CITY OF EL LAGO

MINUTES OF THE JUNE 3, 2020
REGULAR CITY COUNCIL MEETING BY TELECONFERENCE
411 TALLOWOOD DRIVE, EL LAGO,
TEXAS 77586

1. **Call to Order** Mayor Skelton called the meeting to order at 7:01 PM.
2. **Declaration of a Quorum**
   Present: Mayor John Skelton
   Councilperson Shawn Findley
   Mayor Pro Tem Ann Vernon
   Councilperson Darin Clark
   Councilperson Jeff Michalak
   Councilperson Kris Kuehnel
3. **Citizen Comments**
   The following submitted citizen comments were read by City Secretary, Rachel Lewis:

Robert Burke of 1714 W. Hedgecroft Drive – "Please consider keeping the present method of emailing citizen comments to city council after the restrictions are lifted. This gives every citizen an opportunity to be heard regardless of situation which would otherwise prevent him/her from attending meetings in person. Please make available the master list of street and sidewalk repairs for citizens to view. This will also give them a chance to see if theirs is on the list and the opportunity to be added if it is not on the list. What additional training and/or protocols has city staff taken to insure the water chemistry of our city pool is safely maintained during the season. As you know last season was filled with shortcomings with the excuse of "learning curve" being used to describe the situation. This notion is unacceptable and should never apply to a facility open to the public. I also ask that pool chemistry logs be made available for citizen review upon request. I would like to see additional picnic style tables added to the pool area as the current number is insufficient. This is especially true during evening hours when families have gathered to eat dinner."

Sheila Brown of 1851 Raintree Circle – " I continue to see issues in our city that need to be addressed in reference to citizen safety. Has the Dog Shooting Incident in Taylorcrest from the alleged attack been investigated? Do we have transparency in our police department? Has an independent review been considered? Perhaps the Chairperson and Peace Officer should consider resigning from this position so we know that he has integrity ? The community wants answers and this situation needs to be addressed. On Sunday I reported the vandalism at Mc Nair Pavilion with broken glass and sent all of you photos. I was very disappointed today when I still saw fragments of glass on the floor of the McNair pavilion at 10: 30 am today. Who is responsible for the safety of our citizens? Who is to keep this area clean and safe? What is the vandalism plan for our city?"

Tiffany Bachner of 711 Crestwood Drive – "Multiple blue raised pavement markers or reflector lights are missing throughout the city of El Lago which assist first responders in locating fire hydrants. They are important public safety supplements and should be installed by local or state agencies. I kindly ask the Mayor and council to fix the issue and help our first responders and improve public safety for the citizen of El Lago. Sadly, I see lots of lawn crews and private citizen blow their grass clippings into the street. The drainage system is not designed for lawn clippings and I would kindly encourage everybody to stop that practice to ensure that our streets drain properly, especially with hurricane season starting."

Mayor Skelton addressed the comments. He stated he would not continue the practice of emailing citizen comments after meetings resume in person unless the procedures change by Council. The street repair list is fluid but Mayor Pro Tem Vernon stated she does keep an ongoing list. Mayor Pro Tem Vernon said that pool chemicals and training reports are kept at the pool and are available for view, and chemicals are monitored every two hours each day. Mayor

Skelton stated that Council can determine whether to allocate money to purchase picnic tables for the pool area. Regarding the dog shooting incident, Mayor Skelton stated the court case is still pending. The reported broken glass was found in the pavilion and was removed. The Mayor addressed missing blue reflector lights and it would first need to be determined whether those are the responsibility of the City or WCID #50. He discussed the grass clippings in the street and stated the Code Officer would address any code violations concerning this if reported.

4. Consent Agenda City Official, Board, Commission, Committee, & City Service Report

4.1. Check Detail for checks printed from May 21, 2020 through June 3, 2020

4.2. Minutes from the Council Meetings of May 20, 2020.

Councilperson Vernon made a motion to approve and Councilperson Clark provided a second. The motion passed unanimously by a roll call vote.

