



CITY OF EL LAGO

AGENDA
CITY COUNCIL MEETING
411 TALLOWOOD DRIVE, EL LAGO,
TEXAS 77586
OCTOBER 7, 2020
7:00 P.M.

NOTICE is hereby given of a meeting of the City Council of the City of El Lago, County of Harris, State of Texas, to be held on the above stated date and time at: City Hall Events Room, 411 Tallowood Drive, El Lago, Texas, for the purpose of considering the following numbered items.

In order to help prevent the spread of COVID-19, the City of El Lago is asking members of the public attending the City Council meeting to:

- 1. Maintain at least 6 feet separation from other individuals.*
- 2. Self-screen before going into the meeting for any of the following new or worsening signs or symptoms of possible COVID-19: (Cough, Shortness of breath or difficulty breathing, Chills, Repeated shaking with chills, Muscle pain, Headache, Sore throat, Loss of taste or smell, Diarrhea, Feeling feverish or a measured temperature greater than or equal to 100.0 degrees Fahrenheit, Known close contact with a person who is lab confirmed to have COVID-19.)*
- 3. Disinfect hands upon entering the building and after any interaction with others in the building.*
- 4. Wear cloth face coverings (over the nose and mouth) when entering the building per the order of Harris County Judge Hidalgo*

1. Call to Order

2. Invocation and/or Pledge of Allegiance

3. Declaration of a Quorum

- 3.1. Announce Absent Members of Council*

4. Citizen Comments

Citizens are invited & encouraged to speak for up to three (3) minutes on matters relating to the city and/or its Government.

5. Consent Agenda

- 5.1. Check Detail for checks printed from September 17, 2020 through October 7, 2020.*
- 5.2. Minutes from the Council Meeting of September 16, 2020.*

6. City Official, Board, Commission, Committee, & City Service Report

- 6.1. SVFD monthly activity report (Chief Andy Gutacker)*
- 6.2. City Secretary Rachel Lewis to report on the current expenses and losses for COVID-19, and status of expense reimbursement from the CARES Act funding.*

7. Council Member's Reports

- 7.1. Councilperson Michalak to report on a recommended public awareness committee regarding adherence to the City leash laws.*

8. New Business

- 8.1. Consider/Approve ratifying the property tax rate of \$0.431542 for M&O, \$0.053877 for debt, for a total decreased rate of \$0.485419 as reflected in the proposed FY2021 budget.*
- 8.2. Consider/Approve Ordinance 470 Levying Ad Valorem taxes for the year 2020 for the use and support of the municipal government of the City of El Lago's FY2021 budget with the tax rate of \$0.431542 for M&O, \$0.053877 for debt, for a total tax rate of \$0.485419 as reflected in the proposed FY2021 budget.*
- 8.3. Consider/Approve Ord 471 adopting the FY 2021 budget with a total tax rate of \$0.485419 and total incomes of \$2,132,327.05, and total expenses of \$2,209,948.83.*

9. Adjourn into an Executive Session as allowed by Texas Local Government Code §551.074 to discuss Personnel Matters

9.1. Discuss City personnel issues

10. Move meeting back into Regular Session

11. Future Agenda Item Requests

12. Adjournment

ALL AGENDA ITEMS ARE SUBJECT TO ACTION

In compliance with the Americans with Disabilities Act, the City of El Lago will provide for reasonable accommodations for persons attending City Council Meetings. Requests should be received 48 hours prior to the meetings. Please contact the City office at 281-326-1951. The City Council of the City of El Lago, Texas, reserves the right to adjourn into executive session at any time during the course of the meeting to discuss any of the matters listed above, as authorized by the Texas Government Code, §551.071 (Consultation with Attorney), §551.072 (Deliberations about Real Property), §551.073 (Deliberations about Gifts and Donations), §551.074 (Personnel Matters), §551.076 (Deliberations about Security Devices), §551.077 (Agency Financed by Federal Government), §551.084 (Exclusion of Witness from Hearing), §551.086 (Meeting Concerning Municipally Owned Utility), §551.087 (Deliberations Regarding Economic Development), §551.088 (Deliberations Regarding Licensing Testing Exam), & §418.183(f) (Texas Disaster Act: regarding Critical Infrastructure).

I certify that a copy of this notice of the City Council Meeting for the date listed above was posted at City Hall, 411 Talloood Drive, El Lago, Texas, at least 72 hours in advance per the Texas Open Meetings Act.

Rachel Lewis
City Secretary

City of El Lago
Check Detail
 September 17 through October 7, 2020

Type	Num	Date	Name	Memo	Account	Paid Amount
Paycheck	ACH2...	09/17/2020	Baillie, Deann...		10102 · General Fu...	
					70100 · Administrati...	(630.00)
					25200 · FWT payable	20.00
					70220 · Social Secu...	(39.06)
					25300 · FICA Payable	39.06
					25300 · FICA Payable	39.06
					70220 · Social Secu...	(9.13)
					25300 · FICA Payable	9.13
TOTAL						(561.81)
Paycheck	ACH2...	09/17/2020	De Leon, Alex		10102 · General Fu...	
					70120 · Maintenanc...	(762.21)
					70120 · Maintenanc...	(152.44)
					70120 · Maintenanc...	(609.77)
					25500 · Med. & Visi...	17.31
					71300 · Telephone	(20.00)
					25200 · FWT payable	138.00
					70220 · Social Secu...	(94.52)
					25300 · FICA Payable	94.52
					25300 · FICA Payable	94.52
					70220 · Social Secu...	(22.11)
					25300 · FICA Payable	22.11
					25300 · FICA Payable	22.11
TOTAL						(1,272.48)
Paycheck	ACH2...	09/17/2020	Dimel, Callie		10102 · General Fu...	
					77125 · Community ...	(128.27)
					70220 · Social Secu...	(7.95)
					25300 · FICA Payable	7.95
					25300 · FICA Payable	7.95
					70220 · Social Secu...	(1.86)
					25300 · FICA Payable	1.86
					25300 · FICA Payable	1.86
TOTAL						(118.46)
Paycheck	ACH2...	09/17/2020	Goldston, Ka...		10102 · General Fu...	
					77125 · Community ...	(37.23)
					70220 · Social Secu...	(2.31)
					25300 · FICA Payable	2.31
					25300 · FICA Payable	2.31
					70220 · Social Secu...	(0.54)
					25300 · FICA Payable	0.54
TOTAL						(34.38)

City of El Lago
Check Detail
 September 17 through October 7, 2020

Type	Num	Date	Name	Memo	Account	Paid Amount
Paycheck	ACH2...	09/17/2020	Hunter, Chery...		10102 · General Fu...	
					70100 · Administrati...	(787.50)
					25200 · FWT payable	31.00
					70220 · Social Secu...	(48.83)
					25300 · FICA Payable	48.83
					25300 · FICA Payable	48.83
					70220 · Social Secu...	(11.42)
					25300 · FICA Payable	11.42
					25300 · FICA Payable	11.42
TOTAL						(696.25)
Paycheck	ACH2...	09/17/2020	Klingle, Bren...		10102 · General Fu...	
					74010 · Court Clerk ...	(563.08)
					74010 · Court Clerk ...	(187.70)
					74010 · Court Clerk ...	(1,126.18)
					25400 · Pension Pa...	112.62
					70210 · Pension	(112.62)
					25400 · Pension Pa...	112.62
					25200 · FWT payable	167.00
					70220 · Social Secu...	(116.37)
					25300 · FICA Payable	116.37
					25300 · FICA Payable	116.37
					70220 · Social Secu...	(27.21)
					25300 · FICA Payable	27.21
					25300 · FICA Payable	27.21
TOTAL						(1,453.76)
Paycheck	ACH2...	09/17/2020	Kumar-Misir, ...		10102 · General Fu...	
					77125 · Community ...	(47.69)
					70220 · Social Secu...	(2.95)
					25300 · FICA Payable	2.95
					25300 · FICA Payable	2.95
					70220 · Social Secu...	(0.69)
					25300 · FICA Payable	0.69
					25300 · FICA Payable	0.69
TOTAL						(44.05)
Paycheck	ACH2...	09/17/2020	Lewis, Rachel...		10102 · General Fu...	
					70100 · Administrati...	(1,626.92)
					70100 · Administrati...	(180.77)
					25400 · Pension Pa...	126.54
					71300 · Telephone	(20.00)
					25200 · FWT payable	202.00
					70220 · Social Secu...	(112.08)
					25300 · FICA Payable	112.08
					25300 · FICA Payable	112.08
					70220 · Social Secu...	(26.21)
					25300 · FICA Payable	26.21
					25300 · FICA Payable	26.21
TOTAL						(1,360.86)

City of El Lago
Check Detail
 September 17 through October 7, 2020

Type	Num	Date	Name	Memo	Account	Paid Amount
Paycheck	ACH2...	09/17/2020	Means, Derrel...		10102 · General Fu...	
					70120 · Maintenanc...	(1,533.11)
					70120 · Maintenanc...	(170.35)
					25400 · Pension Pa...	50.00
					71300 · Telephone	(20.00)
					25200 · FWT payable	153.00
					70220 · Social Secu...	(105.61)
					25300 · FICA Payable	105.61
					25300 · FICA Payable	105.61
					70220 · Social Secu...	(24.70)
					25300 · FICA Payable	24.70
					25300 · FICA Payable	24.70
TOTAL						(1,390.15)
Paycheck	ACH2...	09/17/2020	Michalak, Cat...		10102 · General Fu...	
					77125 · Community ...	(127.16)
					70220 · Social Secu...	(7.88)
					25300 · FICA Payable	7.88
					25300 · FICA Payable	7.88
					70220 · Social Secu...	(1.84)
					25300 · FICA Payable	1.84
					25300 · FICA Payable	1.84
TOTAL						(117.44)
Paycheck	ACH2...	09/17/2020	Skelton, Ethan		10102 · General Fu...	
					77125 · Community ...	(112.63)
					70220 · Social Secu...	(6.99)
					25300 · FICA Payable	6.99
					25300 · FICA Payable	6.99
					70220 · Social Secu...	(1.63)
					25300 · FICA Payable	1.63
					25300 · FICA Payable	1.63
TOTAL						(104.01)
Paycheck	ACH2...	09/17/2020	Stokes, Diane...		10102 · General Fu...	
					70100 · Administrati...	(648.00)
					25200 · FWT payable	17.00
					70220 · Social Secu...	(40.17)
					25300 · FICA Payable	40.17
					25300 · FICA Payable	40.17
					70220 · Social Secu...	(9.39)
					25300 · FICA Payable	9.39
					25300 · FICA Payable	9.39
TOTAL						(581.44)
Paycheck	ACH2...	09/17/2020	Verbeke, Noah		10102 · General Fu...	
					77125 · Community ...	(153.52)
					70220 · Social Secu...	(9.52)
					25300 · FICA Payable	9.52
					25300 · FICA Payable	9.52
					70220 · Social Secu...	(2.22)
					25300 · FICA Payable	2.22
					25300 · FICA Payable	2.22
TOTAL						(141.78)

City of El Lago Check Detail September 17 through October 7, 2020

Type	Num	Date	Name	Memo	Account	Paid Amount
Paycheck	ACH2...	09/17/2020	Wagner, Merlot		10102 · General Fu...	
					77125 · Community ...	(151.62)
					70220 · Social Secu...	(9.40)
					25300 · FICA Payable	9.40
					25300 · FICA Payable	9.40
					70220 · Social Secu...	(2.20)
					25300 · FICA Payable	2.20
					25300 · FICA Payable	2.20
TOTAL						(140.02)
Paycheck	ACH2...	09/17/2020	Wagner, Nova		10102 · General Fu...	
					77125 · Community ...	(133.03)
					70220 · Social Secu...	(8.24)
					25300 · FICA Payable	8.24
					25300 · FICA Payable	8.24
					70220 · Social Secu...	(1.93)
					25300 · FICA Payable	1.93
					25300 · FICA Payable	1.93
TOTAL						(122.86)
Liability ...	ACH2...	09/17/2020	ICMA Retirem...	2020-09-17 Payroll	10102 · General Fu...	
				B Klingle	25400 · Pension Pa...	(112.62)
				B Klingle	25400 · Pension Pa...	(112.62)
				R. Lewis	25400 · Pension Pa...	(126.54)
				D. Means	25400 · Pension Pa...	(50.00)
TOTAL						(401.78)
Liability ...	ACH2...	09/17/2020	EFTPS	74-1612666 Payroll 2020-09-17	10102 · General Fu...	
				74-1612666 Payroll 2020-09-17	25200 · FWT payable	(728.00)
				74-1612666 Payroll 2020-09-17	25300 · FICA Payable	(143.08)
				74-1612666 Payroll 2020-09-17	25300 · FICA Payable	(143.08)
				74-1612666 Payroll 2020-09-17	25300 · FICA Payable	(611.88)
				74-1612666 Payroll 2020-09-17	25300 · FICA Payable	(611.88)
TOTAL						(2,237.92)
Paycheck	ACH2...	10/01/2020	Baillie, Deann...		10102 · General Fu...	
					70100 · Administrati...	(720.00)
					25200 · FWT payable	20.00
					70220 · Social Secu...	(44.64)
					25300 · FICA Payable	44.64
					25300 · FICA Payable	44.64
					70220 · Social Secu...	(10.44)
					25300 · FICA Payable	10.44
					25300 · FICA Payable	10.44
TOTAL						(644.92)

City of El Lago
Check Detail
 September 17 through October 7, 2020

Type	Num	Date	Name	Memo	Account	Paid Amount
Paycheck	ACH2...	10/01/2020	De Leon, Alex		10102 · General Fu...	
					70120 · Maintenanc...	(1,524.42)
					25500 · Med. & Visi...	17.31
					71300 · Telephone	(20.00)
					25200 · FWT payable	138.00
					70220 · Social Secu...	(94.51)
					25300 · FICA Payable	94.51
					25300 · FICA Payable	94.51
					70220 · Social Secu...	(22.10)
					25300 · FICA Payable	22.10
					25300 · FICA Payable	22.10
TOTAL						(1,272.50)
Paycheck	ACH2...	10/01/2020	Hunter, Chery...		10102 · General Fu...	
					70100 · Administrati...	(893.75)
					25200 · FWT payable	42.00
					70220 · Social Secu...	(55.41)
					25300 · FICA Payable	55.41
					25300 · FICA Payable	55.41
					70220 · Social Secu...	(12.96)
					25300 · FICA Payable	12.96
					25300 · FICA Payable	12.96
TOTAL						(783.38)
Paycheck	ACH2...	10/01/2020	Klingle, Bren...		10102 · General Fu...	
					74010 · Court Clerk ...	(1,689.26)
					74010 · Court Clerk ...	(187.70)
					25400 · Pension Pa...	112.62
					70210 · Pension	(112.62)
					25400 · Pension Pa...	112.62
					25200 · FWT payable	167.00
					70220 · Social Secu...	(116.37)
					25300 · FICA Payable	116.37
					25300 · FICA Payable	116.37
					70220 · Social Secu...	(27.22)
					25300 · FICA Payable	27.22
					25300 · FICA Payable	27.22
TOTAL						(1,453.75)
Paycheck	ACH2...	10/01/2020	Lewis, Rachel...		10102 · General Fu...	
					70100 · Administrati...	(903.84)
					70100 · Administrati...	(903.85)
					25400 · Pension Pa...	126.54
					71300 · Telephone	(20.00)
					25200 · FWT payable	202.00
					70220 · Social Secu...	(112.08)
					25300 · FICA Payable	112.08
					25300 · FICA Payable	112.08
					70220 · Social Secu...	(26.21)
					25300 · FICA Payable	26.21
					25300 · FICA Payable	26.21
TOTAL						(1,360.86)

City of El Lago Check Detail September 17 through October 7, 2020

Type	Num	Date	Name	Memo	Account	Paid Amount
Paycheck	ACH2...	10/01/2020	Means, Derrel...		10102 · General Fu...	
					70120 · Maintenanc...	(1,703.46)
					25400 · Pension Pa...	50.00
					71300 · Telephone	(20.00)
					25200 · FWT payable	153.00
					70220 · Social Secu...	(105.62)
					25300 · FICA Payable	105.62
					25300 · FICA Payable	105.62
					70220 · Social Secu...	(24.70)
					25300 · FICA Payable	24.70
					25300 · FICA Payable	24.70
TOTAL						(1,390.14)
Paycheck	ACH2...	10/01/2020	Stokes, Diane...		10102 · General Fu...	
					70100 · Administrati...	(720.00)
					25200 · FWT payable	24.00
					70220 · Social Secu...	(44.64)
					25300 · FICA Payable	44.64
					25300 · FICA Payable	44.64
					70220 · Social Secu...	(10.44)
					25300 · FICA Payable	10.44
					25300 · FICA Payable	10.44
TOTAL						(640.92)
Liability ...	ACH2...	10/01/2020	ICMA Retirem...	Payroll 2020-10-01	10102 · General Fu...	
				B. Klingle	25400 · Pension Pa...	(112.62)
				B Klingle	25400 · Pension Pa...	(112.62)
				R. Lewis	25400 · Pension Pa...	(126.54)
				D. Means	25400 · Pension Pa...	(50.00)
TOTAL						(401.78)
Liability ...	ACH2...	10/01/2020	EFTPS	74-1612666 Payroll 2020-10-01	10102 · General Fu...	
				74-1612666 Payroll 2020-10-01	25200 · FWT payable	(746.00)
				74-1612666 Payroll 2020-10-01	25300 · FICA Payable	(134.07)
				74-1612666 Payroll 2020-10-01	25300 · FICA Payable	(134.07)
				74-1612666 Payroll 2020-10-01	25300 · FICA Payable	(573.27)
				74-1612666 Payroll 2020-10-01	25300 · FICA Payable	(573.27)
TOTAL						(2,160.68)
Bill Pmt ...	ACH2...	09/30/2020	Findley, Shawn	Council Position 1 Honorari...	10102 · General Fu...	
Bill	2020-09	09/30/2020		Council Position 1 Honoraria- ...	70600 · Honoraria	(50.00)
TOTAL						(50.00)
Bill Pmt ...	ACH2...	09/30/2020	O'Brien, Mich...	LPD Commissioners Honora...	10102 · General Fu...	
Bill	2020-09	09/30/2020		LPD Commissioners Honorari...	70600 · Honoraria	(25.00)
TOTAL						(25.00)

City of El Lago
Check Detail
September 17 through October 7, 2020

Type	Num	Date	Name	Memo	Account	Paid Amount
Bill Pmt ...	ACH2...	09/30/2020	O'Donel, Rob...	LPD Commissioners Honora...	10102 · General Fu...	
Bill	2020-09	09/30/2020		LPD Commissioners Honorari...	70600 · Honoraria	(25.00)
TOTAL						(25.00)
Bill Pmt ...	ACH2...	09/30/2020	Skelton, John	Mayor Honoraria for 2020-09	10102 · General Fu...	
Bill	2020-09	09/30/2020		Mayor Honoraria for 2020-09	70600 · Honoraria	(150.00)
TOTAL						(150.00)
Bill Pmt ...	ACH2...	09/30/2020	Vernon, Ann	Honoraria - Council Position...	10102 · General Fu...	
Bill	2020-09	09/30/2020		Honoraria - Council Position 5 ...	70600 · Honoraria	(50.00)
TOTAL						(50.00)
Bill Pmt ...	ACH2...	09/30/2020	Corbin, Jeff- ...	LPD Commissioners Honora...	10102 · General Fu...	
Bill	2020-09	09/30/2020		LPD Commissioners Honorari...	70600 · Honoraria	(25.00)
TOTAL						(25.00)
Bill Pmt ...	ACH2...	10/01/2020	Lakeview Poli...	FY2020 LPD Budget Paymen...	10102 · General Fu...	
Bill	2020-10	10/01/2020		FY2020 LPD Budget Payment...	75100 · Police Depa...	(71,573.55)
TOTAL						(71,573.55)
Check	ACH2...	10/01/2020	eProcessing ...	121137 OCT	10102 · General Fu...	
				online payment processing Oct	70551 · Credit Card ...	(15.00)
TOTAL						(15.00)
Bill Pmt ...	11315	09/30/2020	J Fryday Con...	Monthly building inpection fee	10102 · General Fu...	
Bill	2020-09	09/30/2020		Monthly building inpection fee	72000 · Building Ins...	(1,200.00)
TOTAL						(1,200.00)
Bill Pmt ...	11316	10/01/2020	Nassau Bay, ...	2020-10	10102 · General Fu...	
Bill	2020-10	10/01/2020		2020-10	73300 · Emergency ...	(2,500.00)
TOTAL						(2,500.00)
Bill Pmt ...	11317	10/01/2020	Seabrook Vol...	2020-10	10102 · General Fu...	
Bill	2020-10	10/01/2020		2020-10	75300 · Fire Depart...	(13,052.07)
TOTAL						(13,052.07)

City of El Lago
Check Detail
September 17 through October 7, 2020

Type	Num	Date	Name	Memo	Account	Paid Amount
Liability ...	11323	10/01/2020	Texas Munici...	23401oz October, 2020	10102 · General Fu...	
				A. Deleon	70200 · Employee B...	(108.38)
				B. Klinge	70200 · Employee B...	(560.78)
				D. Means	70200 · Employee B...	(560.78)
				Renewal Credit	70200 · Employee B...	279.24
				23401oz October, 2020	25500 · Med. & Visi...	(37.50)
TOTAL						(988.20)
Bill Pmt ...	11324	10/07/2020	Accu-Tech Plus	Monthly Min. Color Machine	10102 · General Fu...	
Bill	27117	09/28/2020		Monthly Minimum on Color Ma...	71600 · Office Suppl...	(50.00)
TOTAL						(50.00)
Bill Pmt ...	11325	10/07/2020	Artwin Graphi...	Parking Citation Books-100 ...	10102 · General Fu...	
Bill	60503	10/01/2020		Parking Citation Books-100 qu...	74001 · Court Forms...	(595.00)
TOTAL						(595.00)
Bill Pmt ...	11326	10/07/2020	Bay Area Hou...	FY 2021 Membership 11/1/20...	10102 · General Fu...	
Bill	32476	09/21/2020		FY 2021 Membership 11/1/20-...	71000 · Dues and S...	(2,000.00)
TOTAL						(2,000.00)
Bill Pmt ...	11327	10/07/2020	Comcast	8777-70-112-0104051-98 Lak...	10102 · General Fu...	
Bill	2020-...	09/14/2020		computer @ 98 Lakeshore Se...	71903 · Computer U...	(89.04)
				telephone @ 98 Lakeshore Se...	71300 · Telephone	(89.04)
TOTAL						(178.08)
Bill Pmt ...	11328	10/07/2020	Fire Safe Prot...	WINSTART - DSX Software	10102 · General Fu...	
Bill	SM16...	09/30/2020		WINSTART - DSX Software	71901 · Computer S...	(3,535.42)
TOTAL						(3,535.42)
Bill Pmt ...	11329	10/07/2020	Harris County...	Water/Serwer service	10102 · General Fu...	
Bill	2020-09	10/01/2020		1-01-12690-00 411 Tallowoo...	72100 · Utilities	(295.83)
				1-01-09940-00 Mc Nair Park ...	72100 · Utilities	(10.15)
				1-01-04110-00 443 Hickory ...	72100 · Utilities	(10.15)
				1-01-04210-01 419 Tallowoo...	77210 · Utilities-Pool	(51.86)
				1-01-06031-00 732 Bayview (...)	72100 · Utilities	(10.15)
				1-01-07140-00 Bayou View E...	72100 · Utilities	(13.17)
				1-01-08910-00 98 Lakeshore...	72100 · Utilities	(35.28)
				1-01-07128-00 Bayou View ...	72100 · Utilities	(10.15)
				1-00000021-00-8 Fireline	72100 · Utilities	(10.15)
TOTAL						(446.89)
Bill Pmt ...	11330	10/07/2020	Hendricks, C...		10102 · General Fu...	
Bill	2020-...	09/16/2020		Bailiff service on 09/15/2020	74410 · Bailiff Servic...	(75.00)
Bill	2020-...	09/28/2020		Bailiff service on 09/22/2020	74410 · Bailiff Servic...	(75.00)
Bill	2020-...	09/30/2020		Bailiff service on 09/26/2020	74410 · Bailiff Servic...	(75.00)
TOTAL						(225.00)

City of El Lago
Check Detail
September 17 through October 7, 2020

Type	Num	Date	Name	Memo	Account	Paid Amount
Bill Pmt ...	11331	10/07/2020	Home Depot	Chainsaw gas and Oil	10102 · General Fu...	
Bill	2020-09	09/21/2020		Chainsaw gas and Oil	70300 · Building Mai...	(30.02)
TOTAL						(30.02)
Bill Pmt ...	11332	10/07/2020	Leslie's Pool ...		10102 · General Fu...	
Bill	0433-...	09/18/2020		8-PEN DK LATRL PF TR140 ... COMMERCIAL LABOR REPAIR 13-BRIGHTLINE POOL FILTR... 7-PEA GRAVEL 1/4 X 1/8 50# TRIP CHARGE	77202 · Equipment ... 77202 · Equipment ... 77203 · General Mai... 77203 · General Mai... 77200 · Pool Gener...	(123.92) (750.00) (142.87) (48.93) (37.00)
TOTAL						(1,102.72)
Bill Pmt ...	11333	10/07/2020	Petty Cash	Boots, Jeans and Postage	10102 · General Fu...	
Bill	2020-...	10/01/2020		Walmart - Boots / 4 pair of Ru... US Postage for Court	70320 · Maintenanc... 74001 · Court Forms...	(82.71) (110.00)
TOTAL						(192.71)
Bill Pmt ...	11334	10/07/2020	Poolsure	bleach minibulk and pool acid	10102 · General Fu...	
Bill	14129...	09/30/2020		bleach minibulk pool acid	77201 · Pool Chemi... 77201 · Pool Chemi...	(306.25) (105.00)
TOTAL						(411.25)
Bill Pmt ...	11335	10/07/2020	Sam's Club	cleaning supplies,paper tow...	10102 · General Fu...	
Bill	2020-...	10/01/2020		clorox, vinyl glove, pom towels antibac, pom towels fabuloso, bleach, pom tissue, ... pom tissue	70300 · Building Mai... 70300 · Building Mai... 70300 · Building Mai... 70300 · Building Mai...	(49.94) (36.96) (105.08) (20.98)
TOTAL						(212.96)
Bill Pmt ...	11336	10/07/2020	Veseris		10102 · General Fu...	
Bill	Alex-K...	09/17/2020		Kontrol 30-30	73100 · Mosquito co...	(549.12)
Bill	Alex-...	09/17/2020		Maxpar G260 Oil 50 GL	73100 · Mosquito co...	(400.00)
TOTAL						(949.12)
Bill Pmt ...	11337	10/07/2020	Wells Fargo ...	2020-09 Statement	10102 · General Fu...	
Bill	2020-09	09/14/2020		2020-09 Statement	24507 · Wells Fargo...	(4,214.63)
TOTAL						(4,214.63)

ORDINANCE NO. 470

AN ORDINANCE OF THE CITY OF EL LAGO, TEXAS LEVYING AD VALOREM TAXES FOR THE YEAR 2020 FOR THE USE AND SUPPORT OF THE MUNICIPAL GOVERNMENT OF THE CITY OF EL LAGO, TEXAS, SPECIFYING SEPARATE COMPONENTS OF SUCH RATE FOR MAINTENANCE AND OPERATIONS AND FOR DEBT SERVICE; AND ACCEPTING THE CERTIFIED AND UNCERTIFIED APPRAISED VALUES AS PROVIDED BY THE HARRIS COUNTY APPRAISAL DISTRICT FOR 2020 FOR THE CITY OF EL LAGO.

THE NO-NEW-REVENUE TAX RATE FOR THE 2020 TAX YEAR WILL RAISE THE SAME AMOUNT OF PROPERTY TAX REVENUE FROM THE SAME PROPERTIES IN BOTH THE 2019 TAX YEAR AND THE 2020 TAX YEAR.

WHEREAS, the City of El Lago's Tax Assessor has submitted the appraisal roll for the City with a total appraised value of \$278,692,164; and

WHEREAS, the following notice in accordance with applicable legal requirements and based upon said appraisal roll, the City Council has determined a tax rate to be levied for 2020 sufficient to provide the tax revenues in support of the fiscal year 2021 budget;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF EL LAGO, TEXAS:

Section 1. That an ad valorem tax rate of four hundred eighty-five thousand four hundred and nineteen millionths (\$0.485419) on each one hundred dollars (\$100) assessed valuation of property which represents 100 percent (100%) of the appraised value and with such rate consisting of the following specified components:

- a) Four hundred thirty-one thousand five hundred and forty-two millionths (\$0.431542) cents on each one hundred dollars (\$100) assessed valuation shall be designated for the support of city operations and maintenance; and
- b) Fifty-three thousand eight hundred and seventy-seven millionths (\$0.053877) cents on each one hundred dollars (\$100) assessed valuation shall be designated for debt service,

Section 2. That an ad valorem tax for the 2020 calendar year in the amount established by the rate hereinabove provided is hereby levied and shall be collected upon all property, real, personal, and mixed situated within the corporate limits of the City of El Lago, Texas subject to taxation as of January 1, 2020, and not otherwise exempt under the Constitution and laws of the State of Texas.

Section 3. The certified taxable value of \$252,555,308 plus an uncertified estimated taxable value of \$30,183,489 for a total estimated appraised value of \$282,738,797 by the Harris County Appraisal District on the appraisal roll dated September 4, 2020, is hereby accepted.

Section 4. The tax herein levied shall be deposited in the General Fund of the City of El Lago, Texas, and a record kept of same.

Section 5. All monies collected under this ordinance for city operations and maintenance are hereby appropriated to the General Fund of the City of El Lago, Texas. The City Secretary shall keep account of such funds to readily and distinctly show the amount collected, the amounts expended and for what purpose and the amount on hand at any time.

Section 6. SEVERABILITY

If any provision, section, subsection, sentence, clause, or phrase of this ordinance, or any amendment thereof, or the application of same to any person or set of circumstances is for any reason held to be unconstitutional, void or invalid, the validity of the remaining portions of this ordinance or its application to other persons or sets of circumstance shall not be affected thereby, it being the intent of City Council in adopting this ordinance that no portion thereof, or regulation contained here, shall become inoperative or fail by reason of the unconstitutionality of any other portion hereof, and all provisions of this ordinance are declared to be severable for that purpose.

PASSED AND APPROVED this 7th day of OCTOBER 2020.

JOHN SKELTON, MAYOR

ATTEST:

RACHEL LEWIS, CITY SECRETARY

City Of El Lago

Fiscal Year October 2020 – September 2021

Final Budget Cover Page

Wednesday, October 7, 2020

The FY21 proposed budget includes a proposed Maintenance & Operations (M&O) Ad Valorem tax rate of \$.431542 per \$100 valuation and a proposed Debt (I&S) rate of \$.053877 per \$100 valuation, for a total 2020 proposed Ad Valorem No-New-Revenue tax rate of \$.485419 per \$100 valuation. The No-New-Revenue tax rate is the tax rate for the 2020 tax year that will raise the same amount of property tax revenue from the same properties in both the 2019 tax year and the 2020 tax year. The proposed No-New-Revenue tax rate is based on 2020 Certified Appraised Taxable Values of \$282,738,797 provided by the Harris County Appraisal District.

	2020			
	Proposed Tax Rate	No-New-Revenue Tax Rate	Voter-Approval Tax Rate	De Minimus Rate
M&O	\$ 0.431542	\$ 0.431542	\$ 0.449639	\$ 0.611275
I&S	\$ 0.053877	\$ 0.053877	\$ 0.053877	\$ 0.053877
Total Tax Rate	\$ 0.485419	\$ 0.485419	\$ 0.503516	\$ 0.665152

The members of the governing body voted on the proposed tax rate as follows:

FOR:

Shawn Findley Jeff Michalak
Darin Clark Kris Kuehnel
Ann Vernon

AGAINST:

PRESENT and not voting:

ABSENT:

The following table compares the taxes imposed on the average residence homestead by City of El Lago last year to the taxes proposed to be imposed on the average residence homestead by City of El Lago this year.

	2019	2020	Change
Total Tax Rate (Per \$100 of value)	\$ 0.517128	\$ 0.485419	decrease of -\$0.031709 OR -6.13%
Average homestead taxable value	\$ 225,013	\$ 231,902	increase of 3.06%
Tax on average homestead	\$ 1,164	\$ 1,126	decrease of -\$38 OR -3.25%
Tax levy on all properties	\$ 1,372,661	\$ 1,372,467	decrease of -\$194 OR -\$0.01%

***A public meeting to vote on the proposed tax rate will be held on October 07, 2020 at 7:00 PM at via teleconference 844-992-4726.**

FY2021 BUDGET SUMMARY

	FY2020 Actual	FY2021 Proposed Budget
INCOME		
Ad Valorem Tax (Current, Delinquent, P & I)	1,258,413.63	1,237,637.00
Other Taxes	361,152.32	374,100.00
Licensing and Permits	31,281.20	20,925.00
Community Center	76,319.57	74,300.00
Court	101,511.28	102,145.00
Interest	1,683.20	1,500.00
Intergovernmental Revenue	210,608.48	132,000.00
Miscellaneous	46,741.66	37,787.05
Other Income (Intergovernmental & Debt)	145,486.57	151,933.00
FUNDS FROM OTHER BANK ACCOUNTS	10,577.00	77,621.78
TOTAL INCOME	\$ 2,243,774.91	\$ 2,209,948.83
EXPENSE		
General Government	542,706.04	569,301.08
Public Health	219,201.10	202,550.00
Court	96,481.83	104,131.82
Public Safety	946,032.55	954,302.93
Boards & Commissions	-	500.00
Community Center	81,314.17	48,500.00
Mobiltiy	132,351.35	172,730.00
Parks	5,358.52	7,000.00
Other Expense (Debt & Grant Pre-funding)	148,958.00	150,933.00
FUNDS TO GENERAL OPERATING ACCOUNT	-	
TOTAL EXPENSE	2,172,403.56	\$ 2,209,948.83
NET INCOME (Income - Expense)	\$ 71,371.35	\$ -

REVENUE

	FY2020 ACTUAL	FY2021 PROPOSED BUDGET
Ad Valorem Tax -(Tax Base =\$282,738,797)		
41110 · Current Ad Valorem Taxes	1,240,711.37	1,220,137.00
41120 · Delinquent Ad Valorem Taxes	8,071.27	8,000.00
41130 · Penalty / Interest	9,630.99	9,500.00
TOTAL AD VALOREM TAX INCOME	1,258,413.63	1,237,637.00
Other Taxes		
41210 · Franchise Taxes		
PEG	8,917.38	9,000.00
OTHER	150,748.96	164,000.00
41210 · Franchise Taxes	159,666.34	173,000.00
41220 · Sales Taxes	175,018.34	175,000.00
41230 · Mixed Drink Taxes	23,289.48	23,000.00
41240 · Child Safety Tax from HCTA-C	3,178.16	3,100.00
TOTAL OTHER TAXES	361,152.32	374,100.00
Licensing & Permitting		
42100 · Building Permits	30,371.20	20,000.00
42200 · Licenses/permits	625.00	625.00
42300 · Animal Control & Licensing	285.00	300.00
TOTAL LICENSING & PERMITTING	31,281.20	20,925.00

REVENUE

	FY2020 ACTUAL	FY2021 PROPOSED BUDGET
Community Center		
42501 · Full Membership Pymt Plan Rates	30,496.26	30,000.00
42510 · Pool Income		
<i>42513 · Pool Party Rental Income</i> <i>(125.00)</i>		<i>1,000.00</i>
<i>42514 · Swim Team Income</i> -		<i>1,900.00</i>
<i>42515 · Guest Fees Received</i> <i>1,952.00</i>		<i>1,500.00</i>
<i>42516 · Pool Membership Income</i> <i>5,151.50</i>		<i>5,200.00</i>
	<hr/>	<hr/>
42510 · Pool Income	6,978.50	9,600.00
42520 · Tennis Court Income	1,674.56	2,400.00
42530 · Event Room Income	4,770.00	-
42540 · Fitness Center Income	32,360.25	32,300.00
42550 · Miscellaneous Comm. Ctr. Inc.	40.00	-
	<hr/>	<hr/>
TOTAL COMMUNITY CENTER INCOME	76,319.57	74,300.00
Court		
Court Taxes		
43121 · FTA Fund	25.00	25.00
43122 · Civil Justice Fee-City & State	7.63	-
43123 · Child Safety Seat	764.78	650.00
43124 · Administrative Payment Plan Fee	326.98	300.00
43125 · Court Tax - Other	35,578.57	35,500.00
	<hr/>	<hr/>
	36,702.96	36,475.00

REVENUE

	FY2020 ACTUAL	FY2021 PROPOSED BUDGET
Court Fine & Fee Income		
43110 · Fines	55,225.07	55,000.00
43120 · Building security funds	2,716.72	2,600.00
43130 · Court Technology fund	1,965.70	1,800.00
43140 · Court Education Fund	69.72	70.00
43150 · Arrest Fees-LPD	1,911.41	2,000.00
43204 · Local Truancy Prevention Fund	1,219.70	1,200.00
43170 · Warrant fees	1,700.00	3,000.00
	64,808.32	65,670.00
TOTAL COURT INCOME	101,511.28	102,145.00
Interest		
44100 - Interest	1,683.20	1,500.00
Intergovernmental Revenue		
46100 - General Mobility Revenue (METRO)	132,000.00	132,000.00
	132,000.00	132,000.00
Miscellaneous Income		
47100 · Other Revenues - Other	5,305.08	5,300.00
47200 · Credit Card Convenience Fees	4,498.37	4,500.00
42560 · Pavilion Rental Income	1,260.00	1,000.00
42570 · LVPD Rental Income	24,987.04	24,987.05

REVENUE

	FY2020 ACTUAL	FY2021 PROPOSED BUDGET
45200 · Special Expense Income	2,294.17	2,000.00
45350 · Excess Equipment	8,397.00	
TOTAL MISCELLANEOUS INCOME	46,741.66	37,787.05
Subtotal Income	2,009,102.86	1,980,394.05
Other Income		
46200 - Intergovernmental Revenue	78,608.48	
Debt Tax Income		
41101 · Current Debt Service Tax Income	144,485.23	150,933.00
41112 · Delinquent Debt Service Tax Income	1,001.34	1,000.00
TOTAL DEBT TAX INCOME	145,486.57	151,933.00
Funds From Other Accounts		
FUNDS FROM THE GENERAL FUNDS	-	67,521.78
FUNDS FROM PEG ACCOUNT	1,877.00	6,500.00
FUNDS FROM CHILD SAFETY EXPENSE	5,700.00	1,200.00
FUNDS FROM BUILDING SECURITY	3,000.00	2,400.00
TOTAL FUNDS FROM OTHER ACCOUNTS	10,577.00	77,621.78
Total Revenue	2,243,774.91	2,209,948.83

EXPENSE

	FY2020 ACTUAL	FY2021 PROPOSED EXPENSE
General Government		
70100 · Administrative Salaries	93,247.99	112,207.04
70120 · Maintenance Salaries	83,129.80	85,267.80
70130 · Bookkeeping Services	569.45	-
70140 - Payroll Bonus/Expense	2,354.00	2,750.00
70200 · Employee Benefits	18,448.23	18,725.00
70210 · Pension	3,030.90	2,974.91
70220 · Social security & Medicare	19,194.99	20,506.33
70230 · Workers' Compensation Insurance	4,421.22	4,500.00
70300 · Building Maintenance	26,374.67	24,200.00
70310 · Vehicle and Equipment Maintenance	2,217.64	4,000.00
70320 · Maintenance Employee Clothing	999.17	1,000.00
70330 - New/Replacement Equipment	8,887.00	10,000.00
70350 · Grounds Maintenance	33,312.00	36,500.00
70360 - Fire Protection Equipment	5,506.99	5,500.00
70500 · Insurance and bonds	13,937.12	14,000.00
70550 · Bank Service/Penalty/Late Fee	4,935.77	4,800.00
70600 · Honoraria	5,700.00	5,700.00
70700 · Advertising	3,715.10	6,000.00

EXPENSE

	FY2020 ACTUAL	FY2021 PROPOSED EXPENSE
70800 · Appraisal	10,256.00	10,500.00
70900 · Audit & Professional Services	33,930.00	18,000.00
71000 · Dues and Subscriptions	5,220.10	5,225.00
71100 · Legal	40,512.99	40,000.00
71200 · Events & Special Expenses	11,205.75	6,500.00
71300 · Telephone	9,811.87	6,900.00
71500 · Meetings & Training	135.00	500.00
71600 · Office Supplies	5,515.75	4,000.00
71601 · Office Equipment	150.00	1,805.00
71700 · Tax collection	1,775.29	2,000.00
71800 · Elections	(65.00)	4,500.00
71901 · Computer & Internet Expense	20,919.91	20,840.00
72000 · Building Inspections	14,400.00	21,600.00
72001 · Floodplain Inspections	-	1,800.00
72100 · Utilities	56,985.20	60,000.00
72400 · PEG Expenses	1,971.14	6,500.00
TOTAL GENERAL GOVERNMENT	542,706.04	569,301.08
Public Health Expense		
73100 · Mosquito control	112.50	1,800.00
73200 · Solid waste disposal	167,607.12	167,650.00

EXPENSE

	FY2020 ACTUAL	FY2021 PROPOSED EXPENSE
73210 · Recycling	21,371.52	1,600.00
73300 · Emergency Medical Services	30,000.00	30,000.00
73500 · Animal Control	109.96	1,500.00
TOTAL PUBLIC HEALTH EXPENSE	219,201.10	202,550.00
Court Expense		
74001 · Court forms & postage	1,287.47	2,700.00
74010 · Court Personnel Salary	48,691.60	49,581.82
74100 · Court Prosecutor	1,350.00	2,000.00
74200 · Municipal Judges	3,600.00	4,600.00
74300 · Court Training	369.49	600.00
74400 · Witness fees	32.84	100.00
74410 · Bailiff services	2,175.00	2,400.00
74414 · Arrest fees	2,263.36	2,650.00
74500 · Court miscellaneous	322.00	1,000.00
74600 · Warrant payments	180.00	-
74000 - Court Tax Other	32,519.41	35,000.00
74800 · Court Technology	3,690.66	3,500.00
TOTAL COURT EXPENSE	96,481.83	104,131.82

EXPENSE

	FY2020 ACTUAL	FY2021 PROPOSED EXPENSE
Public Safety Expense		
75100 · Police department	782,603.91	787,603.91
75300 · Fire Department	156,624.84	158,974.02
75310 · Fire Marshal	1,072.50	2,000.00
75400 · Child Safety Expense	-	1,200.00
75600 · Emergency Management	2,206.30	1,000.00
75700 · Public Awareness & Education	3,525.00	3,525.00
TOTAL PUBLIC SAFETY EXPENSE	946,032.55	954,302.93
Board & Commission Expense		
76000 · Board & Commission Expense	-	500.00
Community Center Expense		
77100 · Community Center Capital Expense	32,170.00	-
77125 · Swim & Racquet Club Payroll	24,853.99	21,000.00
Pool General Maint & Supplies		
77201 · Pool Chem.	5,831.44	6,000.00
77202 · Equip & Repairs	1,431.46	3,500.00
77203 · General Maint. & Consumables	3,329.99	2,500.00
77204 · Training	1,175.00	1,500.00

EXPENSE

	FY2020 ACTUAL	FY2021 PROPOSED EXPENSE
77210 · Utilities	<u>4,786.94</u>	<u>6,000.00</u>
77200 · Pool General Maint & Supplies	16,554.83	19,500.00
77300 · Tennis Expense	82.87	2,000.00
77400 · Event Room Expense	477.75	2,000.00
77500 · Fitness Center Expense	2,939.73	4,000.00
77600 · Fitness Class Expense	4,235.00	-
TOTAL COMMUNITY CENTER	81,314.17	48,500.00
Mobility Expense		
78110 · Streets & Sidewalks	131,971.13	171,230.00
78300 · Street signs	380.22	1,500.00
TOTAL MOBILITY EXPENSE	132,351.35	172,730.00
Parks Expense		
79001 · Parks - Capital Expense	-	-
79600 · Beautification-Parks & Entries	924.88	2,500.00
79700 · Maintenance & Material	4,433.64	4,500.00
79800 · Park contingency	-	-
TOTAL PARKS EXPENSE	5,358.52	7,000.00

EXPENSE

	FY2020 ACTUAL	FY2021 PROPOSED EXPENSE
Subtotal Expense	2,023,445.56	2,059,015.83
Other Expense		
70010 - Capital Expense	-	
Debt Expense		
70121 · Principle	125,000.00	130,000.00
70122 · Interest	23,958.00	20,933.00
70020 - DEBT EXPENSE	148,958.00	150,933.00
Total Other Expense	148,958.00	150,933.00
Total Expense	2,172,403.56	2,209,948.83

ORDINANCE NO. 471

AN ORDINANCE MAKING APPROPRIATIONS FOR THE SUPPORT OF THE CITY OF EL LAGO FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2020 AND ENDING SEPTEMBER 30, 2021 AND ADOPTING THE ANNUAL BUDGET OF THE CITY OF EL LAGO FOR THE FISCAL YEAR 2021.

WHEREAS, the budget, appended here as Exhibit A, for the fiscal year beginning October 1, 2020 and ending September 30, 2021 was duly presented to the City Council by the Mayor;

NOW, THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF EL LAGO:

SECTION 1. That the appropriations for the fiscal year beginning October 1, 2020 and ending September 30, 2021, for the support of the general government of the City of El Lago, Texas, be fixed and determined for said terms in accordance with the expenditures shown in the City's fiscal year 2021.

SECTION 2. That the budget, as shown in Exhibit A, is hereby approved in all respects, and adopted as the City's budget for October 1, 2020 and ending September 30, 2021.

PASSED, APPROVED, AND ADOPTED this 7th day of October 2020.

John Skelton
Mayor

ATTEST:

Rachel Lewis
City Secretary