	**ACH...**	**04/02/2020**	**ICMA Retir...**	**Payroll 2020-04-02**	**10102 · General...**	
				Payroll 2020-04-02	25400 · Pension ...	(112.62)
				B Klingle	25400 · Pension ...	(112.62)
				R Lewis	25400 · Pension ...	(126.54)
TOTAL						(351.78)

City of El Lago
Check Detail
March 5 through April 22, 2020

Type	Num	Date	Name	Memo	Account	Paid Amount
Liabilit...	**ACH...**	**04/02/2020**	**EFTPS**	**74-1612666**	**10102 · General...**	
				74-1612666	25200 · FWT pa...	(724.00)
				74-1612666	25300 · FICA Pa...	(123.73)
				74-1612666	25300 · FICA Pa...	(123.73)
				74-1612666	25300 · FICA Pa...	(529.12)
				74-1612666	25300 · FICA Pa...	(529.12)
TOTAL						(2,029.70)
Bill P...	**ACH...**	**04/01/2020**	**Lakeview P...**	**FY2020 LPD Budget Pa...**	**10102 · General...**	
Bill	2020...	04/01/2020		FY2020 LPD Budget Pay...	75100 · Police D...	(71,145.81)
TOTAL						(71,145.81)
Check	**ACH...**	**04/01/2020**	**eProcessin...**	**121137**	**10102 · General...**	
				online payment processing	70551 · Credit C...	(15.00)
TOTAL						(15.00)
Liabilit...	**ACH...**	**04/03/2020**	**Texas Mun...**	**23401oz**	**10102 · General...**	
				23401oz	25500 · Med. & ...	(37.50)
TOTAL						(37.50)
Bill P...	**ACH...**	**03/11/2020**	**Home Depot**	**Replacement bulbs and...**	**10102 · General...**	
Bill	2020...	03/11/2020		Replacement light bulbs ...	70300 · Building ...	(119.92)
				Posts for speed limit signs	78300 · Street Si...	(50.22)
TOTAL						(170.14)
Bill P...	**ACH...**	**04/07/2020**	**CenterPoin...**	**Acct 9466040-4 Gas for...**	**10102 · General...**	
Bill	2020...	04/07/2020		Acct 9466040-4 Gas for ...	72100 · Utilities	(35.41)
TOTAL						(35.41)
Bill P...	**ACH...**	**04/13/2020**	**Frontier Co...**	**Fire & fax line**	**10102 · General...**	
Bill	2020...	04/13/2020		Fire line	70360 · Fire Prot...	(88.57)
				Fax line	71300 · Telephone	(88.58)
TOTAL						(177.15)
Bill P...	**ACH...**	**04/13/2020**	**Comcast**	**8777 70 112 0111874 fo...**	**10102 · General...**	
Bill	2020...	04/13/2020		11 fitness TV, 1 in event ...	71903 · Comput...	(174.50)
				Internet 50down/10up Cit...	71903 · Comput...	(174.51)
TOTAL						(349.01)

City of El Lago
Check Detail
March 5 through April 22, 2020

Type	Num	Date	Name	Memo	Account	Paid Amount
Paych...	**ACH...**	**04/16/2020**	**De Leon, A...**		**10102 · General...**	
					70120 · Mainten...	(1,524.42)
					25500 · Med. & ...	17.31
					25200 · FWT pa...	138.00
					70220 · Social S...	(94.51)
					25300 · FICA Pa...	94.51
					25300 · FICA Pa...	94.51
					70220 · Social S...	(22.10)
					25300 · FICA Pa...	22.10
					25300 · FICA Pa...	22.10
TOTAL						(1,252.50)
Paych...	**ACH...**	**04/16/2020**	**Klingle, Br...**		**10102 · General...**	
					74010 · Court Cl...	(1,689.26)
					74010 · Court Cl...	(187.70)
					25400 · Pension ...	112.62
					70210 · Pension	(112.62)
					25400 · Pension ...	112.62
					25200 · FWT pa...	167.00
					70220 · Social S...	(116.37)
					25300 · FICA Pa...	116.37
					25300 · FICA Pa...	116.37
					70220 · Social S...	(27.22)
					25300 · FICA Pa...	27.22
					25300 · FICA Pa...	27.22
TOTAL						(1,453.75)
Paych...	**ACH...**	**04/16/2020**	**Lewis, Rac...**		**10102 · General...**	
					70100 · Administ...	(1,807.69)
					25400 · Pension ...	126.54
					25200 · FWT pa...	202.00
					70220 · Social S...	(112.07)
					25300 · FICA Pa...	112.07
					25300 · FICA Pa...	112.07
					70220 · Social S...	(26.21)
					25300 · FICA Pa...	26.21
					25300 · FICA Pa...	26.21
TOTAL						(1,340.87)
Paych...	**ACH...**	**04/16/2020**	**Means, Der...**		**10102 · General...**	
					70120 · Mainten...	(1,703.46)
					25200 · FWT pa...	159.00
					70220 · Social S...	(105.61)
					25300 · FICA Pa...	105.61
					25300 · FICA Pa...	105.61
					70220 · Social S...	(24.70)
					25300 · FICA Pa...	24.70
					25300 · FICA Pa...	24.70
TOTAL						(1,414.15)

City of El Lago
Check Detail
March 5 through April 22, 2020

Type	Num	Date	Name	Memo	Account	Paid Amount
Paych...	**ACH...**	**04/16/2020**	**Stokes, Dia...**		**10102 · General...**	
					70100 · Administ...	(720.00)
					25200 · FWT pa...	24.00
					70220 · Social S...	(44.64)
					25300 · FICA Pa...	44.64
					25300 · FICA Pa...	44.64
					70220 · Social S...	(10.44)
					25300 · FICA Pa...	10.44
					25300 · FICA Pa...	10.44
TOTAL						(640.92)
Paych...	**ACH...**	**04/16/2020**	**Vernon, Ma...**		**10102 · General...**	
					70100 · Administ...	(1,073.10)
					25200 · FWT pa...	62.00
					70220 · Social S...	(66.53)
					25300 · FICA Pa...	66.53
					25300 · FICA Pa...	66.53
					70220 · Social S...	(15.56)
					25300 · FICA Pa...	15.56
					25300 · FICA Pa...	15.56
TOTAL						(929.01)
Liabilit...	**ACH...**	**04/16/2020**	**ICMA Retir...**		**10102 · General...**	
					25400 · Pension ...	(112.62)
				B Klingle	25400 · Pension ...	(112.62)
				R Lewis	25400 · Pension ...	(126.54)
TOTAL						(351.78)
Liabilit...	**ACH...**	**04/16/2020**	**EFTPS**	**74-1612666**	**10102 · General...**	
				74-1612666	25200 · FWT pa...	(752.00)
				74-1612666	25300 · FICA Pa...	(126.23)
				74-1612666	25300 · FICA Pa...	(126.23)
				74-1612666	25300 · FICA Pa...	(539.73)
				74-1612666	25300 · FICA Pa...	(539.73)
TOTAL						(2,083.92)
Check	**ACH...**	**04/15/2020**	**Veritrans**	**March 202 credit card c...**	**10102 · General...**	
				March 202 credit card ch...	70550 · Bank Se...	(253.43)
TOTAL						(253.43)
Bill P...	**11065**	**03/16/2020**	**Communic...**	**Down payment for repa...**	**10102 · General...**	
Bill	2020...	03/16/2020		Down payment for repair...	70300 · Building ...	(3,500.00)
TOTAL						(3,500.00)
Check	**11066**	**03/17/2020**	**Esry, Jaso...**		**10102 · General...**	
Credit ...	2020...	03/17/2020		Security Deposit for Pool...	27000 · Security ...	(250.00)
TOTAL						(250.00)

City of El Lago
Check Detail
March 5 through April 22, 2020

Type	Num	Date	Name	Memo	Account	Paid Amount
Check	**11067**	**03/17/2020**	**Jones, Lan...**		**10102 · General...**	
Credit ...	2020...	03/17/2020		Security Deposit for Pool...	27000 · Security ...	(250.00)
TOTAL						(250.00)
Bill P...	**11068**	**03/18/2020**	**360 Vision IT**	**Backup the server to th...**	**10102 · General...**	
Bill	1483	03/01/2020		Backup the server to the ...	71903 · Comput...	(45.00)
TOTAL						(45.00)
Bill P...	**11069**	**03/18/2020**	**Foley & Lar...**	**February legal services**	**10102 · General...**	
Bill	4034...	03/12/2020		February legal services	71100 · Legal	(3,230.00)
TOTAL						(3,230.00)
Bill P...	**11070**	**03/18/2020**	**GreatAmeri...**	**Copy machine monthly ...**	**10102 · General...**	
Bill	2659...	03/02/2020		Copy machine monthly d...	71600 · Office S...	(150.39)
TOTAL						(150.39)
Bill P...	**11071**	**03/18/2020**	**Hendricks, ...**	**Bailiff service**	**10102 · General...**	
Bill	2020...	03/10/2020		Bailiff service	74410 · Bailiff S...	(75.00)
TOTAL						(75.00)
Bill P...	**11072**	**03/18/2020**	**Lawns and...**	**LANDSCAPING OF CO...**	**10102 · General...**	
Bill	31014	03/16/2020		Monthly Service - 11/1/2...	70350 · Grounds...	(702.00)
TOTAL						(702.00)
Bill P...	**11073**	**03/18/2020**	**Leslie's Po...**		**10102 · General...**	
Bill	0043...	03/10/2020		REPLACEMENT VAC H...	77201 · Pool Ch...	(11.38)
Bill	0043...	03/17/2020		HARDNESS PLUS 45#	77201 · Pool Ch...	(371.20)
TOTAL						(382.58)
Bill P...	**11074**	**03/18/2020**	**Shred-it USA**	**Annual record retentio...**	**10102 · General...**	
Bill	8129...	02/29/2020		Annual record retention d...	71100 · Legal	(275.63)
TOTAL						(275.63)

City of El Lago
Check Detail
March 5 through April 22, 2020

Type	Num	Date	Name	Memo	Account	Paid Amount
Bill P...	**11075**	**03/18/2020**	**TXU Energy**	**Electricity**	**10102 · General...**	
Bill	2020...	03/12/2020		ESI ID 10089010100065...	72100 · Utilities	(7.94)
				ESI ID 10089010767831...	72100 · Utilities	(634.37)
				ESI ID 10089010100065...	72100 · Utilities	(106.12)
				ESI ID 10089010100065...	72100 · Utilities	(2,033.11)
				ESI ID 10089010100065...	72100 · Utilities	(17.59)
				ESI ID 10089010100065...	72100 · Utilities	(36.26)
				ESI ID 10089010100350...	72100 · Utilities	(20.14)
				ESI ID 10089010249012...	72100 · Utilities	(6.10)
				ESI ID 10089010238105...	72100 · Utilities	(9.84)
				ESI ID 10089010238129...	72100 · Utilities	(6.31)
				ESI ID 10089010238046...	72100 · Utilities	(20.80)
				ESI ID 10089010238135...	72100 · Utilities	(12.02)
				ESI ID 10089010238017...	72100 · Utilities	(8.39)
				ESI ID 10089010076206...	72100 · Utilities	(366.45)
				ESI ID 10089010076206...	72100 · Utilities	(12.72)
				ESI ID 10089010119015...	72100 · Utilities	(24.04)
				ESI ID 10089010238048...	72100 · Utilities	(13.64)
				ESI ID 10089010076206...	72100 · Utilities	(6.16)
				ESI ID 10089010069005...	72100 · Utilities	(625.61)
				ESI ID 10089010229004...	77210 · Utilities-...	(230.99)
TOTAL						(4,198.60)
Bill P...	**11076**	**03/31/2020**	**Cooper, De...**	**Fitness Class Instructo...**	**10102 · General...**	
Bill	2020...	03/17/2020		Fitness Class Instructor ...	77600 · Fitness ...	(240.00)
TOTAL						(240.00)
Bill P...	**11077**	**03/31/2020**	**Hampton, ...**	**Yoga Class Instruction ...**	**10102 · General...**	
Bill	2020...	03/17/2020		Yoga Class Instruction P...	77600 · Fitness ...	(60.00)
TOTAL						(60.00)
Bill P...	**11078**	**03/31/2020**	**J Fryday C...**	**Monthly building inpect...**	**10102 · General...**	
Bill	2020...	03/17/2020		Monthly building inpectio...	72000 · Building ...	(1,200.00)
TOTAL						(1,200.00)
Bill P...	**11079**	**03/18/2020**	**Valero Flee...**	**maintenance vehicle fuel**	**10102 · General...**	
Bill	2020...	03/18/2020		maintenance vehicle fuel	70311 · Fuel for ...	(65.20)
TOTAL						(65.20)
Bill P...	**11080**	**03/20/2020**	**Communic...**	**Balance for repairs to p...**	**10102 · General...**	
Bill	2020...	03/20/2020		Balance for repairs to ph...	70300 · Building ...	(1,188.00)
TOTAL						(1,188.00)
Bill P...	**11081**	**04/01/2020**	**360 Vision IT**	**Backup the server to th...**	**10102 · General...**	
Bill	1491	04/01/2020		Backup the server to the ...	71903 · Comput...	(45.00)
TOTAL						(45.00)

City of El Lago
Check Detail
March 5 through April 22, 2020

Type	Num	Date	Name	Memo	Account	Paid Amount
Bill P...	**11082**	**04/01/2020**	**Accu-Tech ...**	**Color copy machine m...**	**10102 · General...**	
Bill	26544	03/24/2020		color copy machine mont...	71600 · Office S...	(50.00)
TOTAL						(50.00)
Bill P...	**11083**	**04/01/2020**	**Barfield, R...**	**Issued Miranda rights i...**	**10102 · General...**	
Bill	2020...	04/01/2020		Issued miranda rights in ...	74200 · Municip...	(100.00)
TOTAL						(100.00)
Bill P...	**11084**	**04/01/2020**	**Calderon, ...**	**Prosecutor services for...**	**10102 · General...**	
Bill	2020...	04/01/2020		Prosecutor services for ...	74100 · Court Pr...	(250.00)
TOTAL						(250.00)
Bill P...	**11085**	**04/01/2020**	**Civic Plus**	**Annual Fee Renewal (H...**	**10102 · General...**	
Bill	1981...	04/01/2020		Annual Fee Renewal (Ho...	72400 · PEG Ex...	(1,971.14)
				Annual Fee Renewal (Ho...	71902 · Comput...	(2,956.71)
TOTAL						(4,927.85)
Bill P...	**11086**	**04/01/2020**	**Clark, Diane**	**Judge for municipal co...**	**10102 · General...**	
Bill	2020...	04/01/2020		Judge for municipal court...	74200 · Municip...	(150.00)
TOTAL						(150.00)
Bill P...	**11087**	**04/01/2020**	**Enviro-Pes...**	**Quarterly pest control s...**	**10102 · General...**	
Bill	33632	02/12/2020		Quarterly pest control ser...	70300 · Building ...	(215.00)
TOTAL						(215.00)
Bill P...	**11088**	**04/01/2020**	**GreatAmeri...**	**Copy machine monthly ...**	**10102 · General...**	
Bill	2677...	04/01/2020		Copy machine monthly d...	71600 · Office S...	(150.39)
TOTAL						(150.39)
Bill P...	**11089**	**04/01/2020**	**Harris Cou...**	**Water/Serwer service**	**10102 · General...**	
Bill	2020...	04/01/2020		1-01-12690-00 411 Tall...	72100 · Utilities	(579.24)
				1-01-09940-00 Mc Nair ...	72100 · Utilities	(93.31)
				1-01-04110-00 443 Hic...	72100 · Utilities	(126.96)
				1-01-04210-01 419 Tall...	77210 · Utilities-...	(44.83)
				1-01-06031-00 732 Bay...	72100 · Utilities	(10.15)
				1-01-07140-00 Bayou V...	72100 · Utilities	(10.15)
				1-01-08910-00 98 Lake...	72100 · Utilities	(35.28)
				1-01-07128-00 Bayou V...	72100 · Utilities	(10.15)
				1-00000021-00-8 Fireline	72100 · Utilities	(10.15)
TOTAL						(920.22)

City of El Lago
Check Detail
March 5 through April 22, 2020

Type	Num	Date	Name	Memo	Account	Paid Amount
Bill P...	**11090**	**04/01/2020**	**Home Depot**	**safety tape and barrier**	**10102 · General...**	
Bill	2020...	04/01/2020		safety tape and barrier	70350 · Grounds...	(99.88)
TOTAL						(99.88)
Bill P...	**11091**	**04/01/2020**	**Nassau Ba...**	**2020-04**	**10102 · General...**	
Bill	2020...	04/01/2020		2020-03	73300 · Emerge...	(2,500.00)
TOTAL						(2,500.00)
Bill P...	**11092**	**04/01/2020**	**Poolsure**	**45 gallons pool acid**	**10102 · General...**	
Bill	1412...	03/20/2020		45 gallons pool acid	77201 · Pool Ch...	(157.50)
TOTAL						(157.50)
Bill P...	**11093**	**04/01/2020**	**Seabrook ...**	**2020-04**	**10102 · General...**	
Bill	2020...	04/01/2020		2020-04	75300 · Fire Dep...	(13,052.07)
TOTAL						(13,052.07)
Bill P...	**11094**	**04/01/2020**	**Tyler Tech...**	**Court case manageme...**	**10102 · General...**	
Bill	025-...	04/01/2020		Court case management...	74800 · Court Te...	(3,659.28)
TOTAL						(3,659.28)
Bill P...	**11095**	**04/01/2020**	**Verizon**	**Feb 21- Mar 20 City Cell...**	**10102 · General...**	
Bill	9850...	03/23/2020		Feb 21- Mar 20 City Cell ...	71300 · Telephone	(396.11)
TOTAL						(396.11)
Bill P...	**11096**	**04/01/2020**	**Wedgewort...**	**Repair to city hall water...**	**10102 · General...**	
Bill	5824...	04/01/2020		Repair to city hall water li...	70300 · Building ...	(1,404.00)
TOTAL						(1,404.00)
Bill P...	**11097**	**04/01/2020**	**Wells Farg...**	**March 33, 2020 Statem...**	**10102 · General...**	
Bill	2020...	04/01/2020		Charges for February 22 ...	24507 · Wells F...	(2,023.25)
TOTAL						(2,023.25)
Liabilit...	**11098**	**04/03/2020**	**Texas Mun...**	**23401oz**	**10102 · General...**	
				L Brummerhop	70200 · Employe...	(550.82)
				A Deleon	70200 · Employe...	(108.38)
				B Klingle	70200 · Employe...	(550.82)
				D Means	70200 · Employe...	(550.82)
				Renewal Credit	70200 · Employe...	141.10
				23401oz	25500 · Med. & ...	(37.50)
TOTAL						(1,657.24)

City of El Lago
Check Detail
March 5 through April 22, 2020

Type	Num	Date	Name	Memo	Account	Paid Amount
Bill P...	**11099**	**04/15/2020**	**AmeriWast...**		**10102 · General...**	
Bill	1430...	04/08/2020		School recycle container ...	73210 · Recycling	(105.88)
Bill	1443...	04/08/2020		Residential Solid Waste	73200 · Solid W...	(13,148.76)
				Recycling	73210 · Recycling	(1,675.08)
				Commercial Containers	73200 · Solid W...	(818.50)
TOTAL						(15,748.22)
Bill P...	**11100**	**04/15/2020**	**Comcast**	**Webmaster MAR 2020 ...**	**10102 · General...**	
Bill	2020...	04/08/2020		Webmaster MAR 2020 Bill	71903 · Comput...	(79.95)
TOTAL						(79.95)
Bill P...	**11101**	**04/15/2020**	**Fire Safe P...**	**100 Clamshell OX-7410 ...**	**10102 · General...**	
Bill	SM1...	04/15/2020		150 Clamshell OX-7410 ...	77500 · Fitness ...	(197.26)
				50 Clamshell OX-7410 C...	77400 · Event R...	(65.75)
				100 Clamshell OX-7410 ...	77203 · General ...	(131.50)
TOTAL						(394.51)
Bill P...	**11102**	**04/15/2020**	**Franklin Le...**	**Code of Ord. web hosti...**	**10102 · General...**	
Bill	2007...	04/01/2020		Code of Ord. web hostin...	71100 · Legal	(395.00)
TOTAL						(395.00)
Bill P...	**11103**	**04/15/2020**	**iWorq**	**Registration Module ad...**	**10102 · General...**	
Bill	1924...	04/08/2020		Registration Module addi...	71901 · Comput...	(1,500.00)
TOTAL						(1,500.00)
Bill P...	**11104**	**04/15/2020**	**J Fryday C...**	**VOID: Monthly building...**	**10102 · General...**	
TOTAL						0.00
Bill P...	**11105**	**04/15/2020**	**Lakeview P...**	**Arrest Fees for Jan-Mar...**	**10102 · General...**	
Bill	2020...	04/15/2020		Arrest Fees for Jan-Mar ...	74414 · Arrest F...	(487.64)
TOTAL						(487.64)
Bill P...	**11106**	**04/15/2020**	**Lawns and...**	**Monthly Service**	**10102 · General...**	
Bill	31402	04/08/2020		Monthly Service - 11/1/2...	70350 · Grounds...	(2,625.00)
				402 Cedar x3	70350 · Grounds...	(90.00)
				Park Entrances Sprinkler...	79700 · Park & ...	(1,076.05)
TOTAL						(3,791.05)

City of El Lago
Check Detail
March 5 through April 22, 2020

Type	Num	Date	Name	Memo	Account	Paid Amount
Bill P...	**11107**	**04/15/2020**	**Lil Xtreme ...**	**Fishing Tourney shirts ...**	**10102 · General...**	
Bill	EL10...	10/13/2019		60 Fishing Tourney T-shi...	71200 · Special ...	(540.00)
				7 XXL shirts	71200 · Special ...	(77.00)
				7 regular sized dri fit shirts	71200 · Special ...	(70.00)
				4 XXL dri fit shirts	71200 · Special ...	(48.00)
				24 baseball caps	71200 · Special ...	(240.00)
				one-time tape charge	71200 · Special ...	(30.00)
TOTAL						(1,005.00)
Bill P...	**11108**	**04/15/2020**	**Petty Cash**	**Postage and computer ...**	**10102 · General...**	
Bill	2020...	03/31/2020		Postage Certified Mail	71600 · Office S...	(6.95)
				Computer adaptors and ...	71600 · Office S...	(74.97)
				Postage Postage Certifie...	71600 · Office S...	(6.95)
				Postage 2 rolls of stamps	71600 · Office S...	(110.00)
TOTAL						(198.87)
Bill P...	**11109**	**04/15/2020**	**Texas Dep...**	**MOTOR VEHICLE INQU...**	**10102 · General...**	
Bill	2020...	04/15/2020		MOTOR VEHICLE INQ...	74500 · Court Mi...	(23.00)
TOTAL						(23.00)
Bill P...	**11110**	**04/15/2020**	**Texas Mun...**	**Annual TML dues for City**	**10102 · General...**	
Bill	2020...	04/15/2020		Annual TML dues for City	71000 · Dues an...	(887.00)
TOTAL						(887.00)
Bill P...	**11111**	**04/15/2020**	**TXU Energy**	**Electricity**	**10102 · General...**	
Bill	2020...	04/06/2020		ESI ID 10089010100065...	72100 · Utilities	(7.95)
				ESI ID 10089010767831...	72100 · Utilities	(634.37)
				ESI ID 10089010100065...	72100 · Utilities	(106.24)
				ESI ID 10089010100065...	72100 · Utilities	(2,033.92)
				ESI ID 10089010100065...	72100 · Utilities	(17.62)
				ESI ID 10089010100065...	72100 · Utilities	(36.28)
				ESI ID 10089010100350...	72100 · Utilities	(20.15)
				ESI ID 10089010249012...	72100 · Utilities	(6.10)
				ESI ID 10089010238105...	72100 · Utilities	(9.80)
				ESI ID 10089010238129...	72100 · Utilities	(6.31)
				ESI ID 10089010238046...	72100 · Utilities	(20.84)
				ESI ID 10089010238135...	72100 · Utilities	(12.01)
				ESI ID 10089010238017...	72100 · Utilities	(8.10)
				ESI ID 10089010076206...	72100 · Utilities	(313.52)
				ESI ID 10089010076206...	72100 · Utilities	(12.75)
				ESI ID 10089010119015...	72100 · Utilities	(23.12)
				ESI ID 10089010238048...	72100 · Utilities	(14.11)
				ESI ID 10089010076206...	72100 · Utilities	(6.30)
				ESI ID 10089010069005...	72100 · Utilities	(797.92)
				ESI ID 10089010229004...	77210 · Utilities-...	(244.74)
TOTAL						(4,332.15)
Bill P...	**11112**	**04/15/2020**	**Valero Flee...**	**April vehicle fuel stmt**	**10102 · General...**	
Bill	6485...	04/15/2020		April vehicle fuel stmt	70311 · Fuel for ...	(47.67)
TOTAL						(47.67)

City of El Lago
Check Detail
March 5 through April 22, 2020

Type	Num	Date	Name	Memo	Account	Paid Amount
Bill P...	**11113**	**04/15/2020**	**Nassau Ba...**	**VOID: 2020-05 Incorrec...**	**10102 · General...**	
TOTAL						0.00
Bill P...	**11114**	**04/15/2020**	**Seabrook ...**	**VOID: 2020-05 Incorrec...**	**10102 · General...**	
TOTAL						0.00

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CITY OF EL LAGO

MINUTES OF THE MARCH 4, 2020
REGULAR CITY COUNCIL MEETING
411 TALLOWOOD DRIVE, EL LAGO,
TEXAS 77586

1. **Call to Order** Mayor Skelton called the meeting to order at 7:01 PM
2. **Invocation and/or Pledge of Allegiance**
3. **Declaration of a Quorum**
   Present: Mayor John Skelton
   Councilperson Shawn Findley
   Councilperson Darin Clark
   Councilperson Jeff Michalak
   Mayor Pro Tem Ann Vernon
   Councilperson Kris Kuehnel
4. **Citizen Comments**

Ken Paschall of 534 Whitecap stated he sees a flaw in the process for placing items on City Council agendas and recommended a process that will keep controversial items off of agendas in the future. He stated that if a resolution is made that it only be read the first meeting and then decided upon at the next meeting.

Tom Merchant of 315 Oak View Circle stated that as the Emergency Management Coordinator he wanted to give an update on the Corona virus. He advised of the current status of the virus within the state of Texas and Harris County. He advised that citizens should wash hands thoroughly, stay at home when sick, avoid mass gatherings, and clean and disinfect surfaces. Harris County has put together a readiness team and there were not cases reported yet in Harris County. Citizens may visit readyharris.com for more information.

Jeff Tave of 302 Pine View Circle stated he felt that anytime an item is on the agenda, even to just discuss, there should be a reference to what budget item will cover that item if additional costs to the City are proposed. He stated that he did not agree with speed humps/bumps and he is against these speed barriers because they create more maintenance costs, they impede emergency vehicles, they create wear and tear on vehicles, and they are a barrier to water flow**.**

Joan Schneck of 522 Seaway Drive reported that she has been receiving scam emails and didn't know what to do about them. Mayor Skelton advised she contact the Lakeview Police Department to report them.

August Oliver of 220 Bayou View Drive thanked the Mayor for having the item regarding speed bumps on the agenda. He stated that he understands water flow could be an issue if these are put into place.

5. **City Official, Board, Commission, Committee, & City Service Report**
   - *5.1.* *SVFD Monthly activity report* – Andy Gutacker went over the monthly activity report for February, 2020. There were 2 incidents, 1 was a medical call and 1 was a gas leak. The overall average response time was four minutes and 59 seconds.
   - *5.2.* *LPD Commissioner Michael O'Brien to report on LPD Commission activity* – Rob O'Donel went over the Strategic Traffic Report and the Ordinance Violation report for February, 2020. Mayor Pro Tem Vernon asked about the status of the cases on the Ordinance Violation Report that have been on the report for over 3 months. Mr. O'Donel explained that cases are reset at the courts often. Mayor Skelton informed him that there are still complaints regarding speeding. Mr. O'Donel suggested that the citizens call the police department to report these complaints. Councilperson Michalak asked if there is a tracking report of the citizens' calls. Mr. O'Donel stated that he is not aware of any additional reports other than the Calls for Service report.

6. Consent Agenda

6.1. Check Detail for checks printed from February 20, 2020 through March 4, 2020

6.2. Minutes from the Council Meeting of February 19, 2020

Mayor Pro Tem Vernon made a motion to approve the consent agenda and Councilperson Findley seconded. The vote was unanimous to approve.

7. New Business

7.1. Stephanie Harris to present the FY2018 final end of the year audit. Stephanie Harris reviewed the FY2018 Audit stating her firm is issuing an unmodified report of the city's financial statements. There was a net positive fund balance and expenditures aligned with revenues. The fund balance represented 43 percent of the annual operating expenses. Ms. Harris answered questions from Council members.

7.2. Consider/Approve the end of the year FY2018 audit by Belt Harris Pechacek. Councilperson Kuehnel made a motion to approve and a second was provided by Councilperson Michalak. The vote for approval was unanimous.

7.3. Consider/Approve an agreement to contract for service with Belt Harris Pechacek for the 2019 end of year audit. Mayor Pro Tem Vernon informed Council that the 2019 audit will need to be completed this year and Stephanie Harris said the state requirement is that annual audits must be completed within 6 months of year end. Mayor Pro Tem Vernon made a motion to approve and to adjust the budget to pay for the audit using the funds obtained from the 402 Cedar grant reimbursement and reserve funds. There was a second by Councilperson Findley. Councilperson Michalak stated he would like to see the budget adjustments at the next Council meeting. The vote was unanimous to approve.

7.4. Consider/Approve a variance request for the use of the City of El Lago Event Room from Shelly Jones. Shelly Jones informed Council that the Lakeshore Condominium Homeowners Association has been using the Event Room every year for this annual meeting. Mayor Pro Tem Vernon made a motion to approve the variance and Councilperson Clark provided a second. The motion passed unanimously.

7.5. Consider/Approve Resolution 2020-04 amending the Building Permit Fee Schedule. Mayor Pro Tem Vernon explained that the changes to the current building permit fee schedule included the addition of a General Contractor's permit fee of $20 which is a way to track large renovations, and the second change lowers the $50,000 valuation of the projects to $20,000 for cosmetic changes. Councilperson Findley made a motion to approve and Mayor Pro Tem Vernon seconded. The vote was unanimous.

7.6. Consider/Approve the Certification of Unopposed Candidates dated February 24, 2020. Councilperson Michalak made a motion to approve and Councilperson Clark provided a second. The motion was approved unanimously.

7.7. Consider/Approve Ordinance 467 canceling the May 2, 2020 General Election and declaring unopposed candidates for Council Member Positions 3, 4, & 5 elected to office. There was a motion to approve by Councilperson Findley and a second from Councilperson Michalak. The vote was unanimous.

7.8. Consider/Approve the addition of the licensing/registration module for the IworQ permitting software. City Secretary Rachel Lewis presented a proposal from IworQ to add a licensing module which would allow contractors to apply using the web portal and would also allow city staff to track other licenses required by the City. She stated that there is enough money left from the sale of excess equipment to pay for the additional license which costs $1500 per year. Mayor Pro Tem Vernon stated that this module is needed and would reduce the data entry required to complete contractor registrations. Councilperson Findley stated that the adjustment in the building permit fees schedule should also help cover the expense of the module on an ongoing basis. Councilperson Michalak made a motion to approve the purchase of the IworQ licensing module and that it be funded this year from the sale of excess equipment. Mayor Pro Tem Vernon seconded. The vote was unanimous to approve.

7.9. Discuss/Approve repairing treadmills for a cost of $3655.08 or a plan to replace existing equipment and/or repair and consider a budget adjustment accordingly. Mayor Pro Tem Vernon explained that the equipment in the fitness center was budgeted for replacement in the past, but the equipment has not yet been replaced. A written report is attached. Councilperson Clark stated he would like to budget for it next year due to the gym revenue being down. Councilperson Michalak agreed that repairs to the equipment should be done but then stated there should be a plan to budget to replace the equipment over the next three years. He also suggested that the City look into leasing the equipment to see if that will save money. Mayor Pro Tem Vernon made a motion to approve. There was no second so the motion died. Councilperson Kuehnel made a motion to postpone and that the City look into leasing options. Councilperson Michalak seconded. Councilpersons Michalak, Findley, Clark, and Kuehnel voted in favor and Mayor Pro Tem Vernon was opposed. The motion to postpone passed.

7.10. Discuss the addition of speed bumps/humps within the City. Councilperson Clark stated he would like to have a workshop to look at the possibility of speed bumps/humps placed within the City to help combat speeding. Mayor Skelton stated that there must be a financial discussion to determine if there are funds available to do this. Mayor Skelton also stated that transportation studies usually must be done for this type of thing before any real discussion can take place. Councilperson Michalak asked about an estimated cost and Councilperson Clark said that no cost information has yet been gathered. Mayor Pro Tem Vernon stated that the police department does not have the man power to have officers sit at all locations where speeding occurs and is not against gathering data to see if any data supports the City utilizing speed bumps.

8. Future Agenda Items

Not Scheduled	**Scheduled**
Hazardous Waste Recycling Day	Masonry fence behind Loch Lake
Amend the Personnel Manual	Amended METRO Agreement

Mayor Skelton stated that the Budget Adjustments would be scheduled for the March 18, 2020 meeting.

9. Adjournment – There being no further business the Mayor adjourned the meeting at 9:01 P.M.

_____
John Skelton
Mayor

ATTEST:

_____
Rachel Lewis
City Secretary

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CITY OF EL LAGO

MINUTES OF THE MARCH 15, 2020
EMERGENCY CITY COUNCIL MEETING
411 TALLOWOOD DRIVE, EL LAGO,
TEXAS 77586

1. **Call to Order** Mayor Skelton called the meeting to order at 5:00 PM.
2. **Invocation and/or Pledge of Allegiance**
3. **Declaration of a Quorum**

   Present: Mayor John Skelton
   Councilperson Shawn Findley
   Mayor Pro Tem Ann Vernon
   Councilperson Darin Clark
   Councilperson Jeff Michalak
   Councilperson Kris Kuehnel

   Mayor Skelton stated that the deadline for applications for a place on the ballot for City Council positions has passed and all incumbents are unopposed so there will not be a general election held this year.
4. **Citizen Comments**

   There were no citizen comments.
5. **Mayor Skelton's comments on the current COVID-19 pandemic and the state of the city**

   Mayor Skelton discussed the need for modifying public area accesses due to the COVID-19 threat and recommended closing City Hall and the court to the public and have staff present to conduct business by phones, email, and online applications. Additionally he recommended that court dates be postponed for at least one week. Mayor Skelton made a recommendation that the gym be closed until further notice. Mayor Pro Tem Vernon asked if the gym fees would be refunded. She then recommended that if the closure lasted two weeks or less then there would not be refunds, but if closures extended longer than two weeks then refunds could then occur. Councilperson Michalak stated that the decision to close the gym should be made now and the issue of refunds could be considered later. Mayor Pro Tem Vernon stated that rather than considering refunds, it would be easier to suspend the next payments scheduled for April 1, 2020 if the gym was still closed at that time. The decision was made to close the gym and suspend the payments as of April 1, 2020 if the gym continues to be closed.

   Mayor Skelton stated that Governor Abbot is conducting conference calls to brief city officials regarding current status of the COVID-19 threat in the state and what decisions are being made. Mayor Skelton said he has been in contact with the Chief of Police and they have a plan in place to handle the threat. The Mayor said he has contacted WCID 50 and is expecting a return call to determine if any changes will need to be made there.

   Councilperson Michalak raised a question about the restrooms in McNair Park and if they would be closed. Mayor Pro Tem Vernon stated that they would also be closed to the public as well as all City buildings.
6. **Emergency Management Coordinator Tom Merchant to speak on Continuity of Operations recommendations for the City**

   The Emergency Management Coordinator, Tom Merchant, informed Council that there is a Continuity of Operations Plan with is designed to specify how the city will operate under non-normal situations. He discussed the need for PPE for staff and Mayor Skelton stated that staff would be practicing social distancing and will use hand sanitizer. Mr. Merchant asked if all scheduled events in the Event Room would be cancelled. After discussion by the Council it was determined that all events scheduled to take place in the Event Room would be cancelled and all City activities are cancelled until further notice. This will be reassessed in two weeks. Additionally, all deposits made during this time frame will be refunded.

Mr. Merchant asked if a declaration of disaster would be made by the City. Mayor Pro Tem Vernon stated that the City is covered by the Harris County declaration of disaster. Mayor Skelton said he did not feel that given that Harris County has made a declaration of emergency then a City declaration is not necessary.
Mr. Merchant informed Council that 23rd Psalm is covered by a state mandate and they are taking appropriate action. He then asked what will be done if a case of COVID-19 is found in El Lago. The Mayor stated that there may be additional measures enacted at that time but it will be revisited if that happens.

Tom Merchant shared a form including instructions for tracking the costs of COVID-19 to the City. He then read a statement that he recommended be distributed to the City via social media and the City's website. Mayor Skelton said he would release a statement via the City's website, robocall, Facebook, Nextdoor, on the following day. He also informed Council that the Governor's office is looking at ways that Council Council and board meetings can be conducted during this time so there may be temporary changes enacted soon. Mayor Pro Tem Vernon provided a copy of the notices that will be posted at all City locations for Council to review.

7. New Business

7.1. Discuss/approve action to protect the El Lago citizenry and the general public including actions as related to city services and City Hall. Mayor Skelton explained that City Hall and the Courts will be closed to the public but staff would be working using phones, email, and online access. The City gym and the park bathrooms would be closed. All events scheduled in the Event Room will be cancelled. Councilperson Michalak made a motion to approve and a second was provided by Mayor Pro Tem Vernon. The vote was unanimous to approve.

7.2. Discuss/approve action plan to protect City employees including City Hall an Municipal Court workplace environment. Mayor Pro Tem Vernon explained that staff will practice social distancing. This means they will work separately and stay 6 feet apart. The Mayor said that staff will be paid if the offices close completely. Inspections will be postponed for one week and the Mayor will reassess. Mayor Pro Tem Vernon made a motion to approve and Councilperson Findley seconded. The motion was approved unanimously.

7.3. Discuss/approve continuity plan for City government and services Mayor Skelton stated that a policy is in place that all checks must be approved prior to being signed. The Mayor requested that this be waived due to the Council meetings being cancelled, but the check detail can still be sent to all Council members via email. Mayor Pro Tem Vernon made a motion to approve a continuity of operations plan to allow the Mayor and other check signers to pay City bills during the time the City is under the Harris County State of Emergency, which temporarily suspends the City Council plan for prior approval to sign checks. A second was provided by Councilperson Michalak. The vote was unanimous to approve.

8. Adjournment – There being no further business the Mayor adjourned the meeting at 6:09 P.M.

_____
John Skelton
Mayor

ATTEST:

_____
Rachel Lewis
City Secretary

DAVID BRINSON

Skills Summary

Former Marine Corps 1371 MOS and Texas Peace Officer Certified Patrol Officer seeking position with organization that has the potential for career growth possibilities. Disciplined leader with the proven ability to remain calm and deliver results in high-pressure situations.

Qualifications:

-Knowledge of security and law enforcement practices

-Proficiency in using patrol vehicle, fire extinguisher, digital camera and two-way radios

-Ability to formulate reports and resolve problems

-Ability to manage independently

-Ability to enforce local, state, and federal laws

-Ability to handle typical and crisis situations efficiently

-Superior interpersonal and communication skills

Experience

Turner Ind. / Plantgistix

Warehouse Employee November 2019-Febuary 2020

-Built, filled, sealed and wrapped boxes containing raw polymer product used in the medical, safety, food and aerospace industries.
- Ensure the operational, maintenance and safety procedures followed as well as are in compliance with industry standards as well as company and warehouse policies.
- Operated product silos packaging an average of approximately 100,100 pounds of product per 12 hour shift.

Pasadena Police Department

Patrol Officer / August 2018-August 2019

-Patrolled assigned district(s) within the corporate limits to deter illegal activities; protected and preserved the safety and security of individuals, buildings, neighborhoods, and district(s).

-Conducted preliminary investigation of events, related to homicide, rape, robbery, fatal traffic accident, and death/bodies found.

-Evacuated areas endangered by explosive or toxic gases, liquids, or other spilled materials as well as buildings, vehicles and surrounding areas in response to ITC Incident in Deer Park, TX, 2018.

-Interrogated suspects, interview complainants, witnesses, etc., summarize in writing the statements of witnesses and complainants, and participated in raids and searches.

-Investigated Municipal Ordinance violations, issued Municipal Citations, participated in prosecutions of City cases, and educated citizens to control ordinance violations.

-Prepared reports, citations and summons necessary to charge individuals with violations of ordinances, statutes, and laws including petty, misdemeanor, and felonious offenses.

-Monitored and investigated suspicious persons and situations and unusual activities; instructed suspects on field sobriety tests.

Primary Arms LLC

Firearms Product Specialist Supervisor / March 2016 – February 201

-Read and assign emails to employees.

-Proof read for approval email responses to customer questions and comments.

-Adjusted employee orders to include pricing and detailed notes.

-Trouble shot issues with weapons as well as assembling firearms for employees.

-Hand selected replacement parts for customer returns paying addition attention to issues that the customer had concern with.

-Receive phone calls emails and hand handle face to face interactions with customers

-Provide guidance specific and detailed over the phone regarding fitment and building of several different Modern Sporting Arms

-Became a National Rifle Association Certified Range Safety Officer conducted over 100 range evolutions with zero issues of range safety violations

-Provided instruction on the use and requirements of several different accessories for both employees and customers.

United States Marine Corps

1371 Combat Engineer / June 2005 - March 2016

- Served 4 Combat Deployments; 2 Iraq, 2 Afghanistan

- Received a Navy Accommodation Metal for actions immediately following an incident involving an aircraft colliding with a pickup truck.

- Worked on an active runway installing a remote arresting device to allow US and Allied aircraft to train for carrier landings while still in the desert, saving the U.S. Military $6 million by not requiring them to hire outside contract personal.

- Conducted Counter Improvised Explosive Devices (CIED) sweeps, installing Counter Sniper Observation Netting, Anti-vehicle ditches, and wire obstacles that directly affected the ability of the Marine Special Operations Personal acting with allied forces to carry out missions critical to stability operations in the Area of Operation.

- Conduct engineer reconnaissance

- Emplace obstacle systems; conduct breaching operations, to include reducing explosive hazards.

- Conduct mine/countermine operations.

- Employ demolitions and military explosives

- Conduct urban breaching; conduct route clearance; provide assault bridging, tactical

bridging and non-standard bridging/repair.
- Construct and maintain combat roads and trails; construct expedient roads and airfield/ landing zones
- Design and construct survivability positions; perform expedient vertical and horizontal construction; design, construct and maintain base camps/forward operating bases and combat outposts; and fight as provisional infantry.

Marine Corps Career Outline:

Marine Wing Support Squadron – 371 (MWSS-371): 2014 - 2016

- Worked on an active runway installing a remote arresting device to allow US and Allied aircraft to train for carrier landings while still in the desert, saving the U.S. Military $6 million by not requiring them to hire outside contract personal.
- Received a Navy Accommodation Metal for actions immediately following an incident involving an aircraft colliding with a pickup truck.
- Lead a detachment of 17 Marines of various job skills to accomplishing over 50 small wood framed project
- Directed and coordinated the movement of three air craft sun shade projects directly affecting the safety of U.S. Military and allied air craft while saving the U.S. Military over $30,000
- Earned my civilian NRA Basic and Pistol Instructor Certifications
- Received my Glock Armor and Instructor Certification.

1st Special Operations Battalion (1st MSOB): 2013-2014

- Deployed to OEF where I lead 7 Combat Engineers in providing direct Engineer support for over 20 Forward Operating Bases, 35 Patrol Bases and over 1,000 of U.S. Marine and allied personal.
- Conducted Counter Improvised Explosive Devices (CIED) sweeps, installing Counter Sniper Observation Netting, Anti-vehicle ditches, and wire obstacles that directly affected the ability of the Marine Special Operations Personal acting with allied forces to carry out missions critical to stability operations in the Area of Operation.
- Successfully completed Combat Life Savers Emergency Medical Training (CLS) followed by Tactical Combat Causality Care (TCCC) including Live Tissue Training.
- Completed Tactical Off-Road driving course

MWSS -371 2013-2013

- Lead 15 Marines on 4 training hikes and dozens of training exercises

3rd Marine Division Combat Assault Battalion (3rd MarDiv CAB) 2012-2013

- Became certified as a Combat Marksmanship Trainer and coached more than 100 troops in the fundamentals of accurate and safe weapons handling leading to the accomplishment of 98% to qualify on the Marine Annual Rifle Qualifications

9th Engineer Support Battalion (9th ESB) 2011-2012

- Deployed to OEF trained CIED sweep teams, supervised the construction (35) 18'x36' wood frame living structures

- Served as Non-Commissioned Officer in Charge of a Security Check Point working with feign country militaries including The Kingdom of Saudi Arabia, Jordan, British, Danish, Bahraini and all branches of the US Armed Forces.
- Completed Sargent's Residents Course Camp Hanson Okinawa, Japan

3rd Marine Division (MarDiv) Combat Assault Battalion (CAB) 2010-2011

- Took charge of a Company level armory responsible for (230) M-16/A4 Service rifle, (60) M4 Carbines, (15) M9 Pistols, (15) M249 Squad Automatic Weapons, (15) M240 Medium Machine Guns, (4) Mk19 40mm Crew Served Weapons, (4) M2 .50 caliber Machine guns, and other serialized equipment worth over $2,000,000

Naval School Explosives Ordinance Disposal School Marine Detachment: 2009-2010

1st Explosives Ordinance Disposal Company (EOD): On the Job Training (OJT) 2009-2009

- ***Promoted*** to Sergeant (Sgt E-5) April 2009

7th Engineer Support Battalion (7th ESB) Dec 2005-Feb 2009

Promoted Corporal (Cpl E-4) Nov 2007

- Deployed to OIF lead a team of 5 Counter IED sweepers operating in and around the area of Fallujah, Iraq
- Assisted in the construction of 2 Forward Operating Bases, (100) 18'x36' wooden large frame living structures, (30) 36'x64' office and living structures

Promoted Lance Corporal (LCpl E-3) Sept 2006

- Deployed to OIF served as primary Counter IED sweeper discovering a dozen or more IEDs in the Al Ambar Providence

Camp LeJeune Court House Bay Combat Engineer Schoolhouse Oct 2005 – Dec 2005

Promoted Privet First Class (PFC E-2) Dec 2005

- Studied Counter Improvised Explosive Devices (CIED) sweeping and clearance methods, explosives handling and construction technics.

Camp Pendleton School of Infantry Marine Combat Training Sept 2005 - Oct 2005

- Learned proper patrolling and tactical procedures

Marine Corps Recruit Depot Marine Corps Basic Training June 2005 - Sept 2005

- Discipline was reinforced

Education

Sam Rayburn High School / Pasadena, TX / Graduated May 2005

Pasadena Police Academy / Pasadena, TX/ Feb 2018 - Aug 2018

-Basic Peace Officer Certification TCOLE

Awards and Certificates

-**Received the Navy and Marine Corps Commendation Metal** for actions immediately following an incident involving an aircraft colliding with a pickup truck in March of 2015 while stationed in Yuma, Az.

Combat Marksmanship Coach and Trainer / Okinawa, Japan

-Combat Marksmanship Coach (MOS 0933)

- Combat Marksmanship Trainer (MOS 0931)

T-CCC/LTT

Tactical Casualty Combat Care and Live Tissue Training

-Tier 1 Group Crawfordsville, Arkansas Hosted by USMC 1st MARSOC

-Glock Certified Instructor Course

-Glock Armors Study

-NRA Basic Pistol Instructor

-NRA Basic Instructor

-NRA Range Safety Officer

Predator Advanced Tactical Off-Road in Vista California

-Completed HMMVY Training package

-Completed MRAP Tactical Off-Road Driving

Dodeus Peter Manolescu

Objective: I seek an opportunity to return from retirement back into law enforcement work where I can use my years of experience as a Texas Peace Officer. An agency where I can be of service to the agency, the community and present a positive image and interaction with the public and other law enforcement agencies. I am current on all required TCOLE training.

Experience 12/16-Present Medical Plaza TPA / Medical Plaza Mobile Surveillance
1003 S. Broadway
La Porte, Texas 77571
361-244-2006 Rick Moses, President CEO

DOT Safety Compliance Officer / Medical Technician

- Maintain accurate files and records of random drug and alcohol screen system for clients.
- Maintain and schedule drug and alcohol testing.
- Assist TPA with training of collectors Drug Screens and breath alcohol Technicians (BAT).
- Ensure compliance with FMCSA, CSA and TXDOT rules and regulations.
- Maintain fleet in compliance and within guidelines.
- Certified Collection Personnel Train the Trainer as required by Chapter 49 CFR Part 40.33.
- Certified Audio Technician operator.
- Perform Pulmonary Function Testing.
- Respirator fit testing, quantitative and qualitative for several types of respirators
- I administer DISA/NASAP drug and alcohol screening, DOT, Non-DOT drug screens, Electronic Breath testing, also DOT and Non-DOT as required.
- Collect vitals from patients for physical examination (BP, Height and weight).
- Administer vision testing for DOT and Non-DOT and physicals.

- Driver pull various types trailers (portable physical trailers and audio testing trailers as needed in intrastate and interstate capacity.

08/16- 12/16 Universal Transport America
P.O. Box 752925
Houston, Texas 77275
248-238-6602, Mr. Edmond Manolescu

Driver

- Over the road experience.
- Process orders.
- Planning of safe and on-time deliveries.
- Interstate and intrastate commerce.

03/12-08/16 Medical Plaza TPA /
Medical Plaza Mobile Surveillance
1003 S. Broadway
La Porte, Texas 77571
361-244-2006 Rick Moses, President CEO

DOT Safety Compliance Officer / Medical Technician

- TPA Assistant
- Maintain accurate files and records of random drug and alcohol screen system for clients.
- Maintain and schedule drug and alcohol testing.
- Assist TPA with training of collectors Drug Screens and breath alcohol Technicians (BAT).
- Ensure compliance with FMCSA, CSA and TXDOT rules and regulations.
- Maintain fleet in compliance and within guidelines.
- Certified Audio Technician operator.
- Perform Pulmonary Function Testing.
- Respirator fit testing, quantitative and qualitative. On several types of respirators
- I administer DISA/NASAP drug and alcohol screening, DOT, Non-DOT drug screens, Electronic Breath testing, also DOT and Non-DOT as required.
- Collect vitals from patients for physical examination (BP, Height and weight).
- Administer vision testing for DOT and Non-DOT and physicals.

- Driver, pull various types trailers (portable physical trailers and audio testing trailers as needed in intrastate and interstate capacity.

Experience

04/02 – 03/15 Shoreacres Police Department
601 Shoreacres Blvd,
Shoreacres Texas 77571
281-471-3340 Sgt. Sam Bianchino

Police Officer/Commercial Vehicle Inspector (DOT)

- Patrol Duties.
- Traffic Enforcement.
- Handle calls for service.
- Investigation and filling of charges.
- Accident investigation.
- Respond and investigate alarms.
- Level One Certified Commercial Vehicle Inspector.

05/02 – 02/03 Express Industries
7311 Old Galveston Road
Houston Texas 77034
713-946-3200 Mike Prescott

Truck Driver

- Loading and unloading of trucks.
- Delivery of product to various clients at various schools.
- Prepare route of scheduled deliveries.
- Meet prearranged schedule for deliveries.
- Conduct daily inspections of vehicle and equipment.
- Preventive maintenance of vehicles and other equipment.
- Light warehouse work, move and arrange stock.
- Forklift operator (received in house training certification)
- Maintain proper documentation of all time (logbook).

02/01 – 04/02 Pasadena ISD Police Department
1515 Cherrybrook, Pasadena Texas 77502
713-920-6900 Sgt. Dan Masera

Police Officer

- Patrol Duties.
- Traffic Enforcement.
- Handle calls for service.
- Investigation and filling of charges.

- Accident investigation.
- Respond and investigate alarms.
- Patrol School District Properties
- Enforce State, Federal and Education Code.

05/97 – 02/01 Harris County Sheriff's Department
1301 Franklin, Houston Texas 77002
713-755-5797 Sgt. Larry King

Deputy Sheriff

- Responsible for the control care and custody of inmates.
- Keep track of all inmates assigned to the floor.
- Monitor activity of inmates, adult and juvenile.
- Maintain the safety and security of the jail, inmates and staff.

01/92 – 05/97 Harris County Constable Precinct 2
109 E. Shaw, Pasadena Texas 77506
713-477-2766 Sgt. Raymond Stewart

Deputy Constable

- Patrol duties
- Handle calls for service
- Traffic Enforcement.
- Accident Investigation.
- Handle calls for service.
- Investigation and filling of charges.

10/92 – 01/93 Texas Assured Services
Out of Business

Security Lieutenant

- Supervise contract security officers at The United States Post Office main mail processing station.
- Maintain security of the grounds and building.
- Scheduling of officers and make reports to main office.
- Monitor access to loading docks and security doors.
- Patrol grounds on foot and vehicular patrol.
- Investigate and initiate reports involving incidents on property.
- Respond and investigate alarms.
- Report any hazards or possible security violations.

09/91 – 10/92 Smith Protective Services
6300 Westpark, Houston Texas 77057
713-789-5944 Operations: Lanell Orsak

Security Officer / Supervisor

- Security Lieutenant – responsible for 4 employees at two high rise building business locations.
- Maintain safety and security of the buildings.
- Patrol property on foot which included two multi level parking garages with Helipads on top of each, two 20 story high rise office buildings with Dome Theater in between the buildings.
- One of the high-rise buildings had two abortion clinics on site, F.D.I.C. Offices, Modeling studios.
- Monitored both high rise buildings with assistance of in-house security, respond top distress calls for service, assisted motorists in the parking garage.

06/89 – 08/91 D & I Tool Grinding Service
16343 Waverly Dr, Houston Texas 77032
281-443-3737 President John Mihutz

Tool Grinder / Office Assistant / Driver

- Machined cutting tools.
- Prepare Invoices.
- Light office duties.
- Delivered cutting tools to long distance customers.

06/89 – 12/89 Impace Protective Services
4101 North Freeway, Houston Texas 77022
713-699-9991

Security Officer / Patrol Officer

- Security Officer at Hobby Airport for Continental Airlines.
- Patrolled Airplane repair hangars and challenge anyone without proper authorization or identification.
- Patrolled offices of Continental Airlines located at Hobby Airport and their several parking locations by vehicle or on foot.
- Patrolled other company accounts and responded to calls for service and alarm calls.

03/88 – 06/89 Guardco Security
10333 Harwin, Houston Texas 77036

713-773-6700

Security Officer

- Patrolled property on foot and vehicle patrol.
- Provide security and safety reports.
- Maintain safety and security of property.
- Investigate alarms.

08-86 – 03/88 E & E Tool Grinding Service
Out of Business

Tool Grinder

- Sharpen saw-grinding tools.
- Inspect final product.
- Supervise saw-grinding operations.
- Made deliveries as necessary.

09/85 – 08-86 City of Houston Police Department
1200 Travis, Houston Texas 77002
713-308-2535 Mr. Lloyd Goodwyn

Police Aide

- Assigned to the Robbery Division.
- Assigned to the Print Shop (Reproductive Services).

Education

University of Houston Downtown, Criminal Justice Center
Basic Peace Officer Certification Academy
TCLEOSE Certified 06/90

High School for Law Enforcement and Criminal Justice
Graduated 06/86

Certificates

North American Roadside Inspection Certification 01-05
Haz-Mat Certification 02-05
Bulk Cargo Tank/ Other Bulk 02-05
Master Peace Officer License

Military Service

United States Army Reserves 05/85 – 05/93
Honorable Discharge 05/93

Languages

Speak and write Romanian fluently.

References

Available upon request.

FY2020 BUDGET SUMMARY

	FY2020 Budget	FY2020 Budget
INCOME		
Ad Valorem Tax (Current, Delinquent, P & I	1,269,231.45	-
Other Taxes	362,516.04	-
Licensing and Permits	33,865.00	-
Community Center	99,002.32	-
Court	114,340.00	-
Interest	2,275.00	-
Intergovernmental Revenue	132,000.00	-
Miscellaneous	48,564.05	-
Other Income (Intergovernmental & Debt)	223,218.47	4,608.48
FUNDS FROM OTHER BANK ACCOUNTS	**10,577.00**	**10,000.00**
TOTAL INCOME	**2,295,589.33**	**14,608.48**
EXPENSE		
General Government	562,224.11	(200.00)
Public Health	222,600.00	-
Court	106,051.85	-
Public Safety	978,453.68	-
Boards & Commissions	500.00	-
Community Center	67,760.00	-
Mobiltiy	133,500.00	-
Parks	8,500.00	-
Capital Expense & Projects	-	-
Other Expense (Debt & Grant Pre-funding)	148,958.00	-
FUNDS TO GENERAL OPERATING ACCOUNT	**58,644.69**	**-**
TOTAL EXPENSE	**2,287,192.33**	**(200.00)**
NET INCOME (Income - Expense)	**8,397.00**	**14,808.48**

REVENUE

Tax Base = 271,010,669	FY2020 BUDGET REVENUE	PROPOSED ADJUSTMENT
Ad Valorem Tax		
41110 · Current Ad Valorem Taxes	1,252,231.90	
41120 · Delinquent Ad Valorem Taxes	8,276.28	
41130 · Penalty / Interest	8,723.27	
TOTAL AD VALOREM TAX INCOME	**1,269,231.45**	**-**
Other Taxes		
41210 · Franchise Taxes		
PEG		
OTHER		
41210 · Franchise Taxes	174,307.77	
41220 · Sales Taxes	162,215.68	
41230 · Mixed Drink Taxes	22,654.11	
41240 · Child Safety Tax from HCTA-C	3,338.48	
TOTAL OTHER TAXES	**362,516.04**	**-**
Licensing & Permitting		
42100 · Building Permits	32,000.00	
42200 · Licenses/permits	1,465.00	
42300 · Animal Control & Licensing	400.00	
TOTAL LICENSING & PERMITTING	**33,865.00**	**-**

REVENUE

Tax Base = 271,010,669	FY2020 BUDGET REVENUE	PROPOSED ADJUSTMENT
Community Center		
42501 · Full Membership Pymt Plan Rates	32,000.00	
42510 · Pool Income		
42511 · Pool Concessions		
42512 · Swim Lessons		
42513 · Pool Party Rental Income		
42514 · Swim Team Income		
42515 · Guest Fees Received		
42516 · Pool Membership Income		
42510 · Pool Income	9,800.00	
42520 · Tennis Court Income	7,500.32	
42530 · Event Room Income	11,802.00	
42540 · Fitness Center Income	37,900.00	
42550 · Miscellaneous Comm. Ctr. Inc.	-	
TOTAL COMMUNITY CENTER INCOME	**99,002.32**	**-**

REVENUE

Tax Base = 271,010,669	FY2020 BUDGET REVENUE	PROPOSED ADJUSTMENT
Court		
Court Taxes		
43121 · FTA Fund	20.00	
43122 · Civil Justice Fee-City & State	30.00	
43123 · Child Safety Seat	650.00	
43124 · Administrative Payment Plan Fee	430.00	
43125 · Court Tax - Other	37,700.00	
Court Fine & Fee Income		
43110 · Fines	68,000.00	
43120 · Building security funds	2,600.00	
43130 · Court Technology fund	1,800.00	
43140 · Court Education Fund	110.00	
43150 · Arrest Fees-LPD	2,400.00	
43160 · Miscellaneous Court Income	-	
43170 · Warrant fees	600.00	
TOTAL COURT INCOME	**114,340.00**	**-**
Interest		
44100 - Interest	**2,275.00**	

REVENUE

Tax Base = 271,010,669	FY2020 BUDGET REVENUE	PROPOSED ADJUSTMENT	
Intergovernmental Revenue			
46100 - General Mobility Revenue (METRO)	132,000.00		
46200 - Misc Intergovernmental Revenue	-		
	132,000.00	**-**	
Miscellaneous Income			
47100 · Other Revenues - Other	6,500.00		
47200 · Credit Card Convenience Fees	5,000.00		
42560 · Pavilion Rental Income	180.00		
42570 · LVPD Rental Income	24,987.05		
45200 · Special Expense Income	3,500.00		
47600 · Excess Equipment	8,397.00		
TOTAL MISCELLANEOUS INCOME	**48,564.05**	**-**	
Subtotal Income	**2,061,793.86**	**-**	
Other Income			
49200 - Grants & Disaster Recovery	74,000.00	4,608.48	=402 Cedar (391.52) +tennis court grant 5,000
Debt Tax Income			
49110 · Current Debt Service Tax Income	149,218.47		
49112 ·Delinquent Debt Service Tax Income	-		
TOTAL DEBT TAX INCOME	**223,218.47**	**4,608.48**	

REVENUE

Tax Base = 271,010,669	FY2020 BUDGET REVENUE	PROPOSED ADJUSTMENT	
Funds From Other Accounts			
FUNDS FROM THE GENERAL FUNDS	-	10,000.00	From reserve for double Fy18 &19 audits
FUNDS FROM PEG ACCOUNT	1,877.00		
FUNDS FROM CHILD SAFETY EXPENSE	5,700.00		
FUNDS FROM BUILDING SECURITY	3,000.00		
TOTAL FUNDS FROM OTHER ACCOUNTS	**10,577.00**	**10,000.00**	
Total Revenue	**2,295,589.33**	**14,608.48**	

EXPENSE

	2020 BUDGET EXPENSE	PROPOSED ADJUSTMENT
General Government		
70100 · Administrative Salaries	111,178.00	
70120 · Maintenance Salaries	84,924.00	
70130 · Bookkeeping Services	715.00	
70140 - Payroll Bonus/Expense	2,500.00	
70200 · Employee Benefits	21,500.00	
70210 · Pension	2,890.00	
70220 · Social security & Medicare	20,310.00	
70230 · Workers' Compensation Insurance	6,500.00	(1,700.00)
70300 · Building Maintenance	24,200.00	(10,000.00)
70310 · Vehicle and Equipment Maintenance	4,700.00	
70320 · Maintenance Employee Clothing	1,000.00	
70330 - New/Replacement Equipment	7,500.00	
70350 · Grounds Maintenance	36,500.00	
70360 - Fire Protection Equipment	3,100.00	
70400 · Contingencies	220.68	
70500 · Insurance and bonds	14,000.00	
70550 · Bank Service/Penalty/Late Fee		
Credit Card Processing		
Other		

EXPENSE

	2020 BUDGET EXPENSE	PROPOSED ADJUSTMENT
70550 · Bank Service/Penalty/Late Fee	4,680.00	
70600 · Honoraria	5,700.00	
70700 · Advertising	6,000.00	

EXPENSE

	2020 BUDGET EXPENSE	PROPOSED ADJUSTMENT	
70800 · Appraisal	10,000.00		
70900 · Audit & Professional Services	23,429.00	10,000.00	FY18 $16,735 + FY19 $17,200
71000 · Dues and Subscriptions	4,800.00		
71100 · Legal	35,000.00		
71200 · Events & Special Expenses	13,000.00		
71300 · Telephone	6,800.00		
71500 · Meetings & Training	500.00		
71600 · Office Supplies	4,500.00		
71700 · Tax collection	1,900.00		
71800 · Elections	4,500.00	(4,000.00)	No election for FY2020
71901 · Computer & Internet Expense	14,500.00	2,500.00	computer hardware 1000, 1,500
72000 · Building Inspections	14,400.00	3,000.00	New Building Official @ 1,800/mo
72100 · Utilities	65,000.00		
72300 - City Planning			
72400 - PEG Expenses	5,777.43		
TOTAL GENERAL GOVERNMENT	**562,224.11**	**(200.00)**	
Public Health Expense			
73100 · Mosquito control	1,800.00		
73200 · Solid waste disposal	167,650.00		

EXPENSE

	2020 BUDGET EXPENSE	PROPOSED ADJUSTMENT
73210 · Recycling	21,400.00	
73300 · Emergency Medical Services	30,000.00	
73500 · Animal Control	1,750.00	
73600 · Public Health Contingency	-	
TOTAL PUBLIC HEALTH EXPENSE	**222,600.00**	**-**
Court Expense		
74001 · Court forms & postage	2,000.00	
74010 · Court Personnel Salary	49,301.00	
74100 · Court Prosecutor	2,000.00	
74200 · Municipal Judges	5,000.00	
74300 · Court Training	836.58	
74400 · Witness fees	-	
74410 · Bailiff services	2,400.00	
74412 · Building Security Fund Expense	-	
74414 · Arrest fees	2,659.27	
74500 · Court miscellaneous	1,000.00	
74600 · Warrant payments	-	
74000 - Court Tax Other	37,155.00	
74800 · Court Technology	3,700.00	
TOTAL COURT EXPENSE	**106,051.85**	**-**

EXPENSE

	2020 BUDGET EXPENSE	PROPOSED ADJUSTMENT
Public Safety Expense		
75100 · Police department	807,604.03	
75300 · Fire Department	156,624.65	
75310 · Fire Marshal	2,000.00	
75400 · Child Safety Expense	1,200.00	
75600 · Emergency Management	7,500.00	
75700 - Public Awarness & Education	3,525.00	
TOTAL PUBLIC SAFETY EXPENSE	**978,453.68**	-
Board & Commission Expense		
76000 · Board & Commission Expense	**500.00**	
Community Center Expense		
77100 · Community Center Capital Expense	7,500.00	
77125 · Swim & Racquet Club Payroll	20,000.00	
Pool General Maint & Supplies		
77201 · Pool Chem.		
77202 · Equip & Repairs		
77203 · General Maint. & Consumables		
77204 · Training		

EXPENSE

	2020 BUDGET EXPENSE	PROPOSED ADJUSTMENT
77210 · Utilities		
77220 · Concessions		
77200 · Pool General Maint & Supplies	20,900.00	
77300 · Tennis Expense	3,500.00	
77400 · Event Room Expense	3,000.00	
77500 · Fitness Center Expense	3,500.00	
77600 · Ftitness Class Expense	9,360.00	
TOTAL COMMUNITY CENTER	**67,760.00**	-
Mobility Expense		
78110 · Streets & Sidewalks	132,000.00	
78300 · Street signs	1,500.00	
TOTAL MOBILITY EXPENSE	**133,500.00**	-
Parks Expense		
79001 · Parks - Capital Expense	4,000.00	
79600 · Beautification-Parks & Entries	2,500.00	
79700 · Maintenance & Material	2,000.00	
79800 · Park contingency	-	
TOTAL PARKS EXPENSE	**8,500.00**	-

EXPENSE

	2020 BUDGET EXPENSE	PROPOSED ADJUSTMENT
Capital Expense Projects		
98 Lakeshore Roof	-	
Council Microphones (PEG)	-	
Tennis Court Resurfacing	-	
Total Captial Expense Projects	-	-
Subtotal Expense	**2,079,589.64**	**(200.00)**
Other Expense		
70010 - Capital Expense	-	
Debt Expense		
70121 · Principle	125,000.00	
70122 · Interest	23,958.00	
70020 - DEBT EXPENSE	148,958.00	
Total Other Expense	**148,958.00**	**-**
Other Expense		
FUNDS TO GENERAL OPERATING ACCOUNT	**58,644.69**	
Total Expense	**2,287,192.33**	**(200.00)**

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City of El Lago

Investment Report - FY2020
2nd Quarter Ending March 31, 2020

TEXPOOL GENERAL ACCOUNT

Beginning Book Value as of December 31, 2020	**$ 5,272.84**
Deposits	
Withdrawals	
Interest Earned	$ 18.31
Ending Book Value as of March 31, 2020	**$ 5,291.15**

INVESTMENTS

INSTITUTION	PURCHASE DATE	DESCRIPTION	MARKET VALUE	BOOK VALUE	MATURITY DATE
				$ -	
				$ -	
				$ -	
				$ -	
				$ -	
				$ -	

This report is presented in accordance with the Texas Government Code Title 10, Section 2256.023. The below signed hereby certify that, to thte best of their knowldege on the date this report was created, the City of El Lago is in compliance with theprovisions of Government Code 2256 and with the stated policies and strategies fo the City of El Lago.

Investment Officer

Investment Officer

Rachel Lewis, City Secretary

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ORDINANCE 468

AN ORDINANCE ALTERING THE PRIMA FACIE SPEED LIMITS ESTABLISHED FOR VEHICLES UNDER THE PROVISIONS OF § 545.356, TEXAS TRANSPORTATION CODE, UPON THE BASIS OF AN ENGINEERING AND TRAFFIC INVESTIGATION, UPON CERTAIN STREETS AND HIGHWAYS, OF PARTS THEREOF,WITHIN THE CORPORATE LIMITS OF THE CITY OF EL LAGO, AS SET OUT IN THIS ORDINANCE; AND PROVIDING A PENALTY OF A FINE NOT TO EXCEED $200 FOR THE VIOLATION OF THIS ORDINANCE.

WHEREAS, § 545.356, Texas Transportation Code, provides that whenever the governing body of the City shall determine upon the basis of an engineering and traffic investigation that any prima facie speed therein set forth is greater or less than is reasonable or safe under the conditions found to exist at any intersection or other place or upon any part of a street of highway within the City, taking into consideration the width and condition of the pavement and other circumstances on such portion of said street or highway, as well as the usual traffic thereon, said governing body may determine and declare a reasonable and safe prima facie speed limit thereat or thereon by the passage of an Ordinance, which shall be effective when appropriate signs giving notice thereof are erected at such intersection or other place or part of the street of highway;

NOW, THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF EL LAGO, TEXAS:

Section 1. Upon the basis of an engineering and traffic investigation heretofore made as authorized by the provisions of § 545.356, Texas Transportation Code, the following prima facie speed limits hereafter indicated for vehicles are hereby determined and declared to be reasonable and safe; and such speed limits are hereby fixed at the rate of speed indicated for vehicles traveling upon the named streets and highways, or parts thereof, described as follows:

Along NASA Road 1, from the west city limit to the east city limit of the City of El Lago, a distance of approximately 0.661 mile, the speed limit shall be 45 MPH.

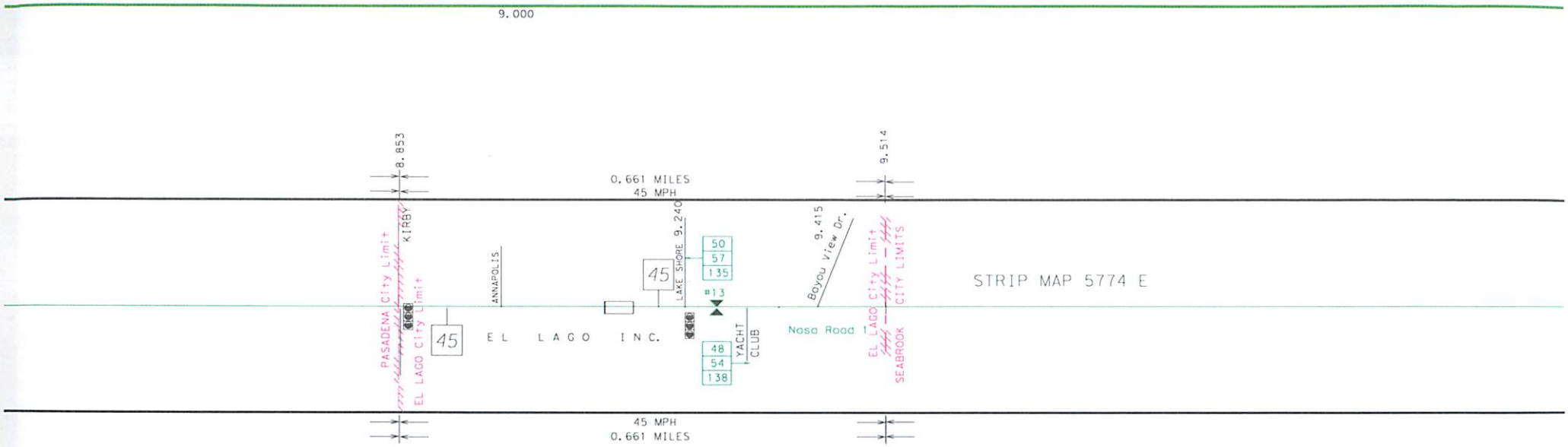
Section 2. Any person violating any of the provisions of this ordinance shall be deemed guilty of a misdemeanor and upon conviction thereof shall be fined in any sum not more than Two Hundred Dollars ($200).

PASSED AND APPROVED THIS _____ day of _____, 2020.

ATTEST: APPROVED:

_____ _____

Rachel Lewis / City Secretary John Skelton / Mayor



	DATE	/ /
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LENGTH	
CONT. & SECT.	PROJECT
CONT. & SECT.	PROJECT

LIMITS OF ZONE

SECTION THREE		LENGTH	
BEGINS	STA. OR M.P.	CONT. & SECT.	PROJECT
ENDS	STA. OR M.P.	CONT. & SECT.	PROJECT

SECTION FOUR		LENGTH	
BEGINS	STA. OR M.P.	CONT. & SECT.	PROJECT
ENDS	STA. OR M.P.	CONT. & SECT.	PROJECT

SPEED CHECK BLOCK:

68 — 85 PERCENTILE SPEED
74 — TOP SPEED MEASURED
85 — NUMBER OF CARS CHECKED

65 — TRIAL RUN CONDUCTED

— FATAL ACCIDENT
— PERSONAL INJURY ACCIDENT
— PROPERTY DAMAGE ACCIDENT
— SECTION ZONED BY COMMISSION MINUTE ORDER
55 — EXISTING SPEED LIMIT SIGN
— SECTION ZONED BY CITY ORDINANCE
#N — SPEED CHECK STATION

— EXCEEDED STATEWIDE AVERAGE ACCIDENT
— EXISTING SIGNAL
— EXISTING FLASHING BECON
— EXISTING POLE
— PROPOSED SIGN
PC — POINT OF CURVE
PT — POINT OF TANGENT

S5-1
SCHOOL SPEED LIMIT 35 WHEN FLASHING

R2-1
SPEED LIMIT 55

W3-5
SPEED LIMIT 55

PROPOSED SF LIMIT SIGN
PROPOSED SC WHEN FLASHI WITH BEACON
PROPOSED RE SPEED AHEAD