



City of El Lago CITY COUNCIL AGENDA ITEM FORM

This form should be completed and forwarded to the City Secretary's Office as soon as possible and at least 1 week prior to the meeting that the item is expected to be placed on the El Lago City Council agenda.

Date requested for City Council consideration: August 15, 2016

Submitted by: Robert White Date Submitted: August 10, 2016

Subject: Audio/Visual update for Event room

City Attorney Review: Yes No

Degree of importance: Critical Significant Elective

Expenditure Account: <u>72400-PEG</u>	Fiscal Year: <u>FY2016</u>
Expenditure Required: \$ <u>11,439.00</u>	Amount Budgeted: \$ <u>16,500.00</u>
Budget Appropriation Required: \$ <u>0</u>	

Date Received
Ann Vernon, City Secretary

SUMMARY / ORIGINATING CAUSE

The El Lago Center Event room is used continuously by the general public renting the room for private events, by civic organizations such as the Dig 'n Design Garden Club; and by City Officials for miscellaneous meetings, Town Hall events and special gatherings. The current A/V system rarely meets the need for the occasion and is too complicated and disjointed for the average person to use.

IMMINENT CONSEQUENCES AND/OR BENEFIT TO COMMUNITY

Smoother operation of the A/V system allowing to better demonstrate thoughts and ideas via pictures, slide shows, etc. during meetings along with providing civic groups and rentals with a user friendly way to operate the audio and visual systems for their events.

RECOMMENDED MOTION

To approve the expense of \$11,439.00 for the audio/visual equipment from Magnolia as described in their Design Proposal Package dated July 29, 2016 from account 72400.

LIST ATTACHMENTS

Quotes from the following vendors: Magnolia, Philstyn, and CueBlue