5. City Official, Board, Commission, Committee, & City Service Report

5.1. SVFD Monthly activity report – Chief Andy Gutacker reported there were six calls in May with an average response time of 3 minutes and 16 seconds. One call was medical and several calls were received due to transformers and power outage issues. He stated that the blue reflective markers that were discussed during the citizen's comments mark where hydrants are located. He stated he didn't know who is responsible for installing or repairing them.

5.2. City Secretary Rachel Lewis to report on the current reported expenses to the state and FEMA for COVID-19. City Secretary Lewis reported that losses and expenditures attributed to COVID-19 totaled $15, 558.92 at the end of May, however some losses could not yet be determined until incomes are received. The reported business losses remained the same at $103,000.

6. Mayor's Report

6.1. Mayor Skelton to report on the state of the City. Mayor Skelton reported that the overnight parking restriction is again being enforced and the Governor released phase 3 of his plan to reopen Texas which will affect some of the remaining facility openings. He stated that the air conditioning units in both the Fitness Center and the Event Room are not working and estimates for repairs are $7179.00 for the Fitness Center and $6751.00 for the Event Room. The units are old so the Maintenance Director is looking into quotes to replace these units. The plan is to repair the units and look at the possibility to replace the units during the next fiscal year. Mayor Pro Tem Vernon stated that if the cost of repairs constitutes 70 % or more of the cost of replacing, then she recommends that the units be replaced rather than repaired. She also stated that the Maintenance Director is looking into a contract to do quarterly maintenance on the units. Mayor Skelton stated the repairs will expend the remaining funds in the maintenance budget so some budget adjustments will be necessary. He reported that the splash pad area is not currently working so the motor may need repair.

7. Council member's Reports

7.1. Mayor Pro Tem Vernon reports

7.1.1. Street and sidewalk repairs – Mayor Pro Tem Vernon reported that the repair at Crestwood and Huntercrest is still underway. She stated she has spoken with WCID 50 President who was in agreement to make the repair and he would look into WCID 50 paying half of the cost. She has given instructions to begin that repair. There are also two repairs scheduled for Hickory Ridge.

7.1.2. Pool deck repair – Mayor Pro Tem Vernon reported that the pool deck repair has been made and some additional repairs were included at no cost. However, the repair has caused problems with the water in the pool. They must remove all of the concrete that fell into the pool and then chemicals can then be addressed. There was a $1400 discount given from the original quote. Lifeguards have been hired and are being trained.

7.1.3. Masonry fence behind Loch Lake from Repsdorph to Ed White Elementary. Mayor Pro Tem Vernon stated she contacted companies and received prices from $130 to $175 per linear foot. There are about 920 feet so this fence would cost over $150,000 to construct. She stated that Council would need to determine who would maintain that fence but she planned to bring all quotes and information to discuss during budget workshops.

7.2. Councilperson Michalak to report on updates to the City Personnel Manual Councilperson Michalak reported that he, Mayor Pro Tem Vernon, and City Secretary Lewis have discussed a plan for a draft that can be presented to the City Attorney. He stated that it would be about 4 weeks to complete the draft and then another few weeks once it is submitted to the attorney for review before it could be presented to Council.

8. **Future Agenda Items**

Not Scheuduled
Update Personnel Manual
Hazardous Recycling Day

Mayor Skelton stated that he wanted a proposed budget adjustment for the next meeting. Councilperson Findley will report on Hazardous Waste Day. He will also research and report on the blue markers for the hydrants. The Mayor stated the budget workshops will begin in July. He also requested the Emergency Management Coordinator and Councilperson Clark begin to meet and provide reports and information to Council and the public. Mayor Skelton also said he wanted the Maintenance Director to begin to do reports for the Council beginning in July.

9. **Adjournment** – There being no further business the Mayor adjourned the meeting at 8:08 P.M.

ATTEST:

John Skelton
Mayor

Rachel Lewis
City Secretary

City of El Lago
Check Detail
May 21 through June 3, 2020

Type	Num	Date	Name	Memo	Account	Paid Amount
Paych...	**ACH...**	**05/28/2020**	**Baillie, Dea...**		**10102 · General...**	
					70100 · Administ...	(360.00)
					25200 · FWT pa...	20.00
					70220 · Social S...	(22.32)
					25300 · FICA Pa...	22.32
					25300 · FICA Pa...	22.32
					70220 · Social S...	(5.22)
					25300 · FICA Pa...	5.22
					25300 · FICA Pa...	5.22
TOTAL						(312.46)
Paych...	**ACH...**	**05/28/2020**	**De Leon, A...**		**10102 · General...**	
					70120 · Mainten...	(1,181.43)
					70120 · Mainten...	(152.44)
					70120 · Mainten...	(152.44)
					70120 · Mainten...	(38.11)
					25500 · Med. & ...	17.31
					25200 · FWT pa...	138.00
					70220 · Social S...	(94.51)
					25300 · FICA Pa...	94.51
					25300 · FICA Pa...	94.51
					70220 · Social S...	(22.10)
					25300 · FICA Pa...	22.10
					25300 · FICA Pa...	22.10
TOTAL						(1,252.50)
Paych...	**ACH...**	**05/28/2020**	**Klingle, Br...**		**10102 · General...**	
					74010 · Court Cl...	(1,313.87)
					74010 · Court Cl...	(187.70)
					74010 · Court Cl...	(375.39)
					25400 · Pension ...	112.62
					70210 · Pension	(112.62)
					25400 · Pension ...	112.62
					25200 · FWT pa...	167.00
					70220 · Social S...	(116.37)
					25300 · FICA Pa...	116.37
					25300 · FICA Pa...	116.37
					70220 · Social S...	(27.22)
					25300 · FICA Pa...	27.22
					25300 · FICA Pa...	27.22
TOTAL						(1,453.75)
Paych...	**ACH...**	**05/28/2020**	**Lewis, Rac...**		**10102 · General...**	
					70100 · Administ...	(1,626.92)
					70100 · Administ...	(180.77)
					25400 · Pension ...	126.54
					25200 · FWT pa...	202.00
					70220 · Social S...	(112.07)
					25300 · FICA Pa...	112.07
					25300 · FICA Pa...	112.07
					70220 · Social S...	(26.21)
					25300 · FICA Pa...	26.21
					25300 · FICA Pa...	26.21
TOTAL						(1,340.87)

City of El Lago
Check Detail
May 21 through June 3, 2020

Type	Num	Date	Name	Memo	Account	Paid Amount
Paych...	**ACH...**	**05/28/2020**	**Means, Der...**		**10102 · General...**	
					70120 · Mainten...	(1,533.11)
					70120 · Mainten...	(170.35)
					25200 · FWT pa...	159.00
					70220 · Social S...	(105.61)
					25300 · FICA Pa...	105.61
					25300 · FICA Pa...	105.61
					70220 · Social S...	(24.70)
					25300 · FICA Pa...	24.70
					25300 · FICA Pa...	24.70
TOTAL						(1,414.15)
Paych...	**ACH...**	**05/28/2020**	**Stokes, Dia...**		**10102 · General...**	
					70100 · Administ...	(648.00)
					25200 · FWT pa...	17.00
					70220 · Social S...	(40.18)
					25300 · FICA Pa...	40.18
					25300 · FICA Pa...	40.18
					70220 · Social S...	(9.40)
					25300 · FICA Pa...	9.40
					25300 · FICA Pa...	9.40
TOTAL						(581.42)
Paych...	**ACH...**	**05/28/2020**	**Vernon, Ma...**		**10102 · General...**	
					70100 · Administ...	(1,085.88)
					25200 · FWT pa...	63.00
					70220 · Social S...	(67.33)
					25300 · FICA Pa...	67.33
					25300 · FICA Pa...	67.33
					70220 · Social S...	(15.75)
					25300 · FICA Pa...	15.75
					25300 · FICA Pa...	15.75
TOTAL						(939.80)
Liabilit...	**ACH...**	**05/28/2020**	**ICMA Retir...**	**2020-05-28 Payroll**	**10102 · General...**	
				B. Klingle	25400 · Pension ...	(112.62)
				B Klingle	25400 · Pension ...	(112.62)
				R. Lewis	25400 · Pension ...	(126.54)
TOTAL						(351.78)
Liabilit...	**ACH...**	**05/28/2020**	**EFTPS**	**74-1612666 Payroll 202...**	**10102 · General...**	
				74-1612666 Payroll 2020...	25200 · FWT pa...	(766.00)
				74-1612666 Payroll 2020...	25300 · FICA Pa...	(130.60)
				74-1612666 Payroll 2020...	25300 · FICA Pa...	(130.60)
				74-1612666 Payroll 2020...	25300 · FICA Pa...	(558.39)
				74-1612666 Payroll 2020...	25300 · FICA Pa...	(558.39)
TOTAL						(2,143.98)

City of El Lago
Check Detail
May 21 through June 3, 2020

Type	Num	Date	Name	Memo	Account	Paid Amount
Bill P...	**ACH...**	**05/27/2020**	**Comcast**	**8777-70-112-0104051-9...**	**10102 · General...**	
Bill	2020...	05/27/2020		computer @ 98 Lakeshore	71903 · Comput...	(79.90)
				Telephone @ 98 Lakesh...	71300 · Telephone	(96.71)
TOTAL						(176.61)
Bill P...	**ACH...**	**05/29/2020**	**Corbin, Jef...**	**LPD Commissioners H...**	**10102 · General...**	
Bill		05/29/2020		LPD Commissioners Ho...	70600 · Honoraria	(25.00)
TOTAL						(25.00)
Bill P...	**ACH...**	**05/29/2020**	**Findley, Sh...**	**Council Position 1 Hon...**	**10102 · General...**	
Bill		05/29/2020		Council Position 1 Honor...	70600 · Honoraria	(50.00)
TOTAL						(50.00)
Bill P...	**ACH...**	**05/29/2020**	**O'Brien, Mi...**	**LPD Commissioners H...**	**10102 · General...**	
Bill		05/29/2020		LPD Commissioners Ho...	70600 · Honoraria	(25.00)
TOTAL						(25.00)
Bill P...	**ACH...**	**05/29/2020**	**O'Donel, R...**	**LPD Commissioners H...**	**10102 · General...**	
Bill		05/29/2020		LPD Commissioners Ho...	70600 · Honoraria	(25.00)
TOTAL						(25.00)
Bill P...	**ACH...**	**05/29/2020**	**Skelton, Jo...**	**Mayor Honoraria for 20...**	**10102 · General...**	
Bill		05/29/2020		Mayor Honoraria for 202...	70600 · Honoraria	(150.00)
TOTAL						(150.00)
Bill P...	**ACH...**	**05/29/2020**	**Vernon, Ann**	**Honoraria - Council Po...**	**10102 · General...**	
Bill		05/29/2020		Honoraria - Council Posit...	70600 · Honoraria	(50.00)
TOTAL						(50.00)
Bill P...	**ACH...**	**06/01/2020**	**Lakeview P...**	**LPD monthly service a...**	**10102 · General...**	
Bill	1205	06/01/2020		LPD monthly service agr...	75100 · Police D...	(71,145.81)
TOTAL						(71,145.81)
Check	**ACH ...**	**06/01/2020**	**eProcessin...**	**121137**	**10102 · General...**	
				online payment processing	70551 · Credit C...	(15.00)
TOTAL						(15.00)
Bill P...	**11148**	**05/31/2020**	**J Fryday C...**	**Monthly building inpect...**	**10102 · General...**	
Bill	2020...	05/31/2020		Monthly building inpectio...	72000 · Building ...	(1,200.00)
TOTAL						(1,200.00)

City of El Lago
Check Detail
May 21 through June 3, 2020

Type	Num	Date	Name	Memo	Account	Paid Amount
Bill P...	**11149**	**06/01/2020**	**Nassau Ba...**	**2020-06**	**10102 · General...**	
Bill	2020...	06/01/2020		2020-06	73300 · Emerge...	(2,500.00)
TOTAL						(2,500.00)
Bill P...	**11150**	**06/01/2020**	**Seabrook ...**	**2020-06**	**10102 · General...**	
Bill	2020...	06/01/2020		2020-06	75300 · Fire Dep...	(13,052.07)
TOTAL						(13,052.07)
Bill P...	**11155**	**05/26/2020**	**Tinos Pool ...**	**First Half of pool deck r...**	**10102 · General...**	
Bill		05/26/2020		First Half of pool deck re...	77100 · Commu...	(16,115.00)
TOTAL						(16,115.00)
Liabilit...	**11156**	**06/01/2020**	**Texas Mun...**	**23401oz**	**10102 · General...**	
				Alex Deleon	70200 · Employe...	(108.38)
				Brenda Klingle	70200 · Employe...	(550.82)
				Derrell Means	70200 · Employe...	(550.82)
				renewal credit	70200 · Employe...	141.10
				Dependent Vision Alex ...	25500 · Med. & ...	(37.50)
TOTAL						(1,106.42)
Bill P...	**11157**	**06/03/2020**	**Accu-Tech ...**	**Color machine monthly...**	**10102 · General...**	
Bill	26744	05/27/2020		color copy machine mont...	71600 · Office S...	(50.00)
TOTAL						(50.00)
Bill P...	**11158**	**06/03/2020**	**AmeriWast...**	**School recycle contain...**	**10102 · General...**	
Bill	1470...	05/27/2020		School recycle container ...	73210 · Recycling	(105.88)
TOTAL						(105.88)
Bill P...	**11159**	**06/03/2020**	**Fire Safe P...**	**Service call to install W...**	**10102 · General...**	
Bill	SM1...	05/27/2020		Service call to install Win...	71902 · Comput...	(347.50)
TOTAL						(347.50)
Bill P...	**11160**	**06/03/2020**	**Rocket Co...**	**Roof Top Unit Repair fo...**	**10102 · General...**	
Bill	2020...	05/27/2020		Roof Top Unit Repair for ...	70300 · Building ...	(795.00)
TOTAL						(795.00)
Bill P...	**11161**	**05/31/2020**	**Clark, Dari...**	**Council Position 3 Hon...**	**10102 · General...**	
Bill		05/31/2020		Council Position 3 Honor...	70600 · Honoraria	(50.00)
TOTAL						(50.00)

City of El Lago
Check Detail
May 21 through June 3, 2020

Type	Num	Date	Name	Memo	Account	Paid Amount
Bill P...	**11162**	**05/31/2020**	**Kuehnel, K...**	**Council Position 4 Hon...**	**10102 · General...**	
Bill		05/31/2020		Council Position 4 Honor...	70600 · Honoraria	(50.00)
TOTAL						(50.00)
Bill P...	**11163**	**05/31/2020**	**Michalak, J...**	**Council Position 2 Hon...**	**10102 · General...**	
Bill		05/31/2020		Council Position 2 Honor...	70600 · Honoraria	(50.00)
TOTAL						(50.00)
Bill P...	**11164**	**06/03/2020**	**Home Depot**	**COVID-19 Expenses, br...**	**10102 · General...**	
Bill	2020...	05/28/2020		COVID-19 Expenses, br...	70300 · Building ...	(7.00)
				Caution Tape and blue ta...	70300 · Building ...	(26.91)
TOTAL						(33.91)
Bill P...	**11165**	**06/03/2020**	**Harris Cou...**	**Water/Serwer service**	**10102 · General...**	
Bill	2020...	05/28/2020		1-01-12690-00 411 Tall...	72100 · Utilities	(267.69)
				1-01-09940-00 Mc Nair ...	72100 · Utilities	(658.63)
				1-01-04110-00 443 Hic...	72100 · Utilities	(132.01)
				1-01-04210-01 419 Tall...	77210 · Utilities-...	(400.35)
				1-01-06031-00 732 Bay...	72100 · Utilities	(10.15)
				1-01-07140-00 Bayou V...	72100 · Utilities	(10.15)
				1-01-08910-00 98 Lake...	72100 · Utilities	(35.28)
				1-01-07128-00 Bayou V...	72100 · Utilities	(10.15)
				1-00000021-00-8 Fireline	72100 · Utilities	(10.15)
TOTAL						(1,534.56)
Bill P...	**11166**	**06/03/2020**	**Leslie's Po...**	**2 bags Fine Mesh**	**10102 · General...**	
Bill	0043...	06/01/2020		2 bags Fine Mesh	77201 · Pool Ch...	(47.50)
TOTAL						(47.50)
Bill P...	**11167**	**06/03/2020**	**Allied Fire ...**	**Annual maintenance of ...**	**10102 · General...**	
Bill	PI49...	06/01/2020		Annual sprinkler inspection	70300 · Building ...	(275.00)
				Annual Fire Alarm Inspe...	70360 · Fire Prot...	(300.00)
				Annual Extinguisher Insp...	70360 · Fire Prot...	(50.00)
				Semi Annual Hood Inspe...	70360 · Fire Prot...	(300.00)
				Annual Backflow Inspecti...	70360 · Fire Prot...	(375.00)
TOTAL						(1,300.00)
Bill P...	**11168**	**06/03/2020**	**Sam's Club**	**Building consumables ...**	**10102 · General...**	
Bill	2020...	06/01/2020		Building consumables - p...	70300 · Building ...	(355.24)
TOTAL						(355.24)
Bill P...	**11169**	**06/03/2020**	**Wells Farg...**	**05/20/2020 statement**	**10102 · General...**	
Bill	2020...	05/08/2020		05/20/2020 statement	24507 · Wells F...	(710.89)
TOTAL						(710.89)

City of El Lago
Check Detail
May 21 through June 3, 2020

Type	Num	Date	Name	Memo	Account	Paid Amount
Bill P...	**11170**	**06/03/2020**	**GreatAmeri...**	**Copy machine monthly ...**	**10102 · General...**	
Bill	2715...	06/02/2020		Copy machine monthly d...	71600 · Office S...	(150.39)
TOTAL						(150.39)
Check	**11171**	**06/03/2020**	**Meloni, Pa...**	**Pre-Paid Fitness Cente...**	**10102 · General...**	
Credit ...	2020...	06/03/2020		Pre-Paid Fitness Center ...	22313 · Deferred...	(165.00)
TOTAL						(165.00)
Bill P...	**11172**	**06/03/2020**	**Petty Cash**	**Postage, Maintenance ...**	**10102 · General...**	
Bill	2020...	05/31/2020		Maintenance Clothing	70320 · Mainten...	(98.33)
				Court Postage	74001 · Court Fo...	(55.00)
				Court Postage	74001 · Court Fo...	(110.00)
				Gas for Chev Truck	70310 · Vehicle ...	(40.00)
TOTAL						(303.33)
Bill P...	**11173**	**06/03/2020**	**Hendricks, ...**	**Bailiff service**	**10102 · General...**	
Bill	2020...	06/03/2020		Bailiff service	74410 · Bailiff S...	(75.00)
TOTAL						(75.00)

SEABROOK

City of El Lago Monthly Statistics

Alarm Date Between {05/01/2020} And {05/31/2020} and District = "2 "

Total Number of Incidents	7	**Total Number of Responding Personnel**	44
Average Turnout per Incident	7		

SEABROOK

City of El Lago Monthly Statistics

Alarm Date Between {05/01/2020} And {05/31/2020} and District = "2 "

2 El Lago

Incident	Alarm Date & Time	Arrival Date & Time	Stn	Shift	Response Time
100 Fire, Other					
20-0200271	05/24/2020 20:39:49	05/24/2020 20:42:06	4	2	00:02:17
		Average Response Time for District/Incident Type			**00:02:17**
311 Medical assist, assist EMS crew					
20-0200274	05/27/2020 13:12:42	05/27/2020 13:15:52	1	1	00:03:10
		Average Response Time for District/Incident Type			**00:03:10**
445 Arcing, shorted electrical equipment					
20-0200256	05/17/2020 14:21:11	05/17/2020 14:23:43	1	1	00:02:32
		Average Response Time for District/Incident Type			**00:02:32**
622 No Incident found on arrival at dispatch address					
20-0200280	05/30/2020 18:43:03	05/30/2020 18:48:12	4	2	00:05:09
20-0200281	05/30/2020 20:37:33	05/30/2020 20:38:05	4	2	00:00:32
		Average Response Time for District/Incident Type			**00:02:51**
743 Smoke detector activation, no fire - unintentional					
20-0200258	05/18/2020 22:53:52	05/18/2020 22:59:46	4	2	00:05:54
		Average Response Time for District/Incident Type			**00:05:54**

Overall Average Response Time for District 00:03:16

Total Incident Count: 6 **Overall Average Response Time: 00:03:16**

Back PDF

Confirmation: 18819 Submitted: 05/27/2020 14:33:05

Incident: 20-0003 nCoV 2020

General

Jurisdiction Type: City

County: Harris

City: El Lago,

Other:

Population: 2700

Type: Virus Threat,

If this is a flood event, does the City/County participate in the National Flood Insurance Program (NFIP)?:

Inclusive dates of the disaster: 03/31/2020 - Continuing:

Was a local disaster declaration issued: Yes

Contact Person: City Secretary

Contact Person Title: Rachel Lewis

Address: 411 Tallowood Drive

Phone: 281-326-1951 ext 111

Mobile Phone: 281-723-8218

Fax:

Pager:

24 Hr Duty:

Residential Losses - Primary Residence Only:

(Local Damage Assessment) See guidelines on page 4

Type of Homes	Affected	% Insured Affected	Minor Damage	% Insured Minor	Major Damage	% Insured Major	Destroyed	% Insured Destroyed
Single Family Homes	0		0		0		0	
Uninsured SFH	0		0		0		0	
Mobile Homes	0		0		0		0	
Uninsured MH	0		0		0		0	
Multi-Family Units	0		0		0		0	
Uninsured MFU	0		0		0		0	
Totals	0	%	0	%	0	%	0	%
Uninsured Totals	0		0		0		0	

Number of homes isolated due to road closure (high water, etc.):

Business Losses/Impacts:

	Number	# Covered by Adequate Insurance	Total Estimated Repair Cost
Minor Damage (less than 40%)	2	0	$ 9,000.00
Major Damage (greater than 40%)	5	0	$ 93,600.00
Total	7	0	$ 102,600.00

How many businesses have ceased operations?: 4

How many businesses have experienced economic injury?: 7

Estimated number of persons unemployed because of this disaster: 19 *(Contact affected businesses and the local Texas Workforce Commission Office)*

Public Assistance

Category	# of Sites	Estimated Repair Costs	Anticipated Insurance*	Remaining Repair Cost
Debris Clearance		$	$	$ 0.00
Emergency (EMS, Fire, Police)	2	$ 15,558.92	$	$ 15,558.92
Road & Bridge		$	$	$ 0.00
Water Control Facilities (Dams, levees, dikes)		$	$	$ 0.00
Buildings & Equipment		$	$	$ 0.00
Public Utility Systems (Gas, Electric, Sewer, Water)		$	$	$ 0.00
Other (Recreational Facilities, Airports, etc.)		$	$	$ 0.00
Total	2	$ 15,558.92	$	$ 15,558.92

** Anticipated insurance is normally calculated by subtracting any deductible, depreciation or uncoverable loss from the estimated repair cost.*

Total annual maintenance budget (i.e. Public Works, Road & Bridge):

Start of Fiscal Year(Month):

Other Eligible Entities

(Contact non-profit or governmental, medical, emergency, utility, educational, custodial care facilities, etc.)

Organization/ Facility	Catagory	No. of Sites	Estimated Repair Cost	Anticipated Insurance *	Remaining Repair Cost
			$	$	$ 0.00
			$	$	$ 0.00
			$	$	$ 0.00

			$	$	$ 0.00
			$	$	$ 0.00
			$	$	$ 0.00
			$	$	$ 0.00
			$	$	$ 0.00
			$	$	$ 0.00
			$	$	$ 0.00
			$	$	$ 0.00
			$	$	$ 0.00
			$	$	$ 0.00
			$	$	$ 0.00
			$	$	$ 0.00
Totals			$	$	$ 0.00

This form is for damage assessment reporting purposes only. In accordance with the State Emergency Management Plan, if a Mayor/County Judge determines that a situation is of such severity and magnitude that an effective response is beyond the affected jurisdiction's capability to recover, a letter outlining the disaster impact and the need for supplemental State and/or Federal assistance must accompany this DSO.

General Notes

Notes:

Submitter Information

Name: Rachel Lewis

Email: citysec@ellago-tx.gov

County Email:

DC Email: Jenniffier.Hawes@tdem.texas.gov

Additional Emails:

Disable Online Editing:

Back

Alex DeLeon (citymaintenance@ellago-tx.gov)

From: Carol Alexander [carol.alexander@texasairsystems.com]
Sent: Friday, May 29, 2020 8:55 AM
To: citymaintenance@ellago-tx.gov
Cc: Carrie McCleary; Rene Lopez; Grant Sergi; Shelby Hall
Subject: El Lago Carrier and AAON Repairs

Good morning Darryl,
Below is a quick breakdown on the cost for the repairs to the Carrier and AAON units. I was able to make some adjustments to keep the final sell price under $7,000.
Let me know if you have any questions with what I've presented. If you're comfortable and want to proceed with the AAON repairs, I'll get those ordered. I believe we have the needed parts in stock, so Grant should be able to get that repair scheduled for next week.

Carrier Repairs:
Labor = $534.00
Parts = $1839.00

AAON Repairs:
Labor = $1894.00
Parts = $2004.00

Diagnostic Labor (including discount) = $375.00
Trip charge = $75.00
Consumable Fee = $30.00

Total Cost of Job = $6751.00, which is subject to go up or down depending on the total amount of hours used for repairs as well as materials outside of the parts purchased.

As we discussed this number is just a ball park figure, but it should be relatively close to the final number. Please let me know if you have any other questions.
Thank you!

TEXAS AIRSYSTEMS

CAROL ALEXANDER
Project Coordinator – Solutions Group
9021 S Sam Houston Pkwy W | Missouri City, TX 77489
D: 832-342-9268
Carol.Alexander@TexasAirSystems.com | www.TexasAirSystems.com

Alex DeLeon (citymaintenance@ellago-tx.gov)

From: Carol Alexander [carol.alexander@texasairsystems.com]
Sent: Tuesday, June 02, 2020 12:11 PM
To: citymaintenance@ellago-tx.gov
Cc: Carrie McCleary; Grant Sergi; Rene Lopez
Subject: Additional Carrier Repairs

Hey Darryl,
Below are the numbers for the new repairs needed on your Carrier unit. There are more hours involved in these repairs which has your cost up, but the price of the parts is really what took this number to where it's at.
I've pretty much done all I can as far as discounts go. Any further discounts of any kind would have to come from higher up than me.

Labor for a Tech and a Helper = $2485.00
Cost of all Parts = $4694.00

- Motor Master
- Discharge Pressure Transducer
- Reheat Module
- TXV on first stage cooling

Total cost of additional repairs = $7179.00 (plus or minus for unknowns).

I have not included any refrigerant in this part of the estimate since I'm unsure how much if any will be needed.
Let me know if you need any more information than this or if you need this in a more formal format.

Thank you,

TEXAS AIRSYSTEMS

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Carrier Unit - Services the Fitness room and restrooms.

To date, the fan motor to one of the condensors was replaced along with a drive belt.

After the unit was powered up it was determined the expansion valve on ciruit # 1 was stuck closed not allowing refrigerant to flow though the system. Expansion valve needs to be replaced.

In additon, the reheat module board needs to be replaced. The purpose of the module board is to send a signal to the liquid line solenoid to open. Currently the soleniod it not operating properly resulting in the unit to only operate at 50% capacity